

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JULY 10, 2019**

CALL TO ORDER

Mayor John Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Tracy Campbell, Adam Lantz, April Larson, Travis Vake, Jim Varda, and Mayor John Champa

Absent: None

Also Present: Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Fire Chief Bob Brown, Police Chief Vern Manner, Public Works Supervisor Larry Folstad, Recreation Director Tammy Nevalainen and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Vake to adopt the Agenda with one addition: Resolution No. 0719-56 Authorize Conveyance of Land to Jenifer Ivanca.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

REPORTS

Councilor Campbell gave an overview of the Chisholm Ambulance calls for the 2nd Quarter 2019. They had 185 calls for the 2nd quarter of which 5 were cancelled, 16 were no loads, 126 were residents, 12 were non-residents and 4 were mutual aid calls. This compares to the 191 calls they had for the 1st Quarter 2019, which is a total of 376 calls year to date.

Mayor Champa reported the structure that has been vacant for 20 years, located at 809 3rd Street NW, will be demolished tomorrow.

City Public Works Supervisor Larry Folstad reported that it is budget season and he is working with the Deputy Clerk on his budget for 2020. He has a punch list of items that he and his staff are working on day to day, along with answering questions and phone calls from residents. There are trees down due to the recent storms. He has a list for trees, branches, shrubs and pot holes that need to be taken care of. He talked to Ryan from Independent Electric & will be meeting with him & Administrator Bill Manney to discuss the lift and the lights for the ball field and the need to use the lift for other projects such as taking down trees.

When asked if there is a small street sweeper that would fit on the walking trail around Longyear Lake to clean up the goose droppings, he responded that there is an attachment for the skid steer loader and it has been used for this and it does a good job.

Fire Chief Bob Brown reported in June, the Fire Department had quite a few kitchen fires and this month they have had two carbon monoxide calls within a block of each other and both had working carbon monoxide detectors. The fire department has partnered with the Red Cross to provide smoke detectors to property owners. The new equipment that was ordered from Mine Safety Appliance will be coming in soon. His staff will be trained on how to use it. The Fire Department is struggling to get their equipment in and out of the Fire Hall safely, even with the help of law enforcement, as people are trying to drive around them which has almost caused accidents. Marie will put an article in the paper to notify the public about this. Summer training for the staff is ongoing on Wednesday nights. The Fire Department has had 69 calls year to date, they had 17 calls in June and 4 calls in July. The new fire prevention theme is "Not Everyone Wears a Cape, Please Plan Your Escape" to be used in case of a fire. The three top ways fires start are: 1) the way we keep ourselves warm; 2) preparing food and 3) open flames.

Recreation Director Tammy Nevalainen reported there are 124 kids registered for the summer recreation program and the kids have been very busy with different activities. She is very impressed with the summer recreation directors and aides that were hired this year. The men's bocce ball and the mixed leagues are doing well. There isn't a women's bocce ball league this year. The volleyball league has 13 teams. The softball league is doing well, they have 4 teams in each division. The girls' softball field is being used by U 12, U 14 & U 16/18 and the Public Works staff has been helping with marking the fields. The soccer nets have been moved as the season is over and it is easier to mow without them. There are nets at the High School green space adjacent to the Bluestreak park. The south side playground is complete, she will order a new American Disabilities Act (ADA) compliant swing for the park. There is a plan to demolish the existing skating shack, that was damaged by fire last year and to build a new one in 2020. She would like to partner with the school and the students that work on the Habitat for Humanity homes.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Varda and supported by Councilor Lantz to accept the Consent Agenda, including the List of Bills, Minutes of the previous June 26, 2019 Public Hearing for Frank Udovich Vacation of Property, June 26, 2019 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

UNFINISHED BUSINESS:

**RESOLUTION NO. 0719-56 AUTHORIZING CONVEYANCE OF LAND
FROM THE CITY OF CHISHOLM TO JENIFER IVANCA**

Moved by Councilor Vake and supported by Councilor Lantz to adopt Resolution No. 0719-56 to accept the offer from Jenifer Ivanca to purchase a .17 acre parcel located in the NW 1/4 of SW 1/4, Section 21, Township 58 North, Range 20 West, from the City of Chisholm, in which to construct a building for purposes of economic development. The City of Chisholm desires to convey the land, contingent that the development plans are substantially completed within a year, and in order to guarantee such process, would require a non-refundable deposit into escrow of \$4,499.00. The City of Chisholm authorized the Mayor and City Administrator to enter into a Purchase Agreement for the sale of the afore-described real estate for the amount of \$1.00 and to execute a deed of conveyance and any other documents necessary to effectuate the transfer of said property.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

NEW BUSINESS:

DONATE MUSEUM OF MINING BUILDING PERMIT FEES

Moved by Councilor Varda and supported by Councilor Campbell to grant the request of the Minnesota Museum of Mining for the City to waive building permit fees in the amount of \$678.72 for the removal of the chain link fence between the MN Museum of Mining and the adjacent campground and for the installation of a 6 foot chain link fence with a 12 foot swing gate and also a main gate. The City of Chisholm owns the land where the old fence was removed and the new one was installed.

