

**CHISHOLM CITY COUNCIL
REGULAR MEETING – March 8, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Rahja, K. Scaia, Halverson, and Mayor T.Scaia
Absent: Council Member Varda
Also Present: City Clerk-Treasurer/Administrator Katie Bobich, Deputy Clerk Susan Schweiss, City Attorney Bryan Lindsay, Building Official Steve Erickson, Consultant Engineer Jim Johnson, Matt Reid of SEH, Library Supervisor Christenson, Police Chief Manner, Recreation Director Nevalainen and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Rahja to adopt the Agenda with additions: E6) Appoint Council Member Halverson to Audit Committee, Safety Committee & Council Liaison to the Chamber of Commerce, E7) Appoint Council Member Rahja to Personnel Committee

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Councilor Campbell met with the "All Class Reunion Committee" to plan events. Councilor Rahja attended the Chisholm Beautification Association meeting, City Attorney Bryan Lindsay will be contacting Mr. Zentz to sign the easement documents for the Bruce Mine Headframe.

Councilor K. Scaia attended the Iron Range Youth in Action meeting and reported 425 students attended the annual conference of which 36 are Chisholm students, He thanked them for their participation.

Mayor Todd Scaia met with St. Louis County officials Grey, Weber & Jugovich to discuss the O'Neil building, which is currently in abatement at this time. The County expects to have the demolition completed by May or June. He acknowledged Building Official Steve Erickson for his efforts.

Consultant Engineer Jim Johnson informed the Council that he has not been contacted by Mesabi Bituminous regarding the liquidated damages for the 5th Avenue NW project. City Clerk-Treasurer/Administrator Katie Bobich reported an issue with one of the garbage trucks (Unit 12), the parts have been ordered and will be repaired by city staff. She thanked the council members and city staff for welcoming her to the City of Chisholm.

Police Chief Manner will be meeting with the "All Class Reunion Committee" on Friday, March 10, 2017. He welcomed Council Member Halverson and City Clerk-Treasurer/Administrator Katie Bobich.

Recreation Director Nevalainen will be conducting interviews for the Summer Recreation Director positions. Soccer registration is beginning and the ice rinks are closed for the season.

Building Official Steve Erickson gave an update on the collapsed building located at 200 1st Street SW, he advised the public to stay away from the back of the building as it is unsafe. He will check with the owner to see if they have insurance on the building. The O'Neil building is in the process of being demolished. He advised the public not to park near the building while the demolition takes place.

ACCEPT THE CONSENT AGENDA

Moved by Councilor K. Scaia and supported by Councilor Campbell to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council Meeting of February 15, 2017 Special Meeting, February 22, 2017 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

ALLEY VACATION REQUEST AMENDMENT

Moved by Councilor Rahja and supported by Councilor Campbell to amend the motion made on January 11, 2017 for the Planning Commission Alley Vacation request for Block 14, Park Addition to Chisholm. The amendment is to include a statement to "Retain the vacated alley easement as a utility easement".

Voting Aye: All

Motion Carried

AMENDMENT TO BALKAN FIRE AND AMBULANCE AGREEMENT AMENDMENT

Moved by Councilor K. Scaia and supported by Councilor Rahja to amend the agreement approved by the Council on February 8, 2017 with the Town of Balkan to provide Fire and Ambulance Service for two years commencing January 1, 2017 through December 31, 2018, at a rate of \$2,853.96 per month. This reflects an increase of 2% from 2016.

Voting Aye: All

Motion Carried

AMENDMENT TO TOWN OF BALKAN MUTUAL RECYCLING AGREEMENT

Moved by Councilor Campbell and supported by Councilor Halverson to amend the agreement approved by the Council on February 8, 2017 with the Town of Balkan for the joint recycling center at a rate of \$9,000.00 for one year commencing January 1, 2017 through December 31, 2017. This reflects an increase of approximately 4% from 2016.

Voting Aye: All

Motion Carried

**REQUEST FROM DOWNTOWN REVITALIZATION GROUP
TO PURCHASE LOT FOR DOWNTOWN POCKET PARK**

Moved by Councilor Rahja and supported by Councilor Campbell to direct City Attorney Lindsay to work with Administrator Bobich, City staff and a representative of the Downtown Revitalization Group for the transfer of Lot 21, Block 9, Original Plat of Chisholm (parcel ID 020-0010-02740 - on behalf of the Downtown Revitalization Group) for the sum of \$2,000.00 to be paid from Iron Range Resources & Rehabilitation Board Downtown Revitalization Grant funds. The City of Chisholm will assume the insurance liability and ownership of the lot.

Voting Aye: All

Motion Carried

**ORDER TO REMOVE BUILDING
809 3RD ST NW**

Moved by Councilor K. Scaia and supported by Councilor Rahja to direct City Attorney Lindsay to proceed with the legal process to order the removal of the building located at 803 3rd Street NW (legal description Easterly sixty feet (E'ly 60') of Lot Two (2), Block Eight (8), Auditor's Plat No. 33, St. Louis County, MN parcel code 020-0025-00415), due to the unsafe condition of the building.

