

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JUNE 12, 2019**

CALL TO ORDER

Mayor John Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Tracy Campbell, Adam Lantz, April Larson, Travis Vake, Jim Varda, and Mayor John Champa

Absent: None

Also Present: Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Fire Chief Bob Brown, and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Varda and supported by Councilor Lantz to adopt the Agenda with four additions:

- 1) Resolution No. 0619-49 Public Safety Facility Bonding Request-MN Management & Budget Office;
- 2) Resolution No. 0619-50 Ice Arena Bonding Request - MN Management & Budget Office;
- 3) Resolution No. 0619-51 Cattle Barn & Rabbit/Poultry Barn Bonding Request - MN Management & Budget Office
- 4) "Off the Clock" Chamber of Commerce Request

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Paul Ivanca addressed the Council on behalf of his mother Jenifer Ivanca with a request to purchase a City owned parcel of land adjacent to the apartment complex that Ms. Ivanca owns, located at 411 West Lake St., for the purpose of building a 10 unit Morton style garage building. This is an agenda item.

REPORTS

Councilor Lantz thanked Chase Elven for cleaning up litter around Longyear Lake.

Councilor Larson reported the MN DNR will be applying treatment for Gypsy Moths on Thursday, June 13, 2019 to 134 acres along Long Year Lake, the second treatment application will be 5 – 10 days later. The Library Summer Reading Program sign up has officially started. It's Showtime at the Library. Story times are scheduled for every Wednesday at 10:00 a.m., where you can read books, attend programs, complete activities and win prizes. So far, 158 Kids and 17 Teens are participating. The Brodini Comedy Magic Show will be held Monday, June 24th, at 10:00 a.m. at the Library. The Doc Moonlight Graham Festival Days will be held July 31 - August 4th. Father's Day Sunday, June 16th, she wished a Happy Father's Day to all the father's out there, and a special Happy Father's Day to the father of her children Reggie Fountain! Community Education will have the Summer Swim Camp on June 10th – 14th for grades 4th-7th Call Community Education at 254-1431 for more information. The United Way is sponsoring the "Wild about Reading" at the MN Discovery Center on Thursday June 13th from 3:00 p.m.- 6:00 p.m., where you can enjoy stories, activities, crafts, Amazing Charles, face painting, free books, mini golf, and trolley rides. Councilor Vake reported the Chisholm Chamber ½ raffle will be held on July 18, 2019 at Snickers Pizza & Pub. The softball league is up and running. He thanked the citizens that called him regarding abandoned houses.

Councilor Varda reported the fire and ambulance department staff had a unique opportunity with Pink Heals, an organization from Illinois, to help a young person from Chisholm that is battling leukemia. He would like to see a chapter of this organization in Chisholm.

Mayor Champa reported the new Public Works Supervisor, Larry Folstad will start work on Monday, June 17th. Leon Wegener will stay in his capacity at this time, to work with Mr. Folstad. He attended the Mayor's meeting today where they discussed a film making company located in Duluth, MN that is trying to promote filming a weekly television series.

Fire Chief Bob Brown thanked City Attorney Bryan Lindsay for working with him on the Fire Department policies and procedures. He reported there were three kitchen fires in the last two weeks. They had their Emergency Vehicle Operations (EVOC) training. Pink Heals, an organization from Illinois made a \$500.00 donation to the Chisholm child that is battling cancer during their visit to him with the fire and ambulance department's staff in attendance. A flag burning ceremony will take place on June 15th at the Veterans Memorial.. Safety Town starts next week. The Fire Department will assist Lifelink with a helicopter landing during Safety Town. The department will be doing their summer training routines on Wednesday evenings. They also partnered with the Red Cross to provide smoke detectors. If you have the need for one, please contact the Fire Department.

Administrator Bill Manney thanked the Senator and the representatives for the Local Government Aid (LGA) for the year 2020. During their special legislative session tax bill, they allocated \$125,000.00 more for the City of Chisholm than what was estimated before the special session. They also allocated \$34,000.00 more for taxable municipal aid.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Lantz and supported by Councilor Varda to accept the Consent Agenda, including the List of Bills, Minutes of the previous May 6, 2019 Working Session Meeting, May 22, 2019 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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RESOLUTION NO. 0619-47 SCHEDULE PUBLIC HEARING FOR VACATION OF PROPERTY

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0619-47 to schedule a Public Hearing for Wednesday, June 26, 2019 at 5:15 p.m. in the Chisholm Council Chambers for the vacation of the following plat for right-of-way purposes in connection with the reconstruction of 13th Street NW: That part of 5th Avenue described as follows:

That part of 5th Avenue, as platted and dedicated in Carlin Gardens and Carlin Gardens First Addition to Chisholm, lying southerly of the westerly extension of the North line of Lot 1, Block 4, Carlin Gardens, and lying northeasterly of a line drawn from a point on the east line of Outlot A, Carlin First Addition to Chisholm distant 30.00 feet south from the northeast corner of said Outlot A to the southwest corner of Lot 1, Block 8, Carlin First Addition to Chisholm and its northwesterly extension.

