

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JULY 23, 2014**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:35 p.m.

ROLL CALL

Present: Council Members Benson, Campbell, Cook, Drow, Scaia and Mayor Jugovich
Absent: None

Also Present: Administrator Mark Casey, City Attorney Lou Cianni, Building & Zoning Official Steve Erickson, Consulting Engineer Jim Johnson & Police Chief Vern Manner

ADOPT THE AGENDA

Moved by Councilor Benson and supported by Councilor Campbell to adopt the agenda with two additions: 7B 2). Resolution No. 0714-69 Approving Plans/Specs & Ordering Advertising for Bids for 3rd Ave NE and 7B 3). Resolution No. 0714-70 Adopting Assessment for 3rd Ave NE.
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Building Official Steve Erickson reported the Residential Demolition Program is underway and inspections are being done for hazardous materials.

Consulting Engineer Jim Johnson reported the Alleys and Arena parking lot paving project will start on Thursday, July 24, 2014.

Chief Manner reported Rachel Andria is currently on leave of absence.

Administrator Casey reported the Budget cycle has started. The City is expanding the search and advertising for the Deputy Clerk's position due to Mr. Krampotich's anticipated retirement. The Cemetery building is in dire need of demolition as the structure is fractured.

Other – Councilor Cook attended the PUC meeting, the new plant is running well and demolition of the old plant should take place by the end of the year. A "Grand Opening" of the new building will take place soon. Councilor Scaia attended the Fire Department meeting and reported they had 14 calls in June and 73 year to date. The average has been 70-80 per year.

Mayor Jugovich asked the Public not to light the compost pile as it is not safe to do so and the City Garage & Fire Department Staff have a set schedule for igniting the compost pile. The Metrodome seats are being installed at the Football field. The EDA has a number of possible projects that are being discussed. The Committee assigned to the Fire & Police Departments facility has met and is looking at options.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Drow and supported by Councilor Scaia to accept the Consent Agenda as presented, including the List of Bills, Communications, Minutes of the regular City Council meeting of June 24, 2014, Payroll and Overtime.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0714-67 ACCEPT NORTHEAST LAW ENFORCEMENT ADMINISTRATIVE COUNCIL (NLEAC) GRANT

Moved by Councilor Campbell and supported by Councilor Benson to adopt Resolution No.0714-67 authorizing the City of Chisholm to accept grant funds and enter into agreement with the Northeast Law Enforcement Administrative Council (NLEAC) for a grant in the amount of \$5,117 for a portable motion sensor camera.

Voting Aye: All

Motion Carried

CENTER DRIVE AREA PROJECT CHANGE ORDER #3

Moved by Councilor Drow and supported by Councilor Benson to approve the change order request from Short, Elliott & Hendrickson, Inc. (SEH) to extend Contractor, Utility System's of America final completion date of the Center Drive Area project from July 1, 2014 to July 28, 2014.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0714-69 APPROVING PLANS & SPECIFICATIONS AND ORDERING ADVERTISING FOR BIDS FOR 3RD AVE NE INFRASTRUCTURE REPLACEMENT PROJECT

Moved by Councilor Campbell and supported by Councilor Drow to table Resolution No.0714-69 for the approving of plans & specifications and advertising of bids for the 3rd Avenue NE infrastructure replacement project until the Council has a working session to discuss the project. The working session is scheduled for Tuesday, July 29, 2014 at 5:00 p.m.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Mayor Jugovich

Voting No: Councilor Scaia

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

**RESOLUTION NO. 0714-70 ADOPTING ASSESSMENT FOR 3RD AVE NE INFRASTRUCTURE
REPLACEMENT PROJECT**

Moved by Councilor Campbell and supported by Councilor Benson to table Resolution No.0714-70 to adopt the proposed assessment for the 3rd Ave NE infrastructure replacement project until the Council has a working session to discuss project. The working session is scheduled for Tuesday, July 29, 2014 at 5:00 p.m.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Mayor Jugovich

Voting No: Councilor Scaia

Motion Carried

6TH STREET SE WARRANTY WORK

Discussion only.

CENTER DRIVE AREA WARRANTY WORK

Moved by Councilor Scaia and supported by Councilor Campbell to cut out the curb in front of Darby & Stacy Smart residence located at 808 NW Center Drive and to drill dowels to repair and reinforce the concrete.

Voting Aye:

Motion Carried

RESOLUTION NO. 0714-65 ACCEPTING MN DNR GRANT

Moved by Councilor Benson and supported by Councilor Drow to adopt Resolution No.0714-65 authorizing the City of Chisholm to accept grant funds and enter into agreement with the MN Department of Natural Resources (DNR) for a grant in the amount of \$33,000 to maintain the Chisholm Local Trail Connections.

Voting Aye: All

Motion Carried

LEAVE OF ABSENCE REQUEST

Moved by Councilor Campbell and supported by Councilor Scaia to accept the written request dated June 23, 2014 and approve the leave of absence of Rachel Andria for twelve (12) weeks starting Monday, July 21, 2014.

