

**CHISHOLM CITY COUNCIL
REGULAR MEETING – March 22, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Halverson, Rahja, K. Scaia, Varda, and Mayor T. Scaia

Absent: Council Member Campbell

Also Present: City Clerk-Treasurer/Administrator Katie Bobich, Deputy Clerk Susan Schweiss, City Attorney Bryan Lindsay, Building Official Steve Erickson, Public Works Team Coordinator Don Haenke, Recreation Director Tammy Nevalainen and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor K. Scaia and supported by Councilor Varda to adopt the Agenda with one addition under New Business: 7E5) City Facebook Page.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Councilor Rahja attended the Community Education meeting, they approved a \$1,000 donation to be used for the Chisholm Summer Recreation Department for field trip transportation. She attended the CIRSSD meeting and toured the Waste Water Treatment Plant. She encouraged others to tour the plant. The CIRSSD is looking at purchasing land that is adjoining the plant. Per the Mayor's request, she will contact Norm Miranda with H.R. Green to invite him to the Council Meetings at least quarterly to keep the Council informed of the Mercury & Waste Water Treatment Plant Bonding proposals and current issues.

Councilor Varda attended the Kids Plus meeting, they have activities planned during the All Class Reunion, they are currently sponsoring the Bobber on the Lake fundraiser and will be offering a class during the St. Louis County Fair. He attended the Parks & Recreation Board meeting and will be involved in the interview & hiring process of the Summer Recreation staff. He attended the PUC meeting in place of Councilor K. Scaia, where they discussed items but no action was taken at the meeting.

Councilor Halverson contacted Twin Ports Testing, Inc. for a copy of the Phase I Preliminary Geotechnical Evaluation Report for the potential Chisholm Development Site at Rail Drive & Iron Drive. He distributed copies of addendum letter No. 1, dated March 22, 2017 from Twin Ports Testing to the Council and City Staff. Administrative Assistant Gornick was directed to provide this information to SEH, Inc. & Kraus-Anderson before their scheduled interviews take place on March 29, 2017. The addendum letter addressed underground mining activity that occurred at the potential site from 1916- 1922 & the need for additional deep subsurface exploration.

Mayor Todd Scaia thanked the City Public Works staff for cleaning up & clearing the underbrush & growth along the Lakewalk. He announced the Sportsman's Annual Banquet is Saturday, March 25, 2017 at 5:00 p.m. at Valentini's. Interviews are scheduled in the City Hall Council Chambers on March 29, 2017 starting at 5:00 p.m. for design firms SEH, Inc. & Kraus-Anderson for the potential building site. This meeting is open to the public. He asked the Council members & Public to contact their Legislative Representatives for the potential loss of Federal funds for the Range Regional Airport. He attended the EDA retreat & thanked members of the EDA & IRRRB representatives for their participation.

Public Works Team Coordinator Don Haenke updated the Council on City vehicles that need to be repaired or replaced. Public Works staff attended mandatory Gopher One training in Virginia. MacQueen & Heil will be conducting joint training in Hibbing for the garbage truck Rapid Rail System in June or July. On August 9, 2017, Rural Water & Hydro Clean training will be offered in Chisholm for repairing of manholes. Update on compost site-possible relocation of site, camera at site helped reduce uncontrolled burns & dumping of items, permit received & controlled burning season has started. Will start sweeping streets & repairing pot holes after checking with MnDOT for new filling technique. There was a break in at the cemetery Chapel & the Industrial Park Entrance had an incident. The cemetery department had two burials & are spring cleaning brush. He thanked the public for clearing snow around garbage cans.

Recreation Director Tammy Nevalainen addressed the council with a request that she received from Chisholm ISD #695 Activity Director Mark Morrison for the Mt. Iron-Buhl School District to use the track at Memorial Park. Motion by Councilor K. Scaia and supported by Councilor Halverson to allow Mt. Iron Buhl School District to use the track per clearance of Activity Director Mark Morrison with no fee charged providing the students each sign a liability waiver form. She updated the council on the status of the bocce ball courts & will contact the water department to make sure the water is turned on for the season.

