

**CHISHOLM CITY COUNCIL
REGULAR MEETING – MARCH 22, 2023**

CALL TO ORDER

Mayor Adam Lantz called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, April Fountain, Jed Holewa, Travis Vake, and Mayor Adam Lantz

Absent: None

Also Present: City Attorney Bryan Lindsay, Ambulance Director Tiffany Larson, Consultant Engineer Jim Johnson, Building Official/Zoning/Safety Director Mandy Galli, Public Works Supervisor Larry Folstad, Parks/Trails/Recreation Director Bridgit Maruska, Library Supervisor Katie Christenson, Clerk-Treasurer Eileen Zah, Confidential Administrative Assistant Susan Trunk, Eric Tweten from Mesabi Community TV.

ADOPT THE AGENDA

Moved by Councilor Fountain and supported by Councilor Halverson to adopt the agenda with the addition of the Costin Group Inc. Lobbyist Consultants for the City Proposal.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

There was no public participation.

REPORTS

Councilor Halverson had no report.

Councilor Mikkola-Rahja reported that she attended the Police Commission and HRA Meetings.

Councilor Fountain wanted to give a shout out to Steve Brunette who helped her to get out of her driveway after being stuck in the snow and thanked April who drove her kids to school.

Councilor Vake reminded everyone about the Ms. Chisholm and Little Ms. and Mr. Chisholm contest coming up.

Councilor Holewa reported that he attended the PUC, CISSD, and Safety meetings. He also continues to do ride-a-longs with the police department.

Mayor Lantz had no report.

Ambulance Director Tiffany had no report.

Fire Chief Masucci was absent.

Police Chief Manner had no report.

City Building Official/Zoning Galli had no report.

City Engineer Johnson had no report.

Public Works Supervisor Folstad reported that the loader was down, and they are waiting on parts from the cities. They typically pick up the snow the same day, but it will be an extra day while they wait for the parts. They were equally surprised by the snow and condition of the snow, it was wet, heavy, and icy. He encouraged everyone that we are all in this together, that spring is on its way, and he hopes to have a slow meltdown of the snow.

Parks/Trails/Recreation Director Maruska reported that she is still looking for more coaches and that there are approximately 39 additional participants in soccer. Fat tire biking is closed at Redhead Mountain Bike Park, but snowshoeing is still available. The city was awarded a 2024 grant and will be partnering with the school district to get out on the trails with the youth. The youth center (open Mondays, Tuesdays, and Thursdays) now offers free popcorn after school and has a Nintendo Switch (grades 4 and up).

Library Supervisor Christenson had no report.

City Attorney Lindsay had no report.

Clerk-Treasurer Zah thanked everyone for their support during her absence. Misti the accountant is working from home after welcoming a new baby. Clerk-Treasurer Zah is working on closing the fiscal 2022 in the accounting software, then she will upload the 2023 budgets. The budget amendments are on schedule for 2023.

Administrator Skraba was absent.

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ACCEPT THE CONSENT AGENDA

Moved by Councilor Vake and supported by Councilor Halverson to Accept the Consent Agenda including the List of Bills, Communications, Meeting Minutes from the March 8, 2023, Regular Meeting, Payroll and Overtime.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

NORTHERN TRAXX ATV CLUB REQUEST

Moved by Councilor Fountain and supported by Councilor Holewa to approve Northern Traxx ATV Club request to close off 2 blocks of Lake Street and 1 block of 2nd Avenue SW on 5/20/2023 from 9:00 am to 11:00am.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

RESOLUTION NUMBER 0323-22 ACCEPTANCE OF FUNDS FROM BALKAN TOWNSHIP

Moved by Councilor Mikkola-Rahja and supported by Councilor Fountain to Accept \$ 1500.00 from the Balkan Township Board for the Chisholm Summer Recreation Program.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**RESOLUTION NUMBER 032-23 ACCEPTANCE OF FUNDS FROM CHISHOLM
COMMUNITY EDUCATION**

Moved by Councilor Vake and supported by Councilor Holewa to Accept \$ 1000.00 from Chisholm Community Education to offset costs associated with Chisholm Summer Recreation Program transportation and paid directly to ISD 695 Transportation to cover a portion of the field trip transportation.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

LOCAL BOARD OF APPEALS & EQUALIZATION MEETING

Clerk-Treasurer Zah provided information about the upcoming Local Board of Appeal and Equalization (LBAE) annual meeting that the Chisholm City Council will host. The meeting is scheduled for April 18, 2023, from 4:00 pm to 5:00 pm in person at Chisholm City Hall. A quorum and at least 1 trained member must be in attendance. Councilors Halverson, Fountain, and Mayor Lantz are current trained members. A notice for the LBAE meeting will be published on 4/5/2023 and 4/12/2023 which meets the publication requirement of 10 days prior to the LBAE meeting. Evaluation notices have been mailed and the contact information for who to contact is on the evaluation form.

4TH QUARTER FY 2022 REPORTS AND PRESENTATION

Clerk-Treasurer Zah presented the 4th quarter 2022 report covering revenues and expenses for the General, Permanent Improvement, and Enterprise Funds.

STRONG TOWNS

Chuck Marohn presented information about “Strong Towns-The Community Action Lab.” Strong Towns is a nonprofit that focuses a host of expert engineers, land-use professionals, transportation officials, elected officers, journalists, urbanists organizations, and ground-level activists on the matter of building and maintaining financial stability in towns and cities across north America. The Community action lab is a 24-month program to help communities identify their needs and take action to address them using resources that are immediately available in the region. Additional information will be presented at 5:30 pm on April 4th, 2023, at the Sr. Center, 319 Lake Street West, Chisholm, MN. 55719.

RESOLUTION NUMBER 0323-24 ARROWHEAD REGIONAL ARTS COUNCIL

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to authorize the City Administrator to make application to the Arrowhead Regional Arts Council (ARAC) up to \$5000 and accept the funding if approved by the ARAC for an art mural in downtown Chisholm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

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COSTIN GROUP INC. LOBBYIST CONSULTANTS FOR THE CITY

Moved by Councilor Fountain and supported by Councilor Vake to hire Costin Group Inc., to perform government relations, public relations, and related services directed and approved by the Chisholm City Administrator.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

RECESS TO CLOSED SESSION

Moved by Councilor Vake and supported by Councilor Fountain to Recess to closed session due to (319 3rd Avenue NW) (This portion of the meeting may be closed pursuant to Minnesota statute 13d.03 (b) to receive attorney-client privileged information at 6:33 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

The Close Session adjourned at 6:58 pm.

The Regular Meeting Reconvened at 6:58 pm.

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adjourn the Regular Meeting at 6:59 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

/s/ Adam Lantz, Mayor

Attest:

/s/Stephanie Skraba, Administrator