

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – JANUARY 10, 2018**

**CALL TO ORDER**

Council President Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

**ROLL CALL**

Present: Council Members Campbell, Halverson, Rahja, Kevin Scaia, and Varda  
Also Present: City Clerk-Treasurer/Administrator Jennifer Sterbenz, Consulting Engineer Jim Johnson, Police Chief Manner and Administrative Assistant Gornick

**ADOPT THE AGENDA**

Moved by Councilor Campbell and supported by Councilor Scaia to adopt the Agenda with two additions: 7C14) Credit Card Provider and Executive Session for Ironbound Studios  
Voting Aye: All Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

Andy Enrico expressed his concerns for delivery trucks on the main thoroughfares and also thanked the Police Officer who assisted him with a complaint for a delivery truck operator.

**REPORTS**

Councilor Campbell was not able to attend the truck driver or police officer interviews due to work obligations. She attended the working session and the Police Commission meeting.  
Councilor Rahja gave an update on the recall process for Councilor Kevin Scaia, this initiative failed. She attended the truck driver/laborer interviews. She has been busy on the phone.  
Councilor K. Scaia announced there are several openings on boards and commissions. Applications are due by January 16, 2017.  
Councilor Varda attended the Fire Department meeting, they had 135 calls last year.  
Councilor Halverson attended the meeting with Honeywell.  
Consultant Engineer Jim Johnson sent newsletters to the Lakeview area residents regarding sidewalks. He put maps of existing sidewalks and the resident's requests for sidewalks in the council member's mailboxes for their review.  
City Attorney Lindsay reported on blighted properties and the storage of medical records.  
Administrator Sterbenz has been busy with the truck driver and police officer interviews. She has attended a lot of meetings. She has been filling in for the Building and Zoning Official. She announced there are current openings on the boards and commissions.

**ACCEPT THE CONSENT AGENDA**

Moved by Councilor Varda and supported by Councilor Campbell to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council Meeting of December 13, 2017 Regular Meeting, the January 2, 2018 Organizational Meeting, Payroll and Overtime.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0118-9 ORDERING AMENDED FEASIBILITY REPORT  
ON 8<sup>TH</sup> ST NW INFRASTRUCTURE IMPROVEMENT PROJECT**

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0118 -9 to order an amended feasibility study from Short Elliot & Hendrickson (SEH) for the 8<sup>th</sup> Street NW infrastructure improvements. Councilors Campbell and Varda amended the motion to include language of "or pavement reconstruction".  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0118-10 SEH, INC. PROFESSIONAL SERVICES AGREEMENT FOR 8<sup>TH</sup> ST  
NW FEASIBILITY REPORT, PLANS, SPECS & BIDDING SERVICES**

Moved by Councilor Scaia and supported by Councilor Varda to adopt Resolution No. 0118-10 to enter into agreement with SEH, Inc. for 8<sup>th</sup> St NW for a feasibility report, plans, specs. and bidding services.  
Voting Aye: All Motion Carried

**PAY APPLICATION NO. 2 UTILITY SYSTEMS OF AMERICA – LAKEVIEW ADDITION**

Moved by Councilor Campbell and supported by Councilor Halverson to authorize payment of \$4,560.00 to Utility Systems of America for the Lakeview Addition Improvement Project.  
Voting Aye: All Motion Carried

**PAYMENT TO MESABI BITUMINOUS FOR PATCHING**

Moved by Councilor Varda and supported by Councilor Scaia to authorize payment of \$7,612.50 to Mesabi Bituminous for miscellaneous patching of locations throughout the city.  
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – JANUARY 10, 2018  
(CONTINUED)**

**RAMS DUES**

Moved by Councilor Scaia and supported by Councilor Varda to authorize payment of \$700.00 to RAMS for 2018 dues.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0118-11 ACCEPT MAYOR TODD A. SCAIA'S RESIGNATION**

Moved by Councilor Rahja and supported by Councilor Campbell to adopt Resolution No. 0118-11 to accept Mayor Todd A. Scaia's resignation as Mayor of Chisholm.

Voting Aye: Councilors Campbell, Halverson, Rahja and Varda

Abstained: Councilor Scaia

Motion Carried

**RESOLUTION NO. 0118-12 APPOINT COUNCIL REPS TO BOARDS & COMMISSIONS**

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0118-12 to appoint Councilors to various boards and commissions. Councilors Campbell and Varda amended the motion to appoint Administrator Sterbenz to Kids Plus.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0118-13 APPOINTMENT OF CITY ATTORNEY**

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 0118-13 to appoint Bryan Lindsay of Trenti Law Firm as City Attorney.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0118-14 APPOINTMENT OF FIRE CHIEF**

Moved by Councilor Campbell and supported by Councilor Halverson to adopt Resolution No. 0118-14 to appoint Robert Brown as Fire Chief and Emergency Management Director.

Voting Aye: All

Motion Carried

**SCHEDULE WORKING SESSION**

Moved by Councilor Campbell and supported by Councilor Halverson to schedule a working session for Wednesday, January 17, 2018 at 5:30 p.m. to discuss Honeywell, Public Safety Facility, RedHead Mountain Bike Trail and City Council vacancy.

Voting Aye: All

Motion Carried

**RECOMMENDATION OF CREDIT CARD ISSUER**

Moved by Councilor Campbell and supported by Councilor Scaia to obtain a business credit card from Security State Bank.

Voting Aye: All

Motion Carried

**RECESS TO EXECUTIVE SESSION**

Moved by Councilor K. Scaia and supported by Councilor Varda to recess to executive session at 6:08 pm to discuss Ironbound Studios.

Voting Aye: All

Motion Carried

**ADJOURN EXECUTIVE SESSION**

Moved by Councilor Campbell and supported by Councilor Scaia to adjourn the Executive Session at 6:28 p.m.

Voting Aye: All

Motion Carried

**RECONVENE REGULAR COUNCIL MEETING**

Moved by Councilor Campbell and supported by Councilor Varda to reconvene the regular Council meeting at 6:29 p.m.

Voting Aye: All

Motion Carried

**ADJOURN MEETING**

Moved by Councilor Scaia and supported by Councilor Halverson to adjourn the Regular Council meeting at 6:30 p.m.

Voting Aye: All

Motion Carried

Attest:                   /s/ Jennifer A. Sterbenz                    
City Clerk-Treasurer/Administrator

                  Mary Jo Rahja                    
Mayor