

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JULY 25, 2018**

CALL TO ORDER

Mayor Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Mikkola-Rahja, Varda and Mayor Rahja

Absent: Councilor Scaia

Also Present: Interim Administrator David Carlstrom, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Trevor Thompson, SEH, Fire Chief Bob Brown, Library Supervisor Katie Christenson, Police Chief Vern Manner, Recreation Director Tammy Nevalainen and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Varda to adopt the Agenda with changes: In the absence of Councilor Scaia, Councilor Tracy Campbell was asked to present items G1 & G2; delete items 7A2) Request to remove Councilor Scaia from HRA Commission & 7A3) Appointment to Housing & Redevelopment Authority.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Anne Varda commended the City for supporting the Library and staff (especially Katie Christenson). She stated it is a great place that offers amazing, diverse and interesting activities. She thanked Katie and the library staff.

REPORTS

Councilor Halverson attended a Personnel committee two weeks ago and reported interviews will be conducted for the Building Official position soon.

Councilor Mikkola-Rahja attended the Personnel committee meeting.

City Attorney Bryan Lindsay was approached by Mr. Joe Skalski regarding snow machines on the lake on August 4th. The event participants are having a hard time finding insurance. The riders would sign off on waivers but Attorney Lindsay felt this would still put the City at risk.

Consultant Engineer Jim Johnson gave an update on the Lakeview & 8th Street NW projects. He received an email from Mike Hille with Kraus Anderson. The Consultant Engineer, Mayor, Administrator, Trevor Thompson with SEH and Councilor Halverson scheduled a meeting on July 26, 2018 at 3:00 p.m. to discuss geogrid.

Fire Chief Bob Brown was in contact with Mike Clarke from Krause Anderson regarding the potential Public Safety Facility. He reported the Fire Department has had three major structure fires. They helped with Safety Town, Kids ID and Slide the City. They have gone through the ISO review. Chris Masucci met with the DNR, they applied for a 50/50 grant. They applied for an annual training grant. They are in the process of hiring. They will be in the parade on August 4th. The extraction equipment broke down and they are in need of new equipment. He gave a shout out to Joe Erickson for providing the Fire Department with a house that they are using for training. He stressed the importance of checking smoke and carbon monoxide detectors.

Library Supervisor Katie Christenson attended the Broadband meeting last week to recap the broadband initiative. 3,149 devices have connected to WiFi. Blandin will offer another grant opportunity next year. The library had good attendance for the Country Mouse-City Mouse event that took place. A Heebie Jeebies event is scheduled for August and Story Time will continue through August.

Police Chief Vern Manner reported there have been some issues with campaign signs. He also reported the Police Department is having some computer issues and are working on resolving this.

Recreation Director Tammy Nevalainen reported the summer recreation program ends Thursday. One director received their Life Guard certificate so they were able to offer swimming at the school pool. They are removing two trees from the South side park. They had 1379 participants at the South side rink and 47 at the North side rink. They are looking at downsizing next year and may close the North side rink.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to accept the Consent Agenda, including the List of Bills, Minutes of the previous City Council Work Session meeting of June 20, 2018, Regular City Council meeting of June 27, 2018, Payroll and Overtime.

Voting Aye: All

Motion Carried

RESOLUTION NO.0718-70 REQUEST FOR COUNCIL MEMBER KEVIN SCAIA'S RESIGNATION

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0718-70 to request the resignation of Council Member Kevin Scaia.

Voting Aye: All

Motion Carried

AMEND RESOLUTION NO. 0618-68 APPOINT ELECTION JUDGES

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to adopt Amended Resolution No. 0618-68 for the appointment of William (Bill) Manney as an election official and judge to serve at the 2018 Primary and General Elections.

