

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – July 12, 2017**

CALL TO ORDER

Council President Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, K. Scaia, Rahja and Varda

Absent: Mayor T. Scaia

Also Present: City Clerk-Treasurer/Administrator Katie Bobich, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Matt Reid with SEH; Police Chief Vern Manner, Public Works Team Coordinator Don Haenke and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Janey Blanchard, newly appointed Superintendent of the Independent School District No. 695, introduced herself to the Council.

Chris McBride addressed the Council with his concerns about calendar parking.

David Engelking addressed the Council with his concerns about the City yellow refuse bags.

REPORTS

Councilor Campbell attended the Police Commission meeting. They discussed the School Resource Officer one year agreement that was approved by the school. Police Chief Manner will be meeting with the bar owners to plan for the upcoming events.

Councilor Rahja reported there is a vacancy on the Planning & Zoning Commission. The Chisholm Beautification Association installed two benches near the Iron Man statue and thanked the Chisholm Community Foundation for the grant to the CBA to pay for them. She also thanked Don Haenke & the Public Works staff for installing them.

Councilor Halverson attended the Chamber, Safety Committee and Police Commission Meetings. He has been working with Don Haenke assisting with the 4<sup>th</sup> Ave SW Project and recommending products for patching pot holes on Lake Street.

Consultant Engineer Jim Johnson reported on the status of the 11<sup>th</sup> Street, 4<sup>th</sup> Avenue SW & the 2017 Mill & Overlay Projects & the Longyear Lake Bike Trail Project.

Public Works Team Coordinator Don Haenke reported another camera was installed at the compost site. He attended training in Hibbing performed by Heil Companies. He asked the public not to blow grass on the curbs when mowing. He thanked Councilor Halverson for his help with various projects. Eight cemetery lots and three columbarium niches were sold in June. Cemetery rates for lots and columbarium niches will increase in September 2017. The water plant is working great. Butch Kuzma is busy with locates and garbage pickup staff is working with the police department on yellow bag compliance.

Police Chief Manner addressed Mr. McBride's questions on calendar parking and reported the police department staff had been lax in the past issuing parking citations and are enforcing the calendar and two hour parking ordinance. He feels the citations will diminish once people abide by the ordinance.

City Attorney Bryan Lindsay updated the Council on the status of the collapsed building on 1<sup>st</sup> Ave SW. Councilor K. Scaia requested scheduling an executive session at the next council meeting to discuss this item.

City Clerk-Treasurer/Administrator Katie Bobich reported the safety committee met on Monday and changed their meeting schedule from quarterly to monthly. They are working towards performing fire and tornado drills in City Hall and the Library. They will be working on a curriculum for in house safety training as "safety is a habit and safety is no accident". She commended the public works & police department staff in their preparation for the upcoming "Slide the City" and "All Class Reunion Events".

ACCEPT THE CONSENT AGENDA

Moved by Councilor K. Scaia and supported by Councilor Campbell to accept the Consent Agenda, including the List of Bills (bill for tree replacement was pulled for discussion), Communications, Payroll and Overtime.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – July 12, 2017  
(Continued)**

RESOLUTION NO. 0717-72 RELEASE BID BOND OF QUAM CONSTRUCTION CO., INC. OF  
WILLMAR, MN AND AWARD CONTRACT TO UTILITY SYSTEMS OF AMERICA, INC. FOR  
THE LAKEVIEW ADDITIONS AREA INFRASTRUCTURE IMPROVEMENT PROJECT

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0717-72 to approve the request of Quam Construction Company, Inc. of Willmar, MN to withdraw their bid of \$3,814,855.02 and release their bid bond and to award the contract for the Lakeview Additions Area Infrastructure Improvement Project to the next lowest bidder, Utility Systems of America, Inc. of Eveleth, MN for the amount of \$3,999,920.55.

Voting Aye: All

Motion Carried

SHORT, ELLIOTT & HENDRICKSON (SEH) CHANGE ORDER NO. 1  
11<sup>TH</sup> STREET NW IMPROVEMENTS PROJECT

Moved by Councilor Campbell and supported by Councilor Halverson to approve change order #1 in the amount of \$13,833.82 to add geogrid, storm sewer structures, pipe & appurtenances to the 11<sup>th</sup> Street NW Improvements Project.

Voting Aye: All

Motion Carried

SHORT, ELLIOTT & HENDRICKSON (SEH) CHANGE ORDER NO. 2  
11<sup>TH</sup> STREET NW IMPROVEMENTS PROJECT

Moved by Councilor Varda and supported by Councilor Halverson to approve change order # 2 in the amount of \$9,207.00 related to the size of service lines to the car wash and grocery store building for the 11<sup>th</sup> Street NW Improvements Project.

Voting Aye: All

Motion Carried

SHORT, ELLIOTT & HENDRICKSON (SEH) PAYMENT APPLICATION NO. 1  
FOR JOLA & SOPP 11<sup>TH</sup> STREET NW IMPROVEMENTS PROJECT

Moved by Councilor K. Scaia and supported by Councilor Varda to authorize payment of \$221,976.18 to Jola & Sopp Excavating of Eveleth, MN for the 11<sup>th</sup> Street NW Improvements Project for work completed through June 30, 2017.

Voting Aye: All

Motion Carried

LONG GRASS REPORT

Police Chief Manner distributed a list of properties with long grass. This was an informational item.

COUNCIL ACTION TO CUT GRASS & ASSESS PROPERTY OWNERS

Moved by Councilor Campbell and supported by Councilor Halverson to direct Public Works staff to mow vacant lots (list of vacant lots provided by the Police Department) that have long grass. Councilors Campbell & Halverson amended the motion and support to include tracking staff time and expenses incurred and to invoice the property owners and assess the property if not paid.

Voting Aye: All

Motion Carried

ST. JOSEPH'S CATHOLIC CHURCH GAMBLING PERMIT APPLICATION

Moved by Councilor Campbell and supported by Councilor K. Scaia to approve the gambling permit application from St. Joseph's Catholic Church for a raffle to be held on October 28, 2017.

Voting Aye: All

Motion Carried

CHISHOLM COMMUNITY FOUNDATION (CCF)  
"SLIDE THE CITY" SPONSORSHIP

Moved by Councilor K. Scaia and supported by Councilor Halverson to approve the request from the Chisholm Community Foundation for the City of Chisholm to donate \$5,000.00 to the CCF for sponsorship of the CCF "Slide the City" event scheduled for Saturday, August 5, 2017. On February 8, 2017, the council approved the donation of water and sewer services & on May 24, 2017 they approved the donation of in-kind services for the "Slide the City Event".

Voting Aye: All

Motion Carried

ADJOURN COUNCIL MEETING

Moved by Councilor K. Scaia and supported by Councilor Halverson to adjourn the Council Meeting at 6:23 p.m.

Voting Aye: All

Motion Carried

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/s/ Mary Jo Rahja  
Council President

Attest:

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/s/ Katherine A. Bobich  
City Clerk-Treasurer/Administrator