Voting Aye: All

Motion Carried

**QUIT CLAIM DEED FOR PROPERTY TRANSFER
FROM FRANK T. UDOVICH TO THE CITY OF CHISHOLM**

Moved by Councilor Larson and supported by Councilor Varda to allow Frank T. Udovich, grantor, to convey and quit claim to the City of Chisholm, a political subdivision of the State of MN, grantee, real property in St. Louis County, MN as follows: (after the Public Hearing for the vacation of property takes place on Wednesday, June 26, 2019 at 5:15 p.m. in the Chisholm Council Chambers).

That part of 5th Avenue, as platted and dedicated in Carlin Gardens and Carlin Gardens First Addition to Chisholm, lying southerly of the westerly extension of the North line of Lot 1, Block 4, Carlin Gardens, and lying northeasterly of a line drawn from a point on the east line of Outlot A, Carlin First Addition to Chisholm distant 30.00 feet south from the northeast corner of said Outlot A to the southwest corner of Lot 1, Block 8, Carlin First Addition to Chisholm and its northwesterly extension.

Voting Aye: All

Motion Carried

REQUEST FROM JENIFER IVANCA TO PURCHASE CITY OWNED LAND

Moved by Councilor Campbell and supported by Councilor Vake to grant the request of Jenifer Ivanca to purchase City owned property, adjacent to her apartment complex which is located at 411 West Lake Street for the full fair market value for the purpose of building a 10 unit Morton style garage building. The City will refund to Ms. Ivanca all but \$1.00 of the purchase price, if substantial completion of the project is done within one year. The legal description is as follows for Parcel A:

That part of the Northwest Quarter of the southwest Quarter of Section 21, Township 58, Range 20, St. Louis County.

Voting Aye: All

Motion Carried

VARIANCE, CONDITIONAL & RE-ZONING FEES

Moved by Councilor Lantz and supported by Councilor Larson to change the non-refundable variance fees for Residential Zoning Classification from \$400.00 per request to \$125.00 and to keep the variance fee at \$400.00 for Commercial Zoning Classification requests for variances. Councilors Lantz & Larson rescinded their motion and support and the Building Official was directed to bring this back to the Council as a Resolution. No action taken.

PURCHASE AIR PACKS FOR THE CHISHOLM VOLUNTEER FIRE DEPARTMENT

Moved by Councilor Lantz and supported by Councilor Vake to authorize payment of \$150,219.14 to Emergency Response Solutions, LLC of East Bethel, MN for the purchase of 20 air backpacks for the Chisholm Volunteer Fire Department. Of the 20 air packs, 9 will be equipped with thermal imaging. The purchase includes 40 bottles, 30 masks and 1 rapid intervention fitting.

Voting Aye: All

Motion Carried

CHAMBER OF COMMERCE GAMBLING APPLICATION

Moved by Councilor Campbell and supported by Councilor Vake to approve the gambling application for the Chamber of Commerce to conduct a raffle event to be held at Snicker's Pizza & Pub on July 18, 2019.

Voting Aye: All

Motion Carried

CHAMBER OF COMMERCE GAMBLING APPLICATION

Moved by Councilor Campbell and supported by Councilor Varda to approve the gambling application for the Chamber of Commerce to conduct a raffle event to be held at Valentini's Supper Club on July 29, 2019 on behalf of the Chisholm Community Foundation.

Voting Aye: All

Motion Carried

CHAMBER OF COMMERCE GAMBLING APPLICATION

Moved by Councilor Campbell and supported by Councilor Larson to approve the gambling application for the Chamber of Commerce to conduct a bingo event to be held at Valentini's Supper Club on July 31, 2019.

Voting Aye: All

Motion Carried

PAY APPLICATION NO. 12 – LAKEVIEW AREA PROJECT

No action taken.

**RESOLUTION NO. 0619-48 APPLY AND ACCEPT FUNDS FROM THE CHISHOLM COMMUNITY
FOUNDATION (CCF) FOR AED FOR LIBRARY**

Moved by Councilor Campbell and supported by Councilor Lantz to adopt Resolution No. 0619-48 to direct the City Administrator to apply for and accept grant funds from the Chisholm Community Foundation in the amount of \$1,300.00 to purchase a compliant Automated External Defibrillator (AED) for the Library building.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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KRAUS-ANDERSON INVOICE FOR PROPOSED PUBLIC SAFETY BUILDING

Moved by Councilor Campbell and supported by Councilor Varda to authorize payment of \$204,615.60 to Kraus-Anderson Development Company for their project development fee on the proposed Public Safety Building.