Building Official Steve Erickson reported on the status of the emergency demolition site. He is coordinating Safety & CPR training for employees on April 17th, 18th & 20th which will be held in Hibbing and partnering with City of Hibbing employees.

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(CONTINUED)**

City Attorney Bryan Lindsay gave an update on the Pocket Park request from the Downtown Revitalization Group. He advised the Council that the City will need to accept the donation of the property by passing a Resolution.

City Clerk-Treasurer/Administrator Katie Bobich reported the application deadline for the truck driver position was extended until 4:00 p.m. on March 31, 2017. They can be mailed or delivered to City Hall, 316 W Lake Street, Attention: Katie Bobich. She is working with ISD #695 School Superintendent Jim Varichak, Amy Rice & Shannon Kishel-Roche from the Chamber of Commerce on a shared website (one stop information hub). It is in the early planning stages, the school will be applying for a grant from the Chisholm Community Foundation for this project.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Varda and supported by Councilor Rahja to accept the Consent Agenda, including the List of Bills (pulled SEH bill for discussion), Communications, Minutes of the previous City Council Meeting of March 8, 2017 Public Hearing 4th Avenue SW, March 8, 2017 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

LIQUIDATED DAMAGES – 5TH AVE NW PROJECT- MESABI BITUMINOUS

Mayor T. Scaia informed the Council that Consultant Engineer Jim Johnson, Matt Reid of SEH, Inc. & City Administrator Bobich are scheduled to meet with Mesabi Bituminous on March 29, 2017, regarding the liquidated damages on the 5th Avenue NW project. No action taken, informational item at this time.

RESOLUTION NO. 0317-42 APPOINT SUMMER RECREATION DIRECTORS

Moved by Councilor Varda and supported by Councilor K. Scaia to adopt Resolution No. 0317-42 to appoint two part-time Summer Recreation Directors: Employee # 9610 at \$13.50 per hour and Employee # 8103 at \$12.25 per hour, effective April 1, 2017 and may continue conditionally through August 31, 2017 and not to exceed 60 work shifts in accordance with this resolution and City Policies.

Voting Aye: All

Motion Carried

**CITY OF CHISHOLM BUILDING DEMOLITION PROJECT
“SCOPE OF WORK” & INDEPENDENT CONTRACTOR AGREEMENT DOCUMENT
FOR REMOVAL OR DEMOLITION OF BUILDINGS**

Moved by Councilor Rahja and supported by Councilor Varda to approve the template agreement document to be used for the City of Chisholm’s Building Demolition Project “Scope of Work” & Independent Contractor Agreement for the removal or demolition of buildings.

Voting Aye: All

Motion Carried

PROPOSED CEMETERY & COLUMBARIUM RATES

No action taken, informational item at this time.

QUOTES FOR FIRE HYDRANTS

Moved by Councilor K. Scaia and supported by Councilor Varda to authorize payment of \$16,432.75 to Ferguson Waterworks of Superior, WI for the purchase of four (4) red plugged Fire Hydrants, parts & freight charge.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0317-39 ACCEPT DONATION
OF VISION FITNESS STATIONARY BIKE
FROM RICHARD SELLMAN, JR.**

Moved by Councilor K. Scaia and supported by Councilor Varda to adopt Resolution No. 0317-39 accepting the donation of one (1) Vision Fitness Stationary Bike donated by Richard Sellman, Jr.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0317-40 APPOINT
KRISTI CASTAGNERI TO SAFETY COMMITTEE**

Moved by Councilor Varda and supported by Councilor K. Scaia to adopt Resolution No. 0317-40 appointing Kristi Castagneri to the Safety Committee.

Voting Aye: All

Motion Carried

