

**CHISHOLM CITY COUNCIL
REGULAR MEETING – JUNE 28, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, K. Scaia, Varda and Mayor T. Scaia

Absent: Council Member Rahja

Also Present: City Clerk-Treasurer/Administrator Katie Bobich, City Attorney Bryan Lindsay, Building Official Steve Erickson, Police Chief Vern Manner, Administrative Assistant Margaret Gornick; ISD 695 School Board Members Clarice Sever, Robert Rahja & Robert Vicari.

ADOPT THE AGENDA

Moved by Councilor Varda and supported by Councilor Halverson to adopt the Agenda with additions under new business: 7A1) Resolution No. 0617-69 Accept \$1,200 Grant from CCF on behalf of Chisholm Firearms Safety Instructors; Change Item 7D1) Res. No. 0617-68 Donation from Red Hat Society for Library from \$265 to \$285; 7E2) Resolution No. 0617-70 MnDOT Master Partnership Contract Agreement; 7E6) Resolution No. 0617-71 Accept Donation of Land from Downtown Revitalization Group for "Pocket Park"; 7E7) Declare July 1, 2017, "Joseph & Annie Vitali Family Reunion Day"; 7B3) 5th Street SW Burned Out Building; change to item C1) Resolution No. 0617-68 Accepting Donation to Library & deletion of item D1) Review of Calendar Parking Ordinance

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Charles S. Nieman III, addressed the Council with a request to purchase the city owned lot (Parcel ID 020-0170-00330) across the avenue from his home for the purpose of parking a camper, boat & other vehicles. This item is on the agenda this evening.

St. Louis County Commissioner Michael A. Jugovich thanked Councilor Halverson for his appointment as Council member and informed the council & the public that the former Sabin's building demolition is ahead of schedule. He will be attending the Roundabout meeting this evening to address any questions that people may have. The St. Louis County Commissioners will hold their board meeting in Chisholm at City Hall on Tuesday, August 8, 2017 at 9:30 a.m. The public is invited to attend the meeting. Mayor T. Scaia requested Commissioner Jugovich to thank the staff of St. Louis County for their assistance with the demolition of the former Sabin's building. Commissioner Jugovich recognized and thanked the St. Louis County staff and the City staff for their work on this project.

REPORTS

Councilor K. Scaia attended the Public Utilities Commission (PUC) meeting last week & discussed the City Wide Dropoff, he recommended to the PUC to this in the Spring of the year and again in the Fall. He attended the school board meeting Monday night and thanked the school board for partnering with the City.

Mayor Todd Scaia attended the Range Mayor's meeting & met guest speaker Democratic gubernatorial candidate, Erin Murphy. He also attended a meeting that Congressman Rick Nolan hosted, Republican representatives from Arizona, Minnesota & Arkansas were also in attendance at the meeting. He thanked the Chisholm Volunteer Fire Department staff and Administrator Bobich for participating in the filming of the conditions of accessing & departing the existing Firehall onto Highway 73.

Councilor Halverson contacted Public Works Team Coordinator Don Haenke regarding material selection for concrete patching material, he shared this information with Don & Consultant Engineer Jim Johnson. He reported there was a misunderstanding with Kraus Anderson regarding one of the potential Public Safety Facility sites on 6th Street SW. Parts of this site may be ok, he asked City staff for testing results that may have occurred in 2004, 2005 or 2006. The ball field site was also discussed.

Police Chief Manner apologized to the Council for not providing an updated blight list. His staff will start the second sweep for blight throughout town to clean-up unsightly areas for the festivities in August. Officer Purdy is working on yellow refuse bag compliance & issuing citations to those that are not in compliance. Mayor Todd Scaia requested City staff to give a roll of City yellow bags to new residents of Chisholm when they sign up for their utilities. He asked the public not to use the refuse containers for yard debris. Properties with long grass are being cited if there is an owner's address to send the citation to, a list of the vacant lots with no addresses will be provided to the council. Public Works staff is cutting the grass on the vacant lots and the City will assess the property owners if they do not reimburse the City for this service. The curfew is being enforced for minors.

City Clerk-Treasurer/Administrator Katie Bobich reported the Port-A-John vandalism issues seem to be resolved after posting notices on them for the public. She attended the Iron Range Economic Alliance (IREA) legislative update meeting held at the IRRRB and the quarterly meeting for the IREA for Economic Developers in the area. She recommended that the Chisholm EDA join the IREA for a cost of \$50 per year. The EDA held interviews for the Broadband feasibility study. Broadband RFP's are due July 7, 2017 for the Public Information Hub. More information is available on the City website.

