

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JULY 26, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Rahja, K. Scaia, and Mayor T. Scaia

Absent: Council Member Varda

Also Present: City Clerk-Treasurer/Administrator Katie Bobich, City Attorney Bryan Lindsay, Building Official Steve Erickson, Consultant Engineer Jim Johnson, Jason Chopp with SEH, Fire Chief Bob Brown, Police Chief Vern Manner, Recreation Director Tammy Nevalainen, & Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Rahja to adopt the Agenda with three additions under new business: 1) Museum of Mining Request, 2) Resolution No. 0717-76 Appoint On Call Fire Department Officers, 3) Schedule Meeting for Public Safety Facility Site with Kraus Anderson on August 9, 2017 at 4:30 p.m.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Jeff Sterle of Sterle & Company, Ltd. discussed the 2016 audit findings. Mayor T. Scaia thanked Deputy Clerk Susan Schweiss for her role in the audit.

Carol Borich with the Museum of Mining addressed the council with a request to hang a banner on the Castle Entrance Gate to the Museum of Mining (near the water tower) during the All Class Reunion. This request was added to the agenda for tonight's council meeting.

Chris McBride addressed the Council with his concerns on the enforcement of calendar parking.

REPORTS

Councilor Campbell attended the All Class Reunion committee meeting on Monday and reported there will be great events all week. For information and to make donations to the All Class Reunion, visit the website at www.chisholmallclassreunion.com. She thanked the volunteers of the All Class Reunion committee and the participants of the Adopt An Area Program.

Councilor Rahja announced the winners of the Chisholm Beautification Association's "Beautiful Yard Contest" (1st Place) Wendy Laurich, (2nd Place) Tony Kukowski, (3rd Place) Andy Enrico & (4th Place) Dionilla Valentini. She attended the Public Safety Complex meeting with Kraus Anderson & reported the MN Power Site & the 6th Street SW site were still on the table. The Chisholm Public Library had wonderful participation in the Summer Reading Program with 166 kids of which 30 were teens (first year for teen category). The Library will have an Open House on August 10, 2017 during the All Class Reunion.

Councilor K. Scaia reported the Chisholm Community Foundation is looking for volunteers from 12:30 p.m. – 5:00 p.m. during the "Slide the City" event on August 5, 2017. Please contact Hannah Casey Forti if interested in volunteering.

Mayor Todd Scaia attended the EDA meeting, a representative from Northern Sun Solar Array Project presented information at the meeting regarding a Solar Array for Chisholm, they will be asked to present information to the Council & the Public in the near future. On behalf of the City, he congratulated two new volunteer firefighters, Paul Brown & Adam Lantz on completing their firefighter training courses in an expedited manner. Adam Lantz was voted most valuable firefighter. The Mayor thanked the employers that support the Chisholm volunteer firefighters.

Councilor Halverson attended the meeting with NE Technical Services regarding the Public Safety Building Sites to review the environmental reports for both sites. He attended the US Forest Service Hearing in Virginia regarding the proposed mining moratorium and lease withdrawal.

Consultant Engineer Jim Johnson gave an update on the status of the cemetery columbarium light fixture that will be installed in two or three weeks & the seeding of the columbarium area will be completed shortly. He reported on the mill & overlay project on Lake Street, 1st Street SW & in the Industrial Park area near MN Twist Drill & MN Power. They are scheduled to pave the 4th Avenue SW project and the North & South Longyear Lake Trail next. The 11th Street NW project is substantially complete and sodded. The wearing course will be installed next year. Samples of the bituminous projects will be taken and analyzed by NE Technical Services.

Fire Chief Bob Brown reported the fire department is experiencing great challenges with the road construction. Retired firefighter and charter member in the mid 90's, Russ Palmquist, recently passed away. His family asked if the fire department would be involved in his funeral. The fire department has had 72 calls year to date. Training drills for cleanup of the Veteran's Memorial, ballfield bleachers, volleyball courts, Ironman statue and the tennis courts have taken place. New Firefighters John Ullrich & Corey Lundin completed more training. Two new volunteer firefighters, Paul Brown & Adam Lantz were recognized as in the top of their groups during the firefighter training at Camp Ripley. The Fire Department will be involved in the "Slide the City" event and some of the All Class Reunion events. There is a house in Chisholm that will be used for training and also a controlled burn training situation. He reported on the budgeted items that were purchased. He asked the public to be sure to check their carbon monoxide & smoke detectors at least monthly. He thanked the Mayor, City Administrator & Councilor Varda for their participation in the selection process for the promotion of the Fire Department members that will be recognized later in the meeting.