Voting Aye: All

Motion Carried

2017 LIQUOR LICENSE APPLICATIONS

Moved by Councilor Campbell and supported by Councilor K. Scaia to approve the 2017 liquor license applications presented, contingent upon meeting all State and Local requirements.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0317-37 ACCEPT FEASIBILITY REPORT & CALL FOR PUBLIC
HEARING ON LAKEVIEW ADDITION AREA INFRASTRUCTURE IMPROVEMENT
PROJECT**

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0317-37 to accept the feasibility study for the infrastructure improvement of the Lakeview Addition Area and to hold a public hearing on Wednesday, April 12, 2017 at 5:00 p.m.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

**SHORT, ELLIOTT & HENDRICKSON, INC. (SEH) PROFESSIONAL SERVICES
AGREEMENT FOR MUNICIPAL STATE AID STREET (MSAS) MILL & OVERLAY
PROJECTS**

Moved by Councilor Rahja and supported by Councilor Campbell to enter into agreement with Short, Elliott & Hendrickson, Inc. to provide professional engineering services for the 2017 Road Recondition project for an amount not to exceed \$34,300.00. The following streets, avenues & drives included in the project are listed below:

- Lake Street – from Central Avenue to 1st Avenue SE
- 1st Street SW – from 2nd Avenue SW to Central Avenue
- West Drive – from T.H. 169 to 6th Street SE
- East Iron Drive – from West Drive to East Drive

Voting Aye: Councilors Campbell, Rahja, Halverson and Mayor T. Scaia
Voting No: Council Member K. Scaia Motion Carried

**RESOLUTION NO. 0317-38 ORDERING IMPROVEMENT & PREPARATION OF
PLANS FOR BITUMINOUS MILL & OVERLAY IMPROVEMENTS ON
MUNICIPAL STATE AID STREETS**

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 0317-38 to order improvement and preparation of plans to rehabilitate the following Municipal State Aid System (MSAS) streets by performing a mill and overlay of the existing bituminous surfacing for:

- Lake Street between Central Avenue and 1st Avenue SE;
- 1st Street SW between Central Avenue and 2nd Avenue SW; and,
- West Drive, East Drive, East Iron Drive and Central Avenue within the Chisholm Industrial Park.

Voting Aye: All Motion Carried

SCHEDULE SPECIAL MEETING FOR INTERVIEWS - PUBLIC SAFETY BUILDING

Moved by Councilor Campbell and supported by Councilor Halverson to schedule a special meeting for Wednesday, March 29, 2017 at 5:00 p.m. to conduct interviews of the two Development Firms that submitted bids for the proposed Public Safety Facility building.

Voting Aye: All Motion Carried

**RESOLUTION NO. 0317-33 PROCLAMATION
FOR SEXUAL ASSAULT AWARENESS MONTH**

Moved by Councilor K. Scaia and supported by Councilor Rahja to adopt Resolution No. 0317-33 to proclaim April 2017 as Sexual Assault Awareness Month.

Voting Aye: All Motion Carried

**RESOLUTION NO. 0317-36 SUPPORT FOR STATE FUNDING
FOR VOTING EQUIPMENT REPLACEMENT**

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0317-36 in support of the efforts of Secretary of State, Steve Simon in his pursuit of funding via legislative action during the 2017 legislative session in recognition of the hardship the purchase of replacement voting equipment will place on many rural communities across the State of Minnesota.

Voting Aye: All Motion Carried

**RESOLUTION NO. 0317-35 APPOINT MARTIN HALVERSON
TO FILL COUNCIL VACANCY**

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0317-35 appoint Marty Halverson to serve as City Council Member for the City of Chisholm until the next general election.

Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL
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(CONTINUED)**

**RESOLUTION NO. 0317-36 TRUSTEES
FOR 457 DEFERRED COMPENSATION PLAN**

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 0317-36 to appoint trustees Katherine A. Bobich, City Clerk-Treasurer/Administrator, Susan Schweiss, Deputy Clerk-Treasurer and Todd A. Scaia, Mayor of Chisholm as responsible parties for the City of Chisholm 457 Deferred Compensation Plan as the “full force and effect” authorities to sign those documents on behalf of the City of Chisholm.
Voting Aye: All Motion Carried

AFSCME LETTER OF UNDERSTANDING – STEP UP PAY

Moved by Councilor Campbell and supported by Councilor K. Scaia to accept the Letter of Understanding between the City of Chisholm and AFSCME, Local 536 pertaining to step up pay in the absence of the Public Works Team Coordinator and step up pay for Library Aides in the absence of the Library Supervisor.
Voting Aye: All Motion Carried

**APPOINT COUNCILOR HALVERSON TO AUDIT COMMITTEE,
SAFETY COMMITTEE AND TO SERVE AS COUNCIL LIASON
TO THE CHISHOLM CHAMBER OF COMMERCE**

Moved by Councilor Rahja and supported by Councilor Campbell to appoint Councilor Martin Halverson to the audit committee, safety committee and to serve as Council liaison to the Chisholm Chamber of Commerce.
Voting Aye: Councilors Campbell, Rahja, K. Scaia, Varda, and Mayor T. Scaia
Abstained: Councilor Halverson Motion Carried

APPOINT COUNCILOR RAHJA TO PERSONNEL COMMITTEE

Moved by Councilor K. Scaia and supported by Councilor Halverson to appoint Councilor Rahja to serve on the Personnel Committee.
Voting Aye: Councilors Campbell, K. Scaia, Varda, Halverson and Mayor T. Scaia
Abstained: Councilor Rahja Motion Carried

ADJOURN COUNCIL MEETING

Moved by Councilor Rahja and supported by Councilor K. Scaia to adjourn the Council Meeting at 6:45 p.m.
Voting Aye: All Motion Carried

/s/ Todd A. Scaia
Mayor

Attest:

/s/ Katherine A. Bobich
City Clerk-Treasurer/Administrator