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ACCEPT THE CONSENT AGENDA

Moved by Councilor K. Scaia and supported by Councilor Campbell to accept the Consent Agenda, including the List of Bills, AFSCME Safety Apparel, Communications, Minutes of the previous City Council Special Meeting of June 14, 2017, the Regular Meeting of June 14, 2017(with correction), Payroll and Overtime.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0617-69 ACCEPT GRANT & ENTER INTO AGREEMENT WITH
CHISHOLM COMMUNITY FOUNDATION (CCF) ON BEHALF OF
CHISHOLM FIREARMS SAFETY INSTRUCTORS

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0617-69 to accept the \$1,200 grant from the CCF on behalf of the Chisholm Firearms Safety Instructors for the purchase of five (5) Minnesota Department of Natural Resources (MN DNR) Safety Firearms from Mossberg Training Firearms. The Arrowhead Peace Officers Association applied to the CCF grant on March 3, 2017. The City will donate the grant amount of \$1,200 to the Arrowhead Peace Officers Association for the purchase of the firearms.

Voting Aye: All

Motion Carried

REQUEST TO DONATE HABITAT FOR HUMANITY BUILDING PERMIT FEES

Moved by Councilor K. Scaia and supported by Councilor Varda to grant the request from North St. Louis County Habitat for Humanity for the City to donate the building permit fees in the amount of \$490.50 for the home building project located at 802 4th Avenue SW and to return this amount to the building department fund.

Voting Aye: All

Motion Carried

UNLICENSED VEHICLES ON COMMERCIAL PROPERTIES

This was an informational item at this time. Recommendation to refer this to the Planning & Zoning Commission before bringing this back to the council in July. No action taken.

CHARLES S. NIEMAN, III
REQUEST TO PURCHASE CITY LOT (PARCEL ID 020-0170-00330)

Moved by Councilor Halverson and supported by Councilor Varda to sell City owned parcel ID 020-0170-00330 to Charles S. Nieman, III, for the assessed value contingent upon being compliant with all City Ordinances and a variance request is obtained for the building of a garage on the property. Councilor Halverson amended his motion to include building a fence on the property per city guidelines. Councilor Varda did not support the amended motion. Councilor Campbell supported the amended motion to include building a fence on the property. After discussion took place whether a privacy fence or garage would be put on the property, it was determined that Mr. Charles S. Nieman's request be a formal plan and referred to the Planning & Zoning Commission as this property is located across the avenue from his residence and a variance would be required. Councilors Campbell & Halverson rescinded their motion and support. This was an informational item at this time. No action taken.

SUMMER CITY WIDE CLEANUP (DROPOFF ONLY) SCHEDULE

Moved by Councilor K. Scaia and supported by Councilor Campbell to approve the City Wide Cleanup (drop off only at the City garage) dates of July 17 – 21, 2017.

Voting Aye: All

Motion Carried

QUOTES FOR BACKHOE

Moved by Councilor K. Scaia and supported by Councilor Campbell to authorize payment of \$113,000 for the purchase of a John Deere 410L Backhoe Loader from Nortrax of Duluth, MN. This price includes the trade-in value of a smaller piece of equipment.

Voting Aye: All

Motion Carried

225 5TH STREET SW

Moved by Councilor K. Scaia and supported by Councilor Campbell to direct City staff to work with the City attorney to secure the building to prevent access, track expenses incurred and to continue to follow up with the owner of the single family dwelling located at 225 5th Street SW and to continue this process until the building can be demolished and the property assessed. This building was destroyed by fire approximately two years ago.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0617-68 ACCEPT DONATION
FROM RED HAT SOCIETY FOR LIBRARY

Moved by Councilor K. Scaia and supported by Councilor Varda to adopt Resolution No. 0617-68 to accept a donation in the amount of \$285.00 from the Red Hats Society. The donation is accepted and earmarked for the Chisholm Public Library. Any expenditures utilizing these funds will follow the City of Chisholm Purchasing Policy and be used for the betterment of the Chisholm Public Library.