Voting Aye: All

Motion Carried

AMEND RESOLUTION NO. 0618-69 ESTABLISHMENT OF AN ABSENTEE BALLOT BOARD

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt Amended Resolution No. 0618-69 to add William (Bill) Manney to the absentee ballot board to bring uniformity in the processing of accepting or rejecting absentee ballots in the City of Chisholm for the 2018 Primary and General Elections.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

RESOLUTION NO. 0718-71 APPOINT DATA TRUSTEES TO 457 DEFERRED COMP PLAN

Moved by Councilor Varda and supported by Councilor Halverson to adopt Resolution No. 0718-71 to appoint Deputy Clerk William (Bill) Manney as trustee for the 457 Deferred Compensation Plan.
Voting Aye: All Motion Carried

**DESIGNATE DEPUTY CLERK WILLIAM (BILL) MANNEY AS SIGNATORY ON
FINANCIAL INSTITUTION ACCOUNTS**

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0718-71 to designate Deputy Clerk William (Bill) Manney as signatory on the City of Chisholm Financial Institution accounts.
Voting Aye: All Motion Carried

“HUMAN FOOSBALL” EVENT REQUEST FROM TOM & JERRY’S BAR

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to grant the request of Tom & Jerry’s Bar to hold a “Human Foosball” event on Saturday, August 4, 2018 from 10:00 a.m. to 6:00 p.m. and to block off a section of 2nd Ave SW from Lake Street to the alley between Lake Street and 1st Street SW.
Voting Aye: All Motion Carried

CHISHOLM KIDS PLUS REQUEST FOR “LONGYEAR LAKE 5K FUN RUN/WALK”

Moved by Councilor Varda and supported by Councilor Campbell to grant the request of Chisholm Kids Plus to hold the 7th annual Longyear Lake Fun Run/Walk and Children’s half mile race on August 4, 2018 and to barricade the necessary streets for this event.
Voting Aye: All Motion Carried

SCHEDULE JOINT MEETING WITH CHISHOLM HIBBING AIRPORT AUTHORITY

Moved by Councilor Campbell and supported by Councilor Halverson to schedule a joint meeting on Monday, August 20, 2018 at 6:00 p.m. to meet with the Chisholm Hibbing Airport Authority and the City of Hibbing City Council at the Range Regional Airport to take action on the proposed 2019 CHAA budget and tax levy.
Voting Aye: All Motion Carried

ADVERTISE FOR YOUTH CENTER ATTENDANTS

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to direct Recreation Director Tammy Nevalainen to advertise for Youth Center Attendants.
Voting Aye: All Motion Carried

**RESOLUTION NO. 0718-72 AUTHORIZE LIBRARY SUPERVISOR TO APPLY FOR AND RECEIVE
FUNDS FROM ARROWHEAD LIBRARY SYSTEM (ALS) GRANT**

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0718-72 to authorize Library Supervisor Katie Christenson to apply for and accept \$250.00 from the Arrowhead Library Systems (ALS) mini grant. The grant request will be combined with funds from Library Donations for a sensory gadget wall in the juvenile easy room.
Voting Aye: All Motion Carried

RESOLUTION NO. 0718-73 ACCEPT DONATION FOR LIBRARY FROM ELIZABETH & GLENN JACKOLA

Moved by Councilor Mikkola-Rahja and supported by Councilor Varda to adopt Resolution No. 0718-73 to accept the monetary donation of \$20.00 for the Library from Elizabeth & Glenn Jackola in memory of Dennis Anderson.
Voting Aye: All Motion Carried

RESOLUTION NO. 0718-74 ACCEPT DONATION FOR LIBRARY FROM JAMES & MARY ZAITZ

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0718-74 to accept the monetary donation of \$50.00 for the Library from James & Mary Zaitz in memory of Kathleen (Laurich) Anderson.
Voting Aye: All Motion Carried

RESOLUTION NO. 0718-75 ACCEPT DONATION FOR LIBRARY FROM ALLEN & KAREN JOHNSON

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0718-75 to accept the monetary donation of \$50.00 for the Library from Allen & Karen Johnson in memory of Kathleen (Laurich) Anderson.
Voting Aye: All Motion Carried