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JULY 26, 2017
(Continued)**

Recreation Director Tammy Nevalainen reported the summer recreation program ends tomorrow with a picnic planned and the high point achievers will be treated to a day at the Edgewater Park in Duluth on Monday. There were 128 kids that signed up for the summer recreation program. She was pleased with her staff. Advertising will begin for a Youth Director for the Youth Center. There are 25 teams in the volleyball league. There will be volleyball & bocce ball tournaments during the All Class Reunion. There was vandalism at the south side skating rink. There is an opening on the Parks & Recreation Board.

Building & Zoning Official Steve Erickson was asked to look at the Library steps warranty that will expire on September 25, 2017. He will contact Architectural Resources & Max Gray Construction and was directed to report back to the Council on this. He gave a demolition update on 809 3rd Street NW; a house on 5th Street SW and one in Lakeview on 1st Street.

City Attorney Bryan Lindsay spoke with Administrator Bobich regarding the School Resource Officer & Sports Complex contracts and distributed drafts of the contracts to the council for their review before they are put on the agenda in August. He will also have the Kraus Anderson agreement for the August 9th, 2017 council meeting.

City Clerk-Treasurer/Administrator Katie Bobich has participated in the Blandin Broadband Community consisting of the City of Chisholm, the School District and Balkan Township. The three entities will be hosting a "Strut Your Stuff" bus tour equipped with WI-FI (the WI-Fi was made available with Blandin dollars). The tour will start at the MN Discovery Center at 9:00 a.m. on Thursday and they will visit sites that have projects related to technology. The Public, the City Council and School Board members are invited to attend the tour.

ACCEPT THE CONSENT AGENDA

Moved by Councilor K. Scaia and supported by Councilor Rahja to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council Regular Meeting of June 28, 2017, the Special Meeting of July 12, 2017, the Regular Meeting of July 12, 2017, Payroll and Overtime.

Voting Aye: All

Motion Carried

**REQUEST FROM MINNESOTA MUSEUM OF MINING
TO DISPLAY BANNER DURING ALL CLASS REUNION**

Moved by Councilor Rahja and supported by Councilor K. Scaia to grant the request made by Carol Borich of the Minnesota Museum of Mining to display a banner on the gate of the Castle entrance to the Museum of Mining (near the water tower) during the All Class Reunion to invite the public to the Museum of Mining to see the new exhibits.

Voting Aye: All

Motion Carried

**SHORT, ELLIOTT & HENDRICKSON (SEH) PROFESSIONAL SERVICES AGREEMENT
FOR LAKEVIEW ADDITION INFRASTRUCTURE IMPROVEMENTS**

Moved by Councilor Campbell and supported by Councilor Rahja to enter into agreement with SEH to provide construction administration, observation and staking of the Lakeview Addition Infrastructure Improvements Project for an amount of \$388,100.00. Roll call vote was taken.

Voting Aye: Councilors Campbell, Halverson, Rahja, and Mayor T. Scaia

Voting No: Councilor K. Scaia

Absent: Councilor Varda

Motion Carried

**QUOTE FROM GGF ENTERPRISES, LLC
FOR THE PURCHASE OF FOUR (4) AR-15'S WITH ACCESSORIES**

Moved by Councilor Campbell and supported by Councilor Rahja to accept the quote of \$6,000.00 from GGF Enterprises of Proctor, MN for the purchase of four (4) Bushmaster Semi-Auto AR-15's, model M4A3 package which includes accessories.

Voting Aye: All

Motion Carried

REQUEST FROM MARTY HALVERSON FOR "MUSIC AT THE PARK"

Moved by Councilor K. Scaia and supported by Councilor Campbell to grant the request from Marty Halverson to host a "Music in the Park" event on Tuesday, August 8, 2017 from 5:30 p.m. to 9:00 p.m. at 322 1st Street S.W. contingent upon not using any additional City services. The use of City barricades for blocking off the street was discussed and the City Administrator was directed to contact the AFSCME Union representative to inquire about dropping off the barricades during regular City Public Works hours and to allow the block party participants to put up and take down the barricades and to clean up their garbage for the sweeper to pick up.

