

**CHISHOLM CITY COUNCIL
REGULAR MEETING – MARCH 28, 2018**

CALL TO ORDER

Mayor Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Scaia, Varda and Mayor Rahja

Absent: Council Member Mikkola-Rahja

Also Present: City Clerk-Treasurer/Administrator Jennifer Sterbenz, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Matt Reid of SEH, Fire Chief Bob Brown, Police Chief Manner, and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Scaia to adopt the Agenda with one addition: Resolution 0218-33 Curling Club Grant Request from CCF (Apply & Receive)

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Kelly Harris with Jim's Sports Club requested holding outdoor events such as wedding celebrations & graduation parties in their new space and asked to discuss the Noise Ordinance. John Newbauer & Anna Ruper with the Chisholm Beautification Association submitted a tree planting proposal.

Jerry Janezich requested a "City Wide Festival" on May 4 – 6 to celebrate Tom & Jerry's 45 years in business.

REPORTS

Councilor Halverson attended the Redhead Mountain Bike Trail meeting on March 16th. He also attended the Administrator's Review meeting on March 20th and the Working Session on March 21st. There will be a tour of the Redhead Mountain Bike Train on May 2, 2018.

Councilor Scaia reported the League of MN Cities "Good Governance Program" is scheduled and asked any council members that are not yet on the schedule to please do so. He recognized Anne Varda in the audience and asked if her request to have the temporary handicap signage at the school was taken care of. Administrator Sterbenz stated that this has been taken care of by the Public Works staff.

Fire Chief Bob Brown reported the department purchased a smoke machine to be used for training. They took tours of the Lincoln Center, the Range Center and their homes. They have had a trailer for Job Care to perform the annual screenings of personnel. They received a grant from the State Fire Marshall. Gear is washed to try to eliminate cancer risk. They currently had training on how to preserve a fire scene. They annually test the fire pumps and the apparatus. They are actively recruiting new members. He stressed the importance of having working smoke detectors.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Scaia and supported by Councilor Campbell to accept the Consent Agenda, including the List of Bills, Minutes of the previous City Council meeting of March 14, 2018 Public Hearing 8th St NW Project, March 14, 2018 Regular Meeting, March 20, 2018 Special Meeting, March 21, 2018 Working Session, Payroll and Overtime.

Voting Aye: All

Motion Carried

ST. LOUIS COUNTY CRACK SEALING AGREEMENT

Moved by Councilor Scaia and supported by Councilor Varda to enter into agreement with St. Louis County for participation in the 2018 Crack Sealing Project in the amount of \$15,000.

Voting Aye: All

Motion Carried

PAYMENT APPLICATION NO. 3 - UTILITY SYSTEMS OF AMERICA
LAKEVIEW ADDITION AREA IMPROVEMENTS

Moved by Councilor Varda and supported by Councilor Scaia to authorize payment of \$134,457.85 to Utility Systems of America for the Lakeview Addition Improvement Project.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0318-43 APPLY FOR AND ACCEPT FUNDS FROM THE IRRR
COMMUNITY INFRASTRUCTURE GRANT PROGRAM FOR THE 8TH ST NW PROJECT

Moved by Councilor Campbell and supported by Councilor Scaia to adopt Resolution No. 0318-43 to apply to and accept funds from the Iron Range Resources Community Infrastructure (FY18) Grant Program in the amount of \$350,000.00 for funding of the 8th Street NW Infrastructure Improvement Project.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – MARCH 28, 2018
(CONTINUED)**

NOTIFICATION SYSTEM

Moved by Councilor Campbell and supported by Councilor Scaia to enter into agreement with RAVE for a Rapid Notification System starting May 1, 2018 for the City to notify residents of water main breaks and various types of alerts.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0318-44 REMOVE SUSAN SCHWEISS
FROM 457 DEFERRED COMPENSATION PLAN**

Moved by Councilor Campbell and supported by Councilor Halverson to adopt Resolution No. 0318-44 to remove former Deputy Clerk Susan Schweiss from the 457 Deferred Compensation Plan.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0318-45 ACCEPT PUBLIC WORKS TEAM COORDINATOR
DON HAENKE'S RESIGNATION**

Moved by Councilor Scaia and supported by Councilor Varda to adopt Resolution No. 0318-45 to accept Public Works Team Coordinator Don Haenke's resignation effective April 27, 2018.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0318-46 MILITARY CHILD MONTH PROCLAMATION

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0318-46 to proclaim the month of April 2018 as Military Child Month.

Voting Aye: All

Motion Carried

PERSONNEL COMMITTEE APPOINTMENT

Moved by Councilor Campbell and supported by Councilor Halverson to appoint Council Member Halverson to the Personnel Committee and to accept Mayor Rahja's resignation from the committee. Councilor Campbell amended the motion and Councilor Scaia supported the amended motion to add the City Administrator and the City Attorney to the Personnel Committee along with current members, Councilors Campbell and Scaia.

Voting Aye: All

Motion Carried

CHISHOLM BEAUTIFICATION ASSOCIATION REQUEST TO PLANT TREES

Moved by Councilor Scaia and supported by Councilor Varda to grant the request of the Chisholm Beautification Association to work with Recreation Director Tammy Nevalainen & Consultant Engineer Jim Johnson to plant trees throughout the City on May 19, 2018.

Voting Aye: All

Motion Carried

TOM & JERRY'S REQUEST FOR "CITY WIDE FESTIVAL"

Moved by Councilor Halverson and supported by Councilor Campbell to declare May 5 & May 6, 2018 as a "City Wide Festival" to celebrate Tom & Jerry's 45 years in business. Permission was granted to block off 2nd Avenue SW (after the alley behind Tom & Jerry's) to the alley between 1st & 2nd Street SW. Councilors Campbell & Halverson amended their motion and support to specify that the "City Wide Festival" is for the "Security Area" which will be enclosed with orange fencing. Tom & Jerry's will provide wristbands and workers to check wristbands in the "security Area". The City will provide orange fencing, barricades and cones for the event.

Voting Aye: All

Motion Carried

CHISHOLM KIDS PLUS

Moved by Councilor Scaia and supported by Councilor Campbell to grant the request for Chisholm Kids Plus to hold a Waterski Show on Longyear Lake on Saturday, August 4, 2018 in conjunction with Doc Moonlight Graham Days. Permission was granted to close the causeway during show time for viewing purposes.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0218-33 AUTHORIZE ADMINISTRATOR TO APPLY
FOR & RECEIVE FUNDS FROM THE CHISHOLM COMMUNITY FOUNDATION
GRANT PROGRAM FOR THE CURLING CLUB**

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0218-33 to accept the low bid from Mesabi Glass for tempered glass windows at the Chisholm Curling Club in the amount of \$7,265.00. Councilor Campbell & Varda amended the motion and support to authorize the City Administrator to file a grant application and accept funds for \$5,000 from the Chisholm Community Foundation to purchase and replace safety glass at the Chisholm Curling Club.

Voting Aye: All

Motion Carried

