

**CHISHOLM CITY COUNCIL  
ORGANIZATIONAL MEETING – JANUARY 3, 2017**

CALL TO ORDER

Council President Todd Scaia called the Organizational Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Rahja, Kevin Scaia and Todd Scaia  
Absent: None

Also Present: Interim City Clerk-Treasurer/Administrator Steve Cook, Marie Tolonen of the Chisholm Tribune Press, Consultant Engineer Jim Johnson, Mike Larson with SEH and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor K. Scaia and supported by Councilor Rahja to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

ACCEPT OATHS OF OFFICE

Moved by K. Scaia and supported by Councilor Rahja to accept the Oaths of Office for the three newly elected officials; Councilors Tracy Campbell, Todd Scaia, and Jim Varda.

Voting Aye: All

Motion Carried

VOTING ORDER

Moved by Councilor Campbell and supported by Councilor K. Scaia that the voting order will be as follows with the least senior council member voting first and always ending with the Mayor: Councilor Varda, Councilor Kevin Scaia, Councilor Rahja, Councilor Campbell, Councilor Todd Scaia and Mayor.

Voting Aye: All

Motion Carried

SEATING ARRANGEMENT

Moved by Councilor K. Scaia and supported by Councilor Rahja that the seating arrangement shall be as follows from the Council Members left to right: Councilor Campbell, Councilor Kevin Scaia, City Attorney Lindsay, Mayor, City Administrator, Councilor Todd Scaia, Councilor Varda and Councilor Rahja.

Voting Aye: All

Motion Carried

ROBERTS RULES OF ORDER

Moved by Councilor Rahja and supported by Councilor Varda to adopt Roberts Rules of Order to serve as a guide to conduct City Council meetings.

Voting Aye: All

Motion Carried

AGENDA FORMAT

Moved by Councilor Campbell and supported by Councilor Rahja to adopt the same basic format as the previous year with a change to the reporting order to have Council Members give their reports before the Department Heads with items to be submitted to the Clerk's Office by noon on Thursday to be included in the Council Agenda Packet.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0117-1/ELECT COUNCIL PRESIDENT

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0117-1 for election of Councilor T. Scaia to serve as City Council President for the Year 2017.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0117-2/ELECT COUNCIL VICE PRESIDENT

Moved by Councilor Varda and supported by Councilor Rahja to adopt Resolution No. 0117-2 for election of Councilor Campbell to serve as City Council Vice-President for the year 2017.

Voting Aye: All

Motion Carried

