

**CHISHOLM CITY COUNCIL  
ORGANIZATIONAL MEETING – JANUARY 7, 2014**

CALL TO ORDER

Mayor Michael A. Jugovich called the Organizational Meeting to order in the City Hall Council Chambers at 5:01 p.m.

ROLL CALL

Present: Council Members Benson, Campbell, Cook, Drow, Scaia, and Mayor Jugovich  
Absent: None

Also Present: Administrator Mark Casey and Marie Tolonen of the Chisholm Tribune Press

ADOPT THE AGENDA

Moved by Councilor Drow and supported by Councilor Benson to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

VOTING ORDER

Moved by Councilor Scaia and supported by Councilor Benson that the voting order will be on a rotating basis as follows with the most senior council member voting first and always ending with Mayor Jugovich: Councilor Benson, Councilor Drow, Councilor Cook, Councilor Scaia, Councilor Campbell and Mayor Jugovich.

Voting Aye: All

Motion Carried

SEATING ARRANGEMENT

Moved by Councilor Cook and supported by Councilor Scaia that the seating arrangement shall be as follows from the Council Members left to right: Councilor Benson, Councilor Drow, Councilor Scaia, Administrator Casey, Mayor Jugovich, Attorney Cianni, Councilor Campbell and Councilor Cook.

Voting Aye: All

Motion Carried

AGENDA FORMAT

Moved by Councilor Benson and supported by Councilor Drow to adopt the same basic format as the previous year with items to be submitted to the Clerk's Office by noon on Thursday to be included in the Council Agenda Packet.

Voting Aye: All

Motion Carried

ROBERTS RULES OF ORDER

Moved by Councilor Cook and supported by Councilor Campbell to adopt Roberts Rules of Order to serve as a guide to conduct City Council meetings.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0114-1/ELECT COUNCIL PRESIDENT

Moved by Councilor Campbell and supported by Councilor Benson to adopt Resolution No. 0114-1 for election of Councilor Scaia to serve as City Council President for the Year 2014.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0114-2/ELECT COUNCIL VICE PRESIDENT

Moved by Councilor Benson and supported by Councilor Drow to adopt Resolution No. 0114-2 for election of Councilor Campbell to serve as City Council Vice-President for the year 2014.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
ORGANIZATIONAL MEETING – JANUARY 7, 2014  
(CONTINUED)**

RESOLUTION NO. 0114-3 TO APPOINT AUDIT COMMITTEE

Moved by Councilor Benson and supported by Councilor Scaia to adopt Resolution No. 0114-3 to appoint Councilor Campbell and Councilor Cook to serve on the Audit Committee, along with Gary Krampotich (Deputy Clerk-Treasurer) as the alternate, for the year 2014.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0114-4 TO DESIGNATE OFFICIAL NEWSPAPER

Moved by Councilor Scaia and supported by Councilor Cook to adopt Resolution No.0114-4 to designate the Chisholm Tribune Press as the primary official newspaper.

Voting Aye: Councilors Cook, Drow, Campbell, Scaia and Mayor Jugovich

Voting No: Councilor Benson

Motion Carried

RESOLUTION NO. 0114-5 TO DESIGNATE OFFICIAL DEPOSITORY

Moved by Councilor Drow and supported by Councilor Campbell to adopt Resolution No. 0114-5 for designation of the following depositories: First National Bank of Chisholm, MN and Security State Bank of Hibbing, MN.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0114-6/ESTABLISH MEETING TIME, DATE, & PLACE

Moved by Councilor Benson and supported by Councilor Cook to adopt Resolution No. 0114-6 to hold the City Council meetings at 5:30 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month in 2014 with other meetings scheduled as needed.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Voting No: Mayor Jugovich

Motion Carried

RESOLUTION NO. 0114-7 APPOINT DATA PRACTICE OFFICIALS

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 0114-7 to appoint the City Clerk as the "Responsible Authority", the City Attorney as the Data Practices Compliance Official and the Police Chief as the Law Enforcement Data Official to administer the requirements for collection, storage, use and dissemination of data on individuals within the City.

Voting Aye: All

Motion Carried

TELEVISION MEETINGS

Moved by Councilor Drow and supported by Councilor Campbell to televise all regular City Council meetings, and to televise or audio record special meetings, public hearings, and emergency meetings when requested.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Cook and supported by Councilor Scaia to adjourn the Organizational meeting at 5:14 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich

Mayor

Attest:

s// Mark Casey

Administrator-Clerk/Treasurer