Voting Aye: All

Motion Carried

HIRE YOUTH FLAG FOOTBALL COORDINATOR

Moved by Councilor Varda and supported by Councilor Vake to approve the hiring of Richard Newbauer to serve as the Youth Flag Football Coordinator at the seasonal rate of \$595.00, conditional upon a successful drug & alcohol screening and background check.

Voting Aye: All

Motion Carried

HIRE YOUTH CENTER ATTENDANTS

Moved by Councilor Varda and supported by Councilor Campbell to authorize Recreation Director Tammy Nevalainen to advertise and hire up to two or three Youth Center Attendants at a rate of \$11.00 - \$14.00 per hour depending upon qualifications. These positions will start in September 2019.

Voting Aye: All

Motion Carried

GAMBLING PERMIT APPLICATION – ST. JOSEPH'S CATHOLIC CHURCH

Moved by Councilor Campbell and supported by Councilor Vake to approve the gambling permit for the St. Joseph's Catholic Church for a raffle event to be held on October 12, 2019 at the church.

Voting Aye: All

Motion Carried

GAMBLING PERMIT APPLICATION – HIBBING AERIE #4456

Moved by Councilor Campbell and supported by Councilor Varda to approve the gambling permit for the Hibbing Aerie #4456 Columbus #3539 for a raffle event to be held August 1st - August at the St. Louis County Fair.

Voting Aye: All

Motion Carried

CHAMBER OF COMMERCE DOC "MOONLIGHT" GRAHAM DAYS & PARADE PERMIT REQUEST

Moved by Councilor Vake and supported by Councilor Lantz to grant the parade permit request from the Chisholm Chamber of Commerce for a parade to be held on Saturday, August 3, 2019 for the annual Doc "Moonlight" Graham Days Parade, Bouncin' Around Town, and the Car Show" and to approve the detour route and closure of Lake Street from 9:00 a.m. – 3:30 p.m.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0719-55 DECLARE SURPLUS EQUIPMENT – AIR PACKS

Moved by Councilor Vake and supported by Councilor Larson to adopt Resolution No. 0719-55 to declare the equipment up to the numbers listed below as surplus equipment:

- 20 Air Packs with Bottles
- 20 Spare Bottles
- 30 Face Pieces

and to donate the surplus equipment for training purposes to Central Lakes College & Advanced MN as follows:

- Up to 1 -10 Air Packs (no bottles) & 15 Face Pieces to Advanced MN; and,
- Up to 1 -10 Air Packs, 15 Face Pieces & 40 Bottles to Central Lakes College,

rather than destroy the surplus equipment as the National Fire Protection Association 1851 states "official" life span of Air Packs is 10 years from the date of manufacture.

Voting Aye: All

Motion Carried

PETITION FOR LOCAL IMPROVEMENT OF 800 BLOCK 3RD ST NW

Moved by Councilor Campbell and supported by Councilor Varda to accept the petition, dated May 28, 2019, from the owners of not less than 35 percent in frontage of the real property abutting the 800 block of 3rd Street NW, hereby petitioned that such street be improved by the construction of a permanent street and the replacement of utilities, if necessary, pursuant to Minnesota Statutes, Chapter 429.

Voting Aye: All

Motion Carried

JPJ ENGINEERING CONSTRUCTION MANAGEMENT CONTRACT FOR 13TH STREET NW PROJECT

Moved by Councilor Campbell and supported by Councilor Lantz to approve the Construction Management Contract with JPJ Engineering of Hibbing, MN (includes construction services) for the 13th Street NW / 5th Avenue NW project for a total estimated fee of \$101,000.00.

Voting Aye: All

Motion Carried

ACCEPT MN DEPARTMENT OF IRRR GRANT FUNDS FOR 13TH STREET NW PROJECT

Moved by Councilor Larson and supported by Councilor Campbell to accept grant funds in the amount of \$190,000.00 from the IRRRB for the 13th Street NW / 5th Avenue NW project. The City of Chisholm applied to the IRRRB for a \$350,000.00 grant on February 19, 2019 and was awarded \$190,000.00 of the \$350,000.00.

Voting Aye: All

Motion Carried

ST. LOUIS COUNTY TRAIL AUTHORIZATION FORM FOR REDHEAD MOUNTAIN BIKE TRAIL

Moved by Councilor Campbell and supported by Councilor Varda to direct the City Administrator to submit an application to the St. Louis County Land and Minerals Department to apply for a new or re-routed trail for the proposed Norther Traxx ATV trail and the Redhead Mountain Bike Trail.

Voting Aye: Council Members Lantz, Larson, Vake, Campbell & Mayor Champa

Voting No: Council Member Varda

Motion Carried

