

**Chisholm City Council Agenda  
FEBRUARY 9, 2022**

- A Zoom meeting invitation will be sent to you on Wednesday afternoon.
- Please do not give out the Zoom password or Zoom meeting information.
- Unless you are speaking during the meeting, please mute your phone or audio device.
- All votes will be done by roll call.

Please contact Stephanie Skraba at 254-7960 if you have questions.

**Page No.**

|           |    |   |  |
|-----------|----|---|--|
| 5:30 p.m. | 1. | Call to Order/Roll Call/Adopt the Agenda  |  |
|           | 2. | Pledge of Allegiance  |  |
|           | 3. | Public Participation<br>A. Robert Streetar  |  |
|           | 4. | Reports<br>A. Council Reports-----<br>B. City Ambulance Director-----<br>C. City Fire Chief-----<br>D. City Police Chief-----<br>E. City Building Official/Zoning Administrator-----<br>F. City Engineer-----<br>G. City Public Works Supervisor-----<br>H. City Recreation Director-----<br>I. City Library Supervisor-----<br>J. City Attorney-----<br>K. City Clerk-Treasurer-----<br>L. City Administrator----- |  |
|           | 5. | Consent Agenda (receive/approve)<br>A. List of Bills-----<br><br>B. Communications<br>1) Fire Department Minutes-----<br>2) Planning Commission Minutes-----<br>3) Recreation Board Minutes-----<br>4) Chisholm Skating Club-----<br><br>C. Minutes of Previous City Council Meetings (approve)<br>1) January 26, 2022-----<br><br>D. Payroll and Overtime (approve)<br>Total Payroll-----                          | 1 - 4<br>5<br>6 - 7<br>8<br><br>9 - 12<br>13 |
|           | 6. | Unfinished Business<br>A. John Champa, Mayor<br>1) Application from Ryan Baumgard for Planning Commission   | 14 - 15                                      |

**Chisholm City Council Agenda  
 FEBRUARY 9, 2022  
 (Continued)**

|    |  | <b>Page No.</b> |
|----|--|-----------------|
| 7. | New Business   |                 |
|    | A. Jess Davis, Ambulance Director/Emergency Manager  |                 |
|    | 1) EMT Hiring Committee Recommendation for Hire-----   | 16              |
|    | 2) Mutual Aid Agreements for Hibbing, Cook & Buhl/Meds-1-----  | 17 - 26         |
|    | B. Jim Johnson, Consultant Engineer  |                 |
|    | 1) Res. No. 0222-28 for 2021-2022 Street Rehabilitation<br>(Mill & Overlay) Project-----               | 27 - 41         |
|    | C. Tammy Nevalainen, Recreation Director   |                 |
|    | 1) Res. No. 0222-29 Apply & Accept CCF Grant Funds for Tennis,<br>Pickleball and Basketball Court----- | 42 - 43         |
|    | D. Stephanie Skraba, Administrator   |                 |
|    | 1) Wenton Addition Work Plan-----  | 44 - 59         |
|    | 2) Job Description for Confidential Administrative Assistant-----                                      | 59 - 61         |
|    | 3) Appoint Hiring Committee for Confidential Administrative Assistant                                  | -               |
|    | 4) Job Description for Parks, Trails & Recreation Director-----  | 62 - 64         |
|    | 5) Appoint Hiring Committee for Parks, Trails & Recreation Director                                    | -               |
|    | 6) Electronic Signature Policy-----  | 65 - 68         |
|    | E. John Champa, Mayor  |                 |
|    | 1) Application from Whitley Ridlon for Planning Commission-----  | 69 - 72         |
|    | 2) Hybrid Model for Council Meetings-----  | 73              |
|    | 3) Lion's Club Temporary Liquor License-----   | 74 - 75         |
|    | F. Miscellaneous   |                 |
| 8. | Adjourn Regular Council Meeting  |                 |