Voting Aye: All

Motion Carried

H.R. GREEN PROFESSIONAL SERVICES AGREEMENT FOR GIS MANAGEMENT

Moved by Councilor Cook and supported by Councilor Campbell to accept the professional services agreement of H.R. Green of St. Paul, MN for the development of a Community Geographical Informational System (GIS) for the Management of the City's Infrastructure Assets for a fee not to exceed \$24,950.00.

Voting Aye: All

Motion Carried

SPRINGSTED UTILITY RATE STUDY

Moved by Councilor Cook and supported by Councilor Scaia to accept the professional services agreement of Springsted of St. Paul, MN to evaluate the cost of providing water, sanitary sewer, and solid waste collection services to determine the appropriate level of user fees for a professional fee not to exceed \$15,000.

Voting Aye: All

Motion Carried

RESOLUTION 0714-68 APPOINTMENT OF TWO (2) LIBRARY AIDES

Moved by Councilor Drow and supported by Councilor Benson to adopt Resolution No. 0714-68 to appoint Kerry A. Hutchings and Deborah M. Wangensteen as Library Aides at the Chisholm Public Library dependent upon passing a pre-employment physical.

Voting Aye: Councilors Benson, Campbell, Cook, Drow and Scaia

Voting No: Mayor Jugovich

Motion Carried

COMPUDYNE AGREEMENT

Moved by Councilor Campbell and supported by Councilor Scaia to direct the administrator to request quotes for data processing services from various providers for computer services that are currently provided to the City of Chisholm by Compudyne of Duluth, MN.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0714-66 WRITE OFF OF PUBLIC UTILITY BAD DEBT

Moved by Councilor Benson and supported by Councilor Cook to adopt Resolution No. 0714-66 to write off the uncollectable utilities as a bad debt from the PUC accounts receivable system in the amount of \$20,532.97 for the years of 2011 and 2012.

Voting Aye: All

Motion Carried

TOM & JERRY'S BAR CITY WIDE FESTIVAL REQUEST

Moved by Councilor Scaia and supported by Councilor Drow to declare Saturday, September 6, 2014 a City Wide Festival for Tom & Jerry's Annual Bean Bag Tournament. The City will provide barricades to block off 2nd Avenue South from Lake Street to the alley.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

AGGREGATE QUOTES FOR PUBLIC WORKS NEEDS

Moved by Councilor Cook and supported by Councilor Campbell to approve the bid from John Rolle Logging, Inc. of Chisholm, MN for the Public Works Department aggregate needs in the amount of \$2,125.00 for 500 cubic yards of Granular Back Fill/Pit Run. The supplier will furnish and load and the City will haul. Moved by Councilor Cook and supported by Councilor Campbell to approve the bid from Leustek Sand and Gravel Company of Chisholm, MN for the Public Works Department aggregate needs in the amount of \$3,125.00 for 500 cubic yards of Fine Filter Aggregate (Salt Sand). The supplier will furnish and load and the City will haul.
Voting Aye: All Motion Carried

JOINT MEETING WITH CHISHOLM-HIBBING AIRPORT AUTHORITY

Moved by Councilor Scaia and supported by Councilor Benson to set a joint meeting date of Monday, August 18, 2014 with the Chisholm Hibbing Airport Authority at the Range Regional Airport to take action on the proposed 2015 budget and tax levy.
Voting Aye: All Motion Carried

SET DATE FOR BUDGET MEETING

Moved by Councilor Scaia and supported by Councilor Drow to schedule a budget meeting for Wednesday, August 27, 2014 at 5:00 p.m. in the City Hall Council Chambers.
Voting Aye: All Motion Carried

SET DATE FOR COUNCIL WORK SESSION

Moved by Councilor Scaia and supported by Councilor Campbell to schedule a work session for Tuesday, July 29, 2014 at 5:00 p.m. in the City Hall Council Chambers to discuss the 3rd Ave NE project and the Fire/Police Department facility.
Voting Aye: All Motion Carried

RECESS CITY COUNCIL MEETING TO EXECUTIVE SESSION TO DISCUSS AFSCME LABOR NEGOTIATIONS

Moved by Councilor Benson and supported by Councilor Drow to recess to Executive Session at 6:49 p.m. to discuss AFSCME Labor negotiations.
Voting Aye: All Motion Carried

ADJOURN EXECUTIVE SESSION & RECONVENE REGULAR MEETING

Moved by Councilor Cook and supported by Councilor Benson to adjourn from Executive Session and reconvene the regular City Council meeting at 7:09 p.m.
Voting Aye: All Motion Carried

ADJOURN

Moved by Councilor Cook and supported by Councilor Benson to adjourn the City Council meeting at 7:10 p.m.
Voting Aye: All Motion Carried

s// Michael A. Jugovich
Michael A. Jugovich, Mayor

Attest:

s// Mark Casey
Administrator-Clerk/Treasurer