Voting Aye: All

Motion Carried

AFSCME LOCAL #536 EMPLOYEES REQUEST

Moved by Councilor Campbell and supported by Councilor Vake to grant the request of the AFSCME Local #536 employees with the exception of the garbage pick-up staff to have Friday, July 5, 2019 off and to allow them to use vacation, personal or comp time.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0619-51 BONDING REQUEST FOR
A CATTLE BARN & A RABBIT / POULTRY BARN AT ST. LOUIS COUNTY FAIRGROUNDS**

Moved by Councilor Lantz and supported by Councilor Vake to adopt Resolution No. 0619-51 to authorize the City Administrator to file an application with the Minnesota Management and Budget Office for the amount of \$25,000.00 for the purpose of building a cattle barn & rabbit/poultry barn at the St. Louis County Fairgrounds. This is in partnership with the City, St. Louis County and the St. Louis County Fair Board. The total cost for these two buildings is approximately \$818,000.00 of which the City's financial commitment would be \$25,000.00; St. Louis County's commitment would be \$145,000.00 and the remaining \$648,000.00 would be the State of MN bonding dollars. A roll call vote was taken.

Voting Aye: Councilors Lantz, Vake, Varda and Mayor Champa

Voting No: Councilors Campbell & Larson

Motion Carried

APPOINT COMMITTEE FOR IRON TRAIL CAMPGROUND NEGOTIATION

Moved by Councilor Campbell and supported by Councilor Larson to appoint Mayor Champa, Council Member Vake with Council Member Campbell to serve as an alternate and various City Staff members to a committee to discuss the Iron Trail Campground lease with campground owners Debbie & Lance Lokken.

Voting Aye: All

Motion Carried

CITY WIDE CLEAN UP SCHEDULE (DROP OFF ONLY)

The City Wide clean up (drop off at the city garage only) is scheduled for July 15th – 19th. All items will be free this year. Must be a Chisholm resident to participate. This was an informational item at this time.

RESOLUTION NO. 0619-49 BONDING REQUEST FOR PUBLIC SAFETY FACILITY

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0619-49 to authorize the City Administrator to file an application with the Minnesota Management and Budget Office for the amount of \$8,525,650.00 for the purpose of building a Public Safety Facility.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0619-50 BONDING REQUEST FOR THE ICE ARENA

Moved by Councilor Lantz and supported by Councilor Vake to adopt Resolution No. 0619-50 to authorize the City Administrator to file an application with the Minnesota Management and Budget Office for the amount of \$2,470,000.00 for the purpose of replacement of the ice plant and related items at the Chisholm Ice Arena.

Voting Aye: Councilors Campbell, Lantz, Vake, Varda and Mayor Champa

Voting No: Councilors Larson

Motion Carried

MISCELLANEOUS ITEMS

CHISHOLM CHAMBER "OFF THE CLOCK" REQUEST

Moved by Councilor Vake and supported by Councilor Campbell for the Chisholm City Council to host an "Off the Clock" meeting for the public to meet with the Council members in the City Council Chambers, located at 316 West Lake Street on Wednesday, July 10, 2019 from 4:00 p.m. – 5:30 p.m.

Voting Aye: All

Motion Carried

SCHEDULE SPECIAL JOINT MEETING WITH ECONOMIC DEVELOPMENT AUTHORITY (EDA)

Moved by Councilor Lantz and supported by Councilor Vake to schedule a special joint meeting with the EDA on Wednesday, June 19th, 2019 at 4:30 p.m. in the City Council Chambers.

Voting Aye: All

Motion Carried

Other items discussed: Mayor Champa talked about Charitable Gambling Funds of which the City can collect a percentage of the Charitable Gambling Entities profits. The Administrator and Administrative Assistant will look into this. Councilor Vake was approached by a Lakeview resident between 3rd & 4th Street NE to address the iron ore that is coming from the old Jordan Location and running into the newly paved street. Councilor Varda brought up his previous request to proclaim August 1, 2019, "Boy Scouts of America Day". He would also like the Public Utilities Commission to look into having the City absorb the cost of water & sewer usage that residents use when they water their sod if they are assessed in a street project.

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Campbell and supported by Councilor Lantz to adjourn the Regular Council meeting at 6:43 p.m.

Voting Aye: All

Motion Carried

/s/ John A. Champa

Mayor

Attest:

/s/ William Manney

City Clerk-Treasurer/Administrator