

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JANUARY 24, 2018**

CALL TO ORDER

Council President Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Rahja, Scaia, and Varda
Also Present: City Clerk-Treasurer/Administrator Jennifer Sterbenz, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Police Chief Manner, Nathan Thompson with Habitat for Humanity, Trevor Thompson with SEH and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Scaia and supported by Councilor Varda to adopt the Agenda as presented.
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Councilor Campbell reminded the community to purchase annual pet licenses. Cost is \$5.00 if the pet is spayed or neutered and \$10.00 if they are not and are available at City Hall or Precious Paws. Current proof of rabies and proof of spaying/neutering is required. She is working with Administrator Sterbenz to find out the cost of a rapid notification system (automated messaging) to notify the public via email, cell phone or land phone lines of current issues such as water breaks or voting information (similar to what schools and other entities use). She updated the council on the rental ordinance which is not finalized at this time. She will continue to work with City Attorney Bryan Lindsay and Administrator Sterbenz before bringing this to council for their review.

Councilor Rahja attended the Library board meeting and reported the computers were used 7,773 times and 24,717 materials were loaned out in 2017 which is up about 9% from 2016. "Bob" the mascot fish at the library died, they have added more fish. The Library board meetings will be changing, they will be held on the 2nd Tuesday, every other month, starting in March at 5:30 p.m. Police Chief Manner reported they have selected a 2018 Ford Explorer from Ford of Hibbing for the police department which had the state bid price. He reminded the public when snow blowing or shoveling, not to put snow in the streets and alley ways. They did not give out any yellow bag citations in November and December or animal citations from October through December. They are continuing to monitor yellow bag usage and animal complaints. Delivery trucks on the main street are still a problem, will look at notifying the business owners to have deliveries done in the back of their establishments or not to allow delivery trucks to double park on the main street. Administrator Sterbenz reported the Secretary of State contacted her to let her know the grant that was applied for at the end of November was approved for the purchase of voting equipment.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Varda to accept the Consent Agenda, including the List of Bills (invoice for Curling Club will be pulled), Minutes of the previous City Council Meeting of December 13, 2017 Special Meeting, December 13, 2017 Truth In Taxation Hearing, January 10, 2018 Regular Meeting, January 17, 2018 Working Session, Payroll and Overtime.

Voting Aye: All

Motion Carried

**SEH PROFESSIONAL SERVICES AMENDED AGREEMENT FOR
8TH ST NW INFRASTRUCTURE IMPROVEMENT PROJECT**

Moved by Councilor Campbell and supported by Councilor Scaia to enter into an agreement with Short, Elliot & Hendrickson, Inc. (SEH) for professional services to amend the design and bidding services on the 8th Street NW project due to modifications to this project, for an amount not to exceed \$29,400.00. Consultant Engineer Jim Johnson will provide the council with a breakdown of the costs by hours and tasks.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0118-14A AMENDED OF APPOINTMENT TO FIRE CHIEF

Moved by Councilor Varda and supported by Councilor Campbell to adopt amended Resolution No. 0118-14A to appoint Robert Brown as Fire Chief at a rate of \$350.00 per month and Emergency Management Director for the City of Chisholm at a rate of \$300.00 per month, effective February 1, 2018.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JANUARY 24, 2018
(CONTINUED)**

RESOLUTION NO. 0118-20 ACCEPT RESIGNATION OF RICHARD KAFUT

Moved by Councilor Varda and supported by Councilor Scaia to adopt Resolution No. 0118-20 to accept the resignation of firefighter Richard Kafut.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0118-21 ACCEPT RESIGNATION OF ANDREW ELLETT

Moved by Councilor Varda and supported by Councilor Halverson to adopt Resolution No. 0118-21 to accept the resignation of firefighter Andrew Ellett.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0118-22 GRANT LEAVE OF ABSENCE FOR PATRICK EIDE

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No. 0118-22 to grant the six (6) month leave of absence request for firefighter Patrick Eide from December 1, 2017 until May 31, 2018.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0118-15 APPLICATION FOR IRRR GRANT
FOR PROPOSED REDHEAD MOUNTAIN BIKE TRAIL**

Moved by Councilor Halverson and supported by Councilor Campbell to adopt Resolution No. 0118-15 to make application to the MN Department of Iron Range Resources & Rehabilitation development infrastructure grant program for the RedHead Mountain Bike Trail project contingent upon any acceptance or rejection of any funds shall be brought back before the City should the funding be secured. The City has not committed to this project yet.

Voting Aye: All

Motion Carried

RGGS LAND & MINERALS AMENDED SURFACE LEASE AGREEMENT #13300

Moved by Councilor Scaia and supported by Councilor Halverson to amend the surface lease agreement with RGGS Land & Minerals, LTD, L.P, of Delaware for a public service/non-commercial signboard located within the SW ¼ of NE ¼, Section 26, T58N-R20W in St. Louis County for a five (5) year term expiring December 31, 2022 at the annual rate of \$200.00.

Voting Aye: All

Motion Carried

APPOINT PART TIME BUILDING OFFICIAL – CARY JOHNSON

Moved by Councilor Scaia and supported by Councilor Halverson to appoint Mr. Cary Johnson as a part-time Building Official at the rate of \$30.00 per hour with no benefits. City Attorney Bryan Lindsay was directed to draft an agreement between the City of Chisholm and Mr. Cary Johnson.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0118-16 APPOINT TRUCK DRIVER/LABORER

Moved by Councilor Campbell and supported by Councilor Scaia to adopt Resolution No. 0118-16 to appoint Mr. Chris Manner as truck driver/laborer contingent upon successful background check and drug screening.