**RESOLUTION NO. 0718-76 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA) POLICE
OFFICERS DECLARATION – OFFICER AARON MUSBURGER**

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0718-76 to enroll Police Officer Aaron Musburger in PERA for membership as a full-time employee for the Public Employees Police and Fire Plan.
Voting Aye: All Motion Carried

GAMBLING PERMIT APPLICATION

Moved by Councilor Varda and supported by Councilor Halverson to approve the gambling application for St. Joseph’s Catholic Church to conduct a raffle event to be held on August 1, 2018.
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

RESOLUTION NO. 0718-77 AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO
AND ACCEPT FUNDS FROM THE IRON RANGE RESOURCES COMMUNITY INFRASTRUCTURE
(FY18) GRANT PROGRAM FOR 8TH STREET NW PROJECT

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No. 0718-77 to authorize Administrator David D. Carlstrom to apply for and accept \$350,000.00 from the Iron Range Resources Community Infrastructure (FY18) Grant Program for the 8th Street NW project.
Voting Aye: All Motion Carried

H.R. GREEN FINAL INVOICE FOR WATER TOWER

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to authorize the final payment of \$15,848.25 to H. R. Green for the rehabilitation of the water tower. Councilor Campbell rescinded her motion and Councilor Mikkola-Rahja rescinded her support. The council directed City Attorney Bryan Lindsay to further research the matter. This was an informational item at this time.
Voting Aye: All Motion Carried

SHORT, ELLIOTT & HENDRICKSON (SEH) CHANGE ORDER NO. 1
FOR LAKEVIEW AREA INFRASTRUCTURE IMPROVEMENTS

Moved by Councilor Mikkola-Rahja and supported by Councilor Campbell to authorize Change Order No. 1 for Lakeview Area Infrastructure Improvements to modify the scope of the project to include the installation of the water main along 4th Avenue NE instead of abandoning the existing water main and to extend the substantial completion date to October 26, 2018.
Voting Aye: All Motion Carried

UTILITY SYSTEMS OF AMERICA PAY APPLICATION NO. 6
FOR LAKEVIEW AREA INFRASTRUCTURE PROJECT

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to authorize Pay Application No. 6 for payment of \$531,782.62 to Utility Systems of America for the Lakeview Area Infrastructure Improvement Project for period ending June 22, 2018.
Voting Aye: All Motion Carried

SCHEDULE BUDGET MEETING FOR AUGUST TO DISCUSS ENTERPRISE FUNDS

Moved by Councilor Varda and supported by Councilor Campbell to schedule a budget meeting on Thursday, August 16, 2018 at 5:30 p.m. at City Hall to discuss the Enterprise Funds.
Voting Aye: All Motion Carried

ST. LOUIS COUNTY NOTICE TO FENCE MINING PROPERTY

This was an informational item at this time.

CEMETERY COLUMBARIUM NICHE NO. 1 STANDARDS & LETTERING

This was an informational item at this time.

ACCEPT JOE NOSIE'S RESIGNATION FROM THE
CHISHOLM HOUSING & REDEVELOPMENT AUTHORITY

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to accept the resignation of Joe Nosie from the Chisholm Housing and Redevelopment Authority.
Voting Aye: All Motion Carried

ADVERTISE FOR VACANT CHISHOLM HOUSING & REDEVELOPMENT AUTHORITY

Moved by Councilor Campbell and supported by Councilor Varda to advertise for the vacant Housing & Redevelopment Authority position. Councilor Campbell amended the motion and Councilor Varda amended the support to advertise for all vacant board and commission positions.
Voting Aye: All Motion Carried

ADJOURN MEETING

Moved by Councilor Campbell and supported by Councilor Varda to adjourn the Regular Council meeting at 6:30 p.m.
Voting Aye: All Motion Carried

/s/ Mary Jo Rahja
Mayor

Attest:

/s/ David D. Carlstrom
Interim City Clerk-Treasurer/Administrator