

**CHISHOLM CITY COUNCIL
RE-ORGANIZATIONAL MEETING– JANUARY 2, 2024**

CALL TO ORDER

Mayor Adam Lantz called the Re-Organizational Meeting to order at 5:30 p.m.

ROLL CALL

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, April Fountain,
and Mayor Adam Lantz.

Absent: Councilors Jed Holewa and Travis Vake

Also Present: Administrator Stephanie Skraba and Confidential Administrative Assistant Susan Trunk.

ADOPT THE AGENDA

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to adopt the agenda as presented.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

VOTING ORDER

Moved by Councilor Mikkola Rahja and supported by Councilor Fountain that the voting order will be as follows: Councilor Halverson, Councilor Mikkola-Rahja, Councilor Fountain, Councilor Holewa, Councilor Vake and Mayor Lantz.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

SEATING ARRANGEMENT

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson that the seating arrangement for the Council shall be as follows from the left to right (public view facing council seats): Councilor Halverson, Councilor Fountain, Councilor Vake, Administrator Skraba, Mayor Lantz, Attorney Lindsay, Councilor Mikkola-Rahja, Councilor Holewa.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

ROBERTS RULES OF ORDER

Resources for Robert's Rules of Order can be found on the LMC website. This was informational only.

AGENDA FORMAT

Moved by Councilor Mikkola-Rahja and supported by Halverson to adopt the same basic agenda format currently in use.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

RESOLUTION NO. 0124-1 TO ELECT COUNCIL PRESIDENT

Moved by Councilor Halverson and supported by Councilor Fountain to adopt Resolution Number 0124-1 for election of Councilor Mikkola-Rahja to serve as City Council President for the Year 2024.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

RESOLUTION NO. 0124-2 TO ELECT COUNCIL VICE PRESIDENT

Moved by Councilor Fountain and supported by Councilor Halverson to adopt Resolution Number 0124-2 for election of Councilor Holewa to serve as City Council Vice-President for the year 2024.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

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RESOLUTION NO. 0124-3 TO APPOINT AUDIT COMMITTEE

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to adopt Resolution Number 0124-3 to appoint Councilor Vake and Councilor Holewa to serve on the Audit Committee for the year 2024 and to appoint Councilor Fountain to serve as the alternate on the Audit Committee for the year 2024.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

RESOLUTION NO. 0124-4 TO DESIGNATE OFFICIAL NEWSPAPER

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to adopt Resolution Number 0124-4 to designate the Mesabi Tribune as the primary official newspaper.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

RESOLUTION NO. 0124-5 TO DESIGNATE OFFICIAL DEPOSITORY

Moved by Councilor Fountain and supported by Councilor Halverson to adopt Resolution Number 0124-5 for designation of the following depositories: First National Bank of Chisholm, Minnesota, Security State Bank of Hibbing, Minnesota, and 4M Fund/PMA Financial.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

RESOLUTION NO. 0124-6 TO ESTABLISH MEETING TIME, DATE, & PLACE

Moved by Councilor Mikkola-Rahja and supported by Councilor Fountain to adopt Resolution Number 0124-6 to hold the City Council meetings at 5:30 p.m. on the 2nd and 4th Wednesdays of each month and with other meetings scheduled as needed to be held at Chisholm City Hall Council Chambers.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

RESOLUTION NO. 0124-7 APPOINT DATA PRACTICE OFFICIALS

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to adopt Resolution Number 0124-7 to appoint the City Administrator as the “Responsible Authority”, the City Attorney as the Data Practices Compliance Official, the Police Chief as the Law Enforcement Data Official, and the Ambulance Director/Emergency Manager as the Ambulance Service/HIPAA Data Official to administer the requirements for collection, storage, use and dissemination of data on individuals within the City.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

TELEVISION MEETINGS

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to televise all regular City Council meetings, and to televise or audio record special meetings, public hearings, and emergency meetings when requested.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

ADJOURN MEETING

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to adjourn the Re-Organizational meeting at 5:40 p.m.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, and Mayor Lantz

Voting Nay: None

Absent: Councilors Holewa and Vake

Motion Carried

Attest:

/s/ Adam Lantz, Mayor

/s/ Stephanie Skraba, Administrator