Voting Aye: All

Motion Carried

GAMBLING PERMIT CHISHOLM CURLING CLUB

Moved by Councilor Campbell and supported by Councilor Varda to approve the gambling permit application from the Chisholm Curling Club for a raffle to be held on April 14, 2018.

Voting Aye: All

Motion Carried

OLYMPIAN CURLER JOHN SHUSTER MEET & GREET SEND OFF

Moved by Councilor Campbell and supported by Councilor Scaia to approve support of a meet & greet event for Chisholm's Olympian Curler John Shuster which will take place on January 25, 2018 from 4:00 p.m. – 5:30 p.m. at the Chisholm Curling Club.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0118-18 APPOINTMENT OF MAYOR – MARY JO RAHJA

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No. 0118-14 to appoint Mary Jo Rahja as Mayor. Her formal resignation to vacate her current council seat will be taken up at the next council meeting.

Voting Aye: Councilors Campbell, Halverson, Rahja, K. Scaia, Varda
Abstained Councilor Rahja

Motion Carried

RESOLUTION NO. 0118-19 APPOINTMENT OF COUNCIL PRESIDENT

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0118-19 to appoint Councilor Halverson as Council President.

Voting Aye: Councilors Campbell, Varda and Mayor Rahja

Voting No: Councilor Scaia

Abstained: Councilor Halverson

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

**PURCHASE LOTS FROM ST. LOUIS COUNTY
FOR PARTNERSHIP WITH HABITAT FOR HUMANITY**

Moved by Councilor Scaia and supported by Councilor Campbell for the City of Chisholm to purchase tax forfeited lots 17 & 18, Block 3, Northern Addition to Chisholm, located on the corner of 2nd St & 2nd Ave NW for approximately \$750.00 which is 20% of the land value of \$3,300.00 plus recording fees to allow the building of affordable housing for Northern St. Louis County Habitat for Humanity.

Voting Aye: All

Motion Carried

VACANT COUNCIL SEAT

Moved by Councilor Campbell and supported by Councilor Halverson to accept applications in sealed envelopes, marked attention Administrator Sterbenz to be dropped off or mailed to City Hall, 316 W Lake St for the council seat that is vacant due to Councilor Mary Jo Rahja being appointed to Mayor. Applications are due by February 7, 2018 at 4:00 p.m. The interviews will be televised and held at City Hall on Tuesday, February 13, 2018 at 5:30 p.m. The appointment will be made at the February 28th council meeting.

Voting Aye: Councilors Campbell, Halverson, Rahja, K. Scaia, and Mayor Rahja

Voting No: Councilor Varda

Motion Carried

SEATING ARRANGEMENT

Moved by Councilor Scaia and supported by Councilor Varda to move to the vacant seat of Councilor Rahja for the seating arrangement and for the person filling the vacant council seat to sit where Councilor Varda was seated.

Voting Aye: All

Motion Carried

RE-APPOINTMENTS TO ECONOMIC DEVELOPMENT AUTHORITY

Moved by Councilor Scaia and supported by Councilor Varda to appoint Shannon Kishel-Roche and Larry Killien to the Economic Development Authority for six year terms.

Voting Aye: All

Motion Carried

RE-APPOINTMENT TO LIBRARY BOARD

Moved by Councilor Scaia and supported by Councilor Varda to re-appoint Teresa Allen to the Library Board for a two year term.

Voting Aye: All

Motion Carried

RE-APPOINTMENT TO POLICE COMMISSION

Moved by Councilor Scaia and supported by Councilor Campbell to re-appoint Brian Perpich to the Police Commission for a three year term.

Voting Aye: All

Motion Carried

APPOINTMENT TO PLANNING COMMISSION

Moved by Councilor Scaia and supported by Councilor Halverson to appoint Andy Enrico to the Planning Commission for a three year term.

Voting Aye: Councilors Halverson, Rahja, K. Scaia, Varda and Mayor Rahja

Voting No: Councilor Campbell

Motion Carried

RE-APPOINTMENTS TO PUBLIC UTILITIES COMMISSION

Moved by Councilor Campbell and supported by Councilor Scaia to re-appoint Jed Holewa and William Krebs to the Public Utilities Commission for two year terms.

Voting Aye: All

Motion Carried

RE-APPOINTMENT TO RECREATION BOARD

Moved by Councilor Varda and supported by Councilor Campbell to re-appoint Richard Newbauer to the Recreation Board for a three year term.

Voting Aye: All

Motion Carried

PUBLIC SAFETY BUILDING COMMITTEE

Moved by Councilor Campbell and supported by Councilor Varda to appoint a committee of Consultant Engineer Jim Johnson (on an as needed basis), Councilor Halverson, Councilor Scaia, City Administrator Sterbenz, Police Chief Manner and Fire Chief Bob Brown to serve on the Public Safety Building Committee.

Voting Aye: All

Motion Carried

CHISHOLM COMMUNITY FOUNDATION CORPORATE PARTNERSHIP

Moved by Councilor Scaia and supported by Councilor Varda to continue support of the Chisholm Community Foundation (CCF) as a Corporate Sponsor in the amount of \$1,000.00.

Voting Aye: All

Motion Carried