Voting Aye: Council Members Campbell, Rahja, K. Scaia & Mayor T. Scaia

Abstained: Council Member Halverson

Motion Carried

AIRFIBER, INC. WATER TOWER LEASE AGREEMENT FOR ANTENNA

Moved by Councilor Rahja and supported by Councilor Campbell to enter into agreement with AirFiber, Inc. of Superior, WI, an internet service provider, to allow Airfiber, Inc. to place antennas, required mounting hardware, cables, hardware cabinets & other equipment deemed necessary on the Chisholm Water Tower for a fee of \$350.00 per month.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JULY 26, 2017
(Continued)**

APPOINT DAVID RAPPUCHI TO PLANNING & ZONING COMMISSION

Moved by Councilor K. Scaia and supported by Councilor Rahja to appoint David Rappuchi to the Planning & Zoning Commission for the remainder of the three year term ending February 1, 2019.
Voting Aye: All Motion Carried

RESOLUTION NO. 0717-73 ACCEPT CHISHOLM COMMUNITY FOUNDATION GRANT

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0717-73 to accept the \$3,000.00 grant on behalf of the Chisholm Curling Club from the Chisholm Community Foundation to be used towards the purchase of seventy five (75) pre-assembled lockers at the curling club.
Voting Aye: All Motion Carried

RESOLUTION NO. 0717-74 YEAR END ADJUSTING ENTRIES FOR 2016

Moved by Councilor K. Scaia and supported by Councilor Halverson to adopt Resolution No. 0717-74 to authorize the Year-End Adjusting Entries for the Year ended December 31, 2016 for the following funds:

101	General Fund
303	Debt Service Fund
401	Capital Improvement Fund
601	Water Fund
602	Sewer Fund
603	Refuse Fund
901	General Fixed Assets
902	General Long Term Debt Fund

Voting Aye: All Motion Carried

**RESOLUTION NO. 0717-75 ACCEPT DONATION OF TEN (10) FLOWERING PLANTS
FROM MARY JO RAHJA FOR THE CHISHOLM LIBRARY**

Moved by Councilor Campbell and supported by Councilor Halverson to adopt Resolution No. 0717-75 to accept the donation of ten (10) flowering plants from Mary Jo Rahja for the Chisholm Library.
Voting Aye: All Motion Carried

RESOLUTION NO. 0717-76 APPOINT ON CALL FIRE DEPARTMENT OFFICERS

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 0717-76 to appoint Richard Kafut (Assistant Fire Chief), Chris Masucci (Assistant Fire Chief), Jason Worlie (Captain), Rich Sellman (Captain), Billy Temple (Lieutenant/Treasurer), Jake Worlie (Lieutenant), Steve Brunette (Safety Officer), Stephanie Holewa (Safety Officer) and Dan Lucente (Secretary) effective July 26, 2017 until term ends.
Fire Department Chief Bob Brown, Rich Kafut, Dan Lucente, Billy Temple, Chris Masucci, Jake Worlie, Stephanie Holewa, and Jeremy Argir were appointed as Directors of the Board of the On Call Fire Department of the City of Chisholm until terms end.
Voting Aye: All Motion Carried

SCHEDULE BUDGET MEETING FOR AUGUST

Moved by Councilor Halverson and supported by Councilor Campbell to schedule a budget meeting on Wednesday, August 23, 2017 at 4:00 p.m. to tour the City of Chisholm proposed capital improvement sites by bus and immediately following the bus tour to meet in the Council Chambers to discuss capital improvements.
Voting Aye: All Motion Carried

**SCHEDULE JOINT MEETING WITH CITY OF HIBBING &
CHISHOLM – HIBBING AIRPORT AUTHORITY FOR AUGUST 21, 2017**

Moved by Councilor Halverson and supported by Councilor Rahja to schedule a joint meeting on Monday, August 21, 2017 at 6:00 p.m. to meet with the Chisholm Hibbing Airport Authority and the City of Hibbing City Council at the Range Regional Airport to take action on the proposed 2018 CHAA budget and tax levy.
Voting Aye: All Motion Carried

SCHEDULE SPECIAL MEETING FOR PUBLIC SAFETY FACILITY

Moved by Councilor Campbell and supported by Councilor Halverson to schedule a Special Meeting for the Public Safety Facility Site on Wednesday, August 9, 2017 at 4:30 p.m.
Voting Aye: All Motion Carried

RECESS REGULAR COUNCIL MEETING TO EXECUTIVE SESSION

Moved by Councilor K. Scaia and supported by Councilor Halverson to recess the Council Meeting at 6:40 p.m. to Executive Session to discuss property located at 200 1st Ave. S.W.
Voting Aye: All Motion Carried

