

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JANUARY 25, 2023**

CALL TO ORDER

Mayor Adam Lantz called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, April Fountain, Travis Vake, Jed Holewa and Mayor Adam Lantz

Absent: None

Also Present: Administrator Stephanie Skraba, City Attorney Bryan Lindsay, Police Chief Vern Manner, Building Official Mandy Galli, Public Works Supervisor Larry Folstad, Parks/Trails/Recreation Director Bridgit Maruska, Library Supervisor Katie Christenson, Confidential Administrative Assistant Susan Trunk, Marie Tolonen from The Mesabi Tribune, Eric Tweten from Mesabi Community TV, John Jammick from JPJ Engineering, Donna Johnson and Jordan Metsa from Minnesota Discovery Center (MCD) and Pete Kero from IROC and BARR Engineering.

ADOPT THE AGENDA

Moved by Councilor Holewa and supported by Councilor Fountain to adopt the agenda with the following additions: 1) Additional Police Commission Application -Margaret Gornick-Mayor Lantz 2) Resolution No. 0123-17 Komatsu Loader Lease to be included in B1-Public Works Supervisor Folstad 3) Resolution No. 0123-18 Big Trout Authorization-Attorney Lindsay 4) Engineering Consulting Options-Councilor Halverson

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

John Jammick from JPJ Engineering Hibbing Office introduced himself and provided information on JPJ Engineering.

REPORTS

Councilor Halverson reported that he attended the MDC meeting about a grant to expand Redhead Mountain Bike Trail.

Councilor Mikkola-Rahja reported that she attended Precious Paws Board meeting. The December count is 6 cats and 4 dogs brought to Precious Paws. She also attended the HRA Meeting.

Councilor Fountain reported that Polar Days are February 8th through the 26th. More information is on the Chamber Website. She also reported that Community Education has some amazing classes. Valentini's is having a Valentine Special, soup Saturdays in February, a bean bag tournament on February 10th and will start to have all you can eat fish fry starting on February 25th. She reminded everyone that there are still accepting applications for boards and commission.

Councilor Vake reported that Sled the City (part of Polar Bear Days) is from 10am to 4 pm on February 25th. Thanks to Bridgit for jumping on board and helping out. The Hoops club is having a pasta fundraiser February 22nd at Valentini's. The Chamber annual raffle tickets are on sale with the drawing to be on February 15th.

Councilor Holewa reported that he attended a PUC meeting and thanked individuals who are shoveling out the corners of the streets for pedestrian access.

Mayor Lantz reported that he attended the MDC meeting too and the United Way where Senator Smith talked about bringing funds in to support Early Childhood Education. He thanked Interim Ambulance Director Peyton Johnson for doing a great job.

Interim Ambulance Director Peyton Johnson, absent

Fire Chief Masucci, absent.

Police Chief Manner, no report.

City Building Official/Zoning Galli, no report.

City Engineer Johnson, no report.

Public Works Supervisor Folstad reported that the city is still experiencing some short staffing and will work on snow removal as soon as possible. The loader is getting worked on.

Parks/Trails/Recreation Director Maruska reported the Memorial Bench Program is still available. She also reminded everyone that the Summer Recreation program (June through August) is seeking two Coordinators for their summer rec program and the Summer Youth program is looking for a year-round attendant.

Library Supervisor Christenson reported that the month of February is going to be a busy month with winter reading program called Yeti to Read and Blind Date with a book where books are wrapped and patrons can pick one to bring home.

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City Attorney Lindsay no report.
Clerk-Treasurer Zah, absent.
Administrator Skraba, no report.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Vake and supported by Councilor Holewa to Accept the Consent Agenda including the List of Bills, Communications, Meeting Minutes from the January 11, 2023, Payroll and Overtime.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

GAMBLING APPLICATION UPDATE

Police Chief Manner provided an update on two applications that were approved for the Chisholm Curling Club by the Gambling Commission for raffles on April 20, 2023 and June 24, 2023. This was informational only.