Voting Aye: All

Motion Carried

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**GAMBLING PERMIT APPLICATION
RANGE REGIONAL HEALTH SERVICES**

Moved by Councilor Campbell and supported by Councilor K. Scaia to approve the gambling application for Range Regional Health Services for a raffle event to be held at Valentini's on Tuesday, November 14, 2017.

Voting Aye: All

Motion Carried

AMBULANCE AUTO LOAD SYSTEM PURCHASE REQUEST

Moved by Councilor Campbell and supported by Councilor K. Scaia to authorize payment of \$19,755.04 to Stryker of Chicago, IL for the purchase of an Auto Power Load System for the Chisholm Ambulance. This is a budgeted item for 2018 and shipping will be delayed until 2018 to coincide with the delivery of the new ambulance.

Voting Aye: All

Motion Carried

DRIVE IN BANK LEASE AGREEMENT

Moved by Councilor K. Scaia and supported by Councilor Campbell to accept the terms of the Chisholm First National Bank Drive-In Bank Lease Agreement with language changes recommended by City Attorney Bryan Lindsay. This contract agreement is for a 25 foot right-of way and will commence August 1, 2017 and terminate July 31, 2019 at a rate of \$350.00 per year.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0617-70 MNDOT MASTER PARTNERSHIP CONTRACT

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0617-70 to enter into a Master Partnership Contract with the Minnesota Department of Transportation and:

1. That the proper City officers are authorized to execute such contract, and any amendments thereto, and;
2. That the City Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the City Engineer may execute such work order contracts on behalf of the City of Chisholm without further approval by this Council, and;
3. That this agreement has a \$100,000 cap, projects exceeding \$100,000 will require a separate agreement.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0617-67 AWARD CONTRACT / LAKEVIEW ADDITIONS AREA

This was an informational item at this time. No action taken.

KIDS PLUS 5K FUN RUN/WALK

Moved by Councilor K. Scaia and supported by Councilor Campbell to grant the request of Chisholm Kids Plus for the Fun Run/Walk on Saturday, August 12, 2017. The City will provide an in-kind service donation to block off with barricades at the intersection of Central Ave N & the East end of the Causeway between the hours of 7:00 & 11:00 a.m.

Voting Aye: All

Motion Carried

SCHEDULE MEETING FOR PUBLIC SAFETY FACILITY

Moved by Councilor Varda and supported by Councilor Halverson to schedule a Special Meeting for the Public Safety Facility Site on Wednesday, July 12, 2017 at 4:30 p.m.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0617-71 AUTHORIZING ACCEPTANCE OF DONATED LAND TO THE CITY
FROM THE DOWNTOWN REVITALIZATION GROUP FOR THE "POCKET PARK"**

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0617-71 to accept the donation of real estate from the Downtown Revitalization Group to the City of Chisholm. The donated real estate is described as Lot 21, Block 9, Chisholm, which the City desires for purposes of revitalization and use as a "Pocket Park" paid for by donated funds from the Downtown Revitalization Group.

Voting Aye: All

Motion Carried

PROCLAMATION FOR "JOSEPH & ANNIE VITALI FAMILY REUNION DAY"

Moved by Councilor K. Scaia and supported by Councilor Varda to proclaim Saturday, July 1, 2017 as "Joseph & Annie Vitali Family Reunion Day".

Voting Aye: All

Motion Carried

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(Continued)**

RECESS REGULAR COUNCIL MEETING

Moved by Councilor Varda and supported by Councilor Campbell to recess the Council Meeting at 6:45 p.m. to the Senior Citizen's Center, located at 319 W. Lake Street for a Public Meeting on the Roundabout.

Voting Aye: All

Motion Carried

RECONVENE REGULAR COUNCIL MEETING

ROLL CALL

Pr:sent: Council Members Halverson, K. Scaia, Varda and Mayor T. Scaia

Absent: Council Member Campbell and Rahja

Also Present: City Clerk-Treasurer/Administrator Katie Bobich

Moved by Councilor Varda and supported by Councilor K. Scaia to reconvene the Council Meeting at 7:54 p.m.

Voting Aye: All

Motion Carried

ADJOURN COUNCIL MEETING

Moved by Councilor Varda and supported by Councilor K. Scaia to adjourn the Council Meeting at 7:55 p.m.

Voting Aye: All

Motion Carried

/s/ Todd A. Scaia

Mayor

Attest:

/s/ Katherine A. Bobich

City Clerk-Treasurer/Administrator