

**CHISHOLM CITY COUNCIL
REGULAR MEETING – MARCH 27, 2019**

CALL TO ORDER

Mayor John Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Adam Lantz, April Larson, Travis Vake, Jim Varda, and Mayor John Champa
Absent: Council Member Tracy Campbell
Also Present: Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Trevor Thompson of SEH, Fire Chief Bob Brown, Police Chief Vern Manner, and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor _____ and supported by Councilor _____ to adopt the Agenda as presented.
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Boy Scouts of America

REPORTS

Councilor Lantz encouraged the public to say something if they see something and to call 911. He commended two young girls that were cleaning up trash around the lake.
Councilor Larson attended the Safety Committee meeting on March 20th. She reported the roof on City Hall is being repaired. She thanked employees Bruce Matak, Scott Oberstar, Leon Wegener, Mike Kavlie, Len Pahule, Joby Wolff, Luke Amundson, Bob Carlson, Aaron Doering & Bruce Rudstrom for their hard work and all of the overtime that they put in to keep up with the demands of snow removal. She attended the joint school board meeting and thanked the school board members. She recognized the students of the week. She asked the public to contact Community Ed if they were interested in teaching a class. She announced the City is accepting applications for the Library Intern position. It will be National Library Week the week of April 17th.
Councilor Vake attended the EDA meeting and welcomed the new EDA members Shelly Lappi & Rebecca Thompson. He announced today is Unity Day for teachers.
Councilor Varda attended the working session on March 21st and the joint school board meeting. He served on the committee to hire a public works supervisor.
Mayor Champa attended the meeting at the Chisholm Hibbing Airport. They are focusing on airport related businesses. He said the joint meeting with the school board went well. He is hoping the school board and the teachers come to an agreement. He gave an update on the Public Utilities Commission and said they are buying a steam machine to thaw frozen water lines. They are looking at a new folding machine for the PUC water bills and will be offering an online payment option. The Scada equipment is installed at the water treatment plant. He reported the HRA approved a new tenant lease agreement. They are working on the HRA bylaws.
Police Chief Manner said his staff has been serving blight notices. The "Adopt An Area" has open areas available to adopt.
Fire Chief Bob Brown said his department is working with the Red Cross for the smoke alarm program, they have given out and installed 72 alarms so far. He Fire Department staff will be touring the movie studio.
Administrator Bill Manney reported the amount budgeted for the casual seasonal laborers for 2018 was \$10.50 per hour.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Varda and supported by Councilor Lantz to accept the Consent Agenda, including the List of Bills, Minutes of the previous March 13, 2019 Regular Meeting (with changes), Payroll and Overtime.
Voting Aye: All Motion Carried

**RESOLUTION NO. 0319-34 APPROVE PLANS & SPECS & ADVERTISE FOR BIDS FOR 13TH STREET
5TH AVENUE NW INFRASTRUCTURE IMPROVEMENT PROJECT**

Moved by Councilor Lantz and supported by Councilor Larson to adopt Resolution No. 0319-34 to approve plans and specifications and to advertise for bids for the 13th Street / 5th Avenue NW Area Infrastructure Improvement project.
Voting Aye: All Motion Carried

**RESOLUTION NO. 0319-35 ACCEPT DONATION FROM TOWN OF BALKAN FOR
CHISHOLM SUMMER RECREATION PROGRAM**

Moved by Councilor Varda and supported by Councilor Lantz to adopt Resolution No. 0319-35 accept the \$1000.00 monetary donation from the Town of Balkan for the Chisholm Summer Recreation Program.
Voting Aye: All Motion Carried

RESOLUTION NO. 0319-36 APPOINT LAWRENCE P. FOLSTAD AS PUBLIC WORKS SUPERVISOR

Moved by Councilor Varda and supported by Councilor Vake to adopt Resolution No. 0319-36 to appoint Lawrence P. Folstad to serve as Public Works Supervisor contingent upon completing the pre-employment requirements.
Voting Aye: All Motion Carried

**RESOLUTION NO. 0319-37 IRONBOUND STUDIOS /
ECONOMIC DEVELOPMENT ASSOCIATION AGREEMENT**

Moved by Councilor Lantz and supported by Councilor Vake to adopt Resolution No. 0319-37 to authorize Ironbound Studios, LLC to pledge as security certain loan funds to Ironbound Studios, LLC from the Chisholm Economic Development Association and the City of Chisholm finds that it is appropriate and in the best interests of all parties to allow the option to be pledged.
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

QUOTES FOR FLAGS

Moved by Councilor Varda and supported by Councilor Lantz to authorize payment of \$6,020.40 to Bark Design, Inc. for the purchase of flags.
Voting Aye: All

Motion Carried

REQUEST FROM BOY SCOUTS OF AMERICA

Moved by Councilor Varda and supported by Councilor Larson to grant the request of the Boy Scouts of America to use the MN Museum of Mining, the athletic fields, the wooded area behind the armory and the Chisholm Arena on May 17 – 19 for a Council Camporal.
Voting Aye: All

Motion Carried

COMPREHENSIVE PLAN UPDATE

Moved by Councilor Larson and supported by Councilor Varda to authorize City Administrator Bill Manney to find a facilitator for the Comprehensive Plan update.
Voting Aye: All

Motion Carried

APPOINT COMMITTEE FOR RENTAL PROPERTY ORDINANCE

Moved by Councilor Larson and supported by Councilor Vake to appoint Administrator Bill Manney, Building Official Mandy Galli, City Attorney Bryan Lindsay, Fire Chief Bob Brown, Police Chief Vern Manner and Council Members Adam Lantz and Tracy Campbell to serve as committee members for the proposed Rental Property Ordinance.
Voting Aye: All

Motion Carried

YELLOW BAGS

Moved by Councilor Varda and supported by Councilor Larson to direct the Public Utilities Commission to research different options of other communities regarding the use of refuse bags.
Voting Aye: All

Motion Carried

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Varda and supported by Councilor Vake to adjourn the Regular Council meeting at 6:48 p.m.

/s/ John A. Champa
Mayor

Attest:

/s/ William Manney
City Clerk-Treasurer/Administrator