

**CHISHOLM CITY COUNCIL  
ORGANIZATIONAL MEETING – JANUARY 6, 2015**

**CALL TO ORDER**

Mayor Michael A. Jugovich called the Organizational Meeting to order in the City Hall Council Chambers at 5:00 p.m.

**ROLL CALL**

Present: Council Members Campbell, Cook, Rahja, Kevin Scaia, Todd Scaia, and Mayor Jugovich  
Absent: None

Also Present: Administrator Mark Casey and Marie Tolonen of the Chisholm Tribune Press

**ADOPT THE AGENDA**

Moved by Councilor Campbell and supported by Councilor Todd Scaia to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

**VOTING ORDER**

Moved by Councilor Kevin Scaia and supported by Councilor Campbell that the voting order will be on a rotating basis as follows with the least senior council member voting first and always ending with Mayor Jugovich: Councilor Kevin Scaia, Councilor Rahja, Councilor Campbell, Councilor Cook, Councilor Todd Scaia, and Mayor Jugovich.

Voting Aye: All

Motion Carried

**SEATING ARRANGEMENT**

Moved by Councilor Rahja and supported by Councilor Cook that the seating arrangement shall be as follows from the Council Members left to right: Councilor Cook, Councilor Kevin Scaia, City Attorney Cianni, Mayor Jugovich, City Administrator Casey, Councilor Todd Scaia, Councilor Rahja and Councilor Campbell.

Voting Aye: All

Motion Carried

**AGENDA FORMAT**

Moved by Councilor Cook and supported by Councilor Rahja to adopt the same basic format as the previous year with items to be submitted to the Clerk's Office by noon on Thursday to be included in the Council Agenda Packet.

Voting Aye: All

Motion Carried

**ROBERTS RULES OF ORDER**

Moved by Councilor Todd Scaia and supported by Councilor Campbell to adopt Roberts Rules of Order to serve as a guide to conduct City Council meetings.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0115-1/ELECT COUNCIL PRESIDENT**

Moved by Councilor Campbell and supported by Councilor Cook to adopt Resolution No. 0115-1 for election of Councilor Todd Scaia to serve as City Council President for the Year 2015.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0115-2/ELECT COUNCIL VICE PRESIDENT**

Moved by Councilor Kevin Scaia and supported by Councilor Todd Scaia to adopt Resolution No. 0115-2 for election of Councilor Campbell to serve as City Council Vice-President for the year 2015.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
ORGANIZATIONAL MEETING – JANUARY 6, 2015  
(CONTINUED)**

RESOLUTION NO. 0115-3 TO APPOINT AUDIT COMMITTEE

Moved by Councilor Campbell and supported by Councilor Todd Scaia to adopt Resolution No. 0115-3 to appoint Councilor Kevin Scaia and Councilor Rahja to serve on the Audit Committee, along with Susan Schweiss (Deputy Clerk-Treasurer) as the alternate, for the year 2015.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0115-4 TO DESIGNATE OFFICIAL NEWSPAPER

Moved by Councilor Cook and supported by Councilor Kevin Scaia to adopt Resolution No.0115-4 to designate the Chisholm Tribune Press as the primary official newspaper.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0115-5 TO DESIGNATE OFFICIAL DEPOSITORY

Moved by Councilor Rahja and supported by Councilor Cook to adopt Resolution No. 0115-5 for designation of the following depositories: First National Bank of Chisholm, MN and Security State Bank of Hibbing, MN.

Voting Aye: Councilors Cook, Todd Scaia, Campbell, Rahja and Mayor Jugovich

Voting No: Councilor Kevin Scaia

Motion Carried

RESOLUTION NO. 0115-6/ESTABLISH MEETING TIME, DATE, & PLACE

Moved by Councilor Cook and supported by Councilor Kevin Scaia to adopt Resolution No. 0115-6 to hold the City Council meetings at 5:30 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of January - March in 2015 at 5:30 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of April - December in 2015 and with other meetings scheduled as needed.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0115-7 APPOINT DATA PRACTICE OFFICIALS

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 0115-7 to appoint the City Clerk as the "Responsible Authority", the City Attorney as the Data Practices Compliance Official and the Police Chief as the Law Enforcement Data Official to administer the requirements for collection, storage, use and dissemination of data on individuals within the City.

Voting Aye: All

Motion Carried

TELEVISION MEETINGS

Moved by Councilor Cook and supported by Councilor Kevin Scaia to televise all regular City Council meetings, and to televise or audio record special meetings, public hearings, and emergency meetings when requested.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Rahja and supported by Councilor Kevin Scaia to adjourn the Organizational meeting at 5:15 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich

Mayor

Attest:

s// Mark Casey

Administrator-Clerk/Treasurer