

**CHISHOLM CITY COUNCIL
RE-ORGANIZATIONAL MEETING – JANUARY 7, 2020**

CALL TO ORDER

Mayor John Champa called the Re-Organizational Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Tracy Campbell, Adam Lantz, April Fountain, Jim Varda, and Mayor John Champa
Absent: Council Member Travis Vake

Also Present: City Clerk-Treasurer/Administrator Bill Manney, City Attorney Bryan Lindsay, Marie Tolonen of the Chisholm Tribune Press, and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Varda to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

VOTING ORDER

Moved by Councilor Varda and supported by Councilor Fountain that the voting order will be as follows with the least senior council member voting first and always ending with the Mayor: Councilor Lantz, Councilor Fountain, Councilor Vake, Councilor Varda, Councilor Campbell, and Mayor Champa.

Voting Aye: All

Motion Carried

SEATING ARRANGEMENT

Moved by Councilor Lantz and supported by Councilor Campbell that the seating arrangement for the Council shall be as follows from the left to right: Councilor Lantz, Councilor Campbell, City Attorney Lindsay, Mayor Champa, City Administrator Manney, Councilor Vake, Councilor Fountain, and Councilor Varda.

Voting Aye: All

Motion Carried

ROBERTS RULES OF ORDER

Moved by Councilor Varda and supported by Councilor Campbell to adopt Roberts Rules of Order to serve as a guide to conduct City Council meetings.

Voting Aye: All

Motion Carried

AGENDA FORMAT

Moved by Councilor Campbell and supported by Fountain to adopt the same basic agenda format as the previous year with one addition (add miscellaneous under New Business). Items are to be submitted to the Clerk's Office by 12:00 p.m. on Thursdays in order to be included in the Council Agenda Packet.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0120-1 TO ELECT COUNCIL PRESIDENT

Moved by Councilor Lantz and supported by Councilor Fountain to adopt Resolution No. 0120-1 for election of Councilor Tracy Campbell to serve as City Council President for the Year 2020.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0120-2 TO ELECT COUNCIL VICE PRESIDENT

Moved by Councilor Campbell and supported by Councilor Fountain to adopt Resolution No. 0120-2 for election of Councilor Jim Varda to serve as City Council Vice-President for the year 2020.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0120-3 TO APPOINT AUDIT COMMITTEE

Moved by Councilor Campbell and supported by Councilor Fountain to adopt Resolution No. 0120-3 to appoint Mayor John A. Champa and Councilor Travis Vake to serve on the Audit Committee for the year 2020. And to appoint Councilor Tracy Campbell to serve as the alternate on the Audit Committee for the year 2020.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0120-4 TO DESIGNATE OFFICIAL NEWSPAPER

Moved by Councilor Varda and supported by Councilor Fountain to adopt Resolution No.0120-4 to designate the Chisholm Tribune Press as the primary official newspaper.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
ORGANIZATIONAL MEETING – JANUARY 7, 2020
(CONTINUED)**

RESOLUTION NO. 0120-5 TO DESIGNATE OFFICIAL DEPOSITORY

Moved by Councilor Lantz and supported by Councilor Campbell to adopt Resolution No. 0120-5 for designation of the following depositories: First National Bank of Chisholm, MN and Security State Bank of Hibbing, MN.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0120-6 TO ESTABLISH MEETING TIME, DATE, & PLACE

Moved by Councilor Campbell and supported by Councilor Fountain to adopt Resolution No. 0120-6 to hold the City Council meetings at 5:30 p.m. on the 2nd and 4th Wednesdays of each month and with other meetings scheduled as needed.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0120-7 APPOINT DATA PRACTICE OFFICIALS

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0120-7 to appoint the City Clerk as the "Responsible Authority", the City Attorney as the Data Practices Compliance Official, the Mayor as the Data Practices Compliance Official and the Police Chief as the Law Enforcement Data Official to administer the requirements for collection, storage, use and dissemination of data on individuals within the City.

Voting Aye: All

Motion Carried

TELEVISION MEETINGS

Moved by Councilor Fountain and supported by Councilor Varda to televise all regular City Council meetings, and to televise or audio record special meetings, public hearings, and emergency meetings when requested. The Council will be looking for other options in the future.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Campbell and supported by Councilor Fountain to adjourn the Re-Organizational meeting at 5:40 p.m.

Voting Aye: All

Motion Carried

/s/ John A. Champa
Mayor

Attest:

/s/ William Manney
City Clerk-Treasurer/Administrator