**RESOLUTION NUMBER 0123-17 AUTHORIZING THE LEASE PACKAGE OF
THE KOMATSU 270 WHEEL LOADER**

Moved by Councilor Fountain and supported by Councilor Vake to adopt Resolution Number 0123-17 authorizing the lease package of the Komatsu 270 Wheel Loader.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

LCCMR GRANT APPLICATION FOR REDHEAD MTB PARK

Donna Johnson, Jordan Metsa, and Pete Kero provided the council with updates pertaining to the Minnesota Discovery Center's 2023 Legislative-Citizen Commission on Minnesota Resources (LCCMR) grant application that was recommended by the LCCMR Commission to receive \$1,666 million in funding for phase 2 expansion of trails and amenities at Redhead Mountain Bike Park. This was informational only.

**RESOLUTION NUMBER 0123-16 ACCEPTING LIBRARY DONATION
FROM DANIEL SWALM**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adopt Resolution Number 0123-16 accepting \$100.00 donation from Daniel Swalm and earmark the funds for the Chisholm Public Library.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

LIBRARY USE REPORT

Library Supervisor Katie Christenson provided an update on the Library Use Data for 2022. This was informational only.

**RESOLUTION NUMBER 0123-18 AUTHORIZING PROPERTY ACQUISITION BY
EMINENT DOMAIN IN CONJUNCTION WITH THE PUBLIC SAFETY BUILDING
PROJECT WITHIN CHISHOLM MN**

Moved by Councilor Fountain and supported by Councilor Halverson to adopt Resolution Number 0123-18 Authorizing property acquisition by eminent domain in conjunction with the Public Safety Building project.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

PRECIOUS PAWS CONTRACT

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to approve the 2023 Precious Paws Humane Society contract.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

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ANNUAL AUDIT ENGAGEMENT LETTER FROM STERLE & CO. LTD.

Moved by Councilor Holewa and supported by Councilor Halverson to accept the understanding of services for FY 2022 to audit the City's financial statements by Sterle & Co. LTD.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

APPLICATIONS FOR POLICE COMMISSION FROM JENNIFER FLEMING AND
MARGARET GORNICK

Moved by Councilor Fountain and supported by Councilor Mikkola- Rahja to appoint Margaret Gornick to the Police Commission.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain and Mayor Lantz

Voting Nay: Councilors Vake and Holewa

Absent: None

Motion Carried

APPLICATIONS FOR PARKS, TRAILS & RECREATION ADVISORY BOARD
FROM RICHARD NEWBAUER AND BRANDAN FIEDLER

Moved by Councilor Halverson and supported by Councilor Holewa to appoint Richard Newbauer to the Parks, Trails & Recreation Advisory Board.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

Moved by Councilor Fountain and supported by Councilor Vake to appoint Brandan Fiedler to the Parks, Trails & Recreation Advisory Board.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

APPLICATIONS FOR THE EDA FROM SHELLEY VALENTINI AND JESSICA MARTIN

Moved by Councilor Vake and supported by Councilor Fountain to appoint Shelley Valentini to the EDA.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

APPLICATION FOR THE PLANNING COMMISSION FROM LLOYD SHOW

Moved by Councilor Holewa and supported by Councilor Halverson to appoint Lloyd Show to the Planning Commission.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

APPLICATION FOR THE LIBRARY BOARD FROM JOHN PALCICH

Moved by Councilor Fountain and supported by Councilor Vake appoint John Palcich to the library Board.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

APPLICATIONS FOR THE PUC FROM BRUCE MATAACK AND LARRY PERVENANZE

Moved by Councilor Vake and supported by Councilor Holewa to appoint Bruce Mataack to the PUC.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to appoint Larry Pervenanze to the PUC.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

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**LETTER OF SUPPORT FOR BALKAN TOWNSHIP OF THE PAUL BUNYAN
COMMUNICATIONS BROADBAND GRANT APPLICATION**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to provide Balkan Township with a letter of support for the Paul Bunyan Communications Border to Border Broadband Grant Application for fiber broadband.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

SCHEDULE A WORKING SESSION TO DISCUSS PROJECT UPDATES

Moved by Councilor Vake and supported by Councilor Holewa to schedule a Working Session to discuss updates on projects on February 8, 2023 at 6:30 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

JPJ FOR ANCILLARY SERVICES THAT CAN NOT BE HANDLED IN HOUSE.

Moved by Councilor Vake and supported by Councilor Holewa to use JPJ for ancillary services that can not be handled in house while an RFP is being developed.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to adjourn the Regular Meeting at 6:24 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

Attest:

/s/Adam Lantz, Mayor

/s/ Stephanie Skraba, Administrator