

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – May 10, 2017**

CALL TO ORDER

Acting Mayor Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, K. Scaia, Rahja and Varda,

Absent: Mayor T. Scaia

Also Present: City Clerk-Treasurer/Administrator Katie Bobich, City Attorney Bryan Lindsay, Building Official Steve Erickson, Fire Chief Bob Brown, Consulting Engineer Jim Johnson; Emily Major with SEH; Library Supervisor Katie Christenson, Police Chief Manner and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor K. Scaia and supported by Councilor Varda to adopt the Agenda with one deletion: C3) Liquor Violation and two additions: Discuss Summer Council Meeting Schedule & Public Safety Facility (add to Work Session), Resolution No. 0517-63 Authorizing City of Chisholm to Make Application to & Accept Funds from The Iron Range Resources & Rehabilitation Board Community Infrastructure Grant Program.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

School Resource Officer William Purdy gave the Council a presentation on the SRO program and answered questions.

Steve Cook discussed a request from the Disc Golf group to add more baskets and to do some brush and rock clearing on the course. A Professional Golf Circuit will be holding a tournament during the All Class Reunion.

REPORTS

Councilor Rahja attended the Museum of Mining meeting, the Local Board of Appeal & Equalization meeting, Planning & Zoning meeting and the Central Iron Range Sanitary Sewer District meeting.

Councilor K. Scaia attended the American Legion annual banquet and reported the Sons of the American Legion is looking for members. He attended the Burger Bash fundraiser for the fountain on the lake. He attended the Arrowhead Firefighters Association meeting. He thanked Fire Chief Bob Brown.

Mayor Todd Scaia gave a written report and apologized for not being at the meeting. He was invited to speak at the school for social & civic classes. He attended the Mediacom launch of the 1 Gig meeting, he attended the RAMS meeting. He attended the Fire Department and Labor Management meetings. He reported the O'Neil building is in the process of being demolished. Councilor Varda reported he had three or four calls regarding the Recreation Department. He attended the Fire Fighters biennial meeting.

Councilor Halverson attended the Safety Committee meeting and the Chamber of Commerce meeting.

Consultant Engineer Jim Johnson reported the excavation for the cemetery columbarium is underway. There was a pre-construction meeting for the 11<sup>th</sup> Street NW project.

Library Supervisor reported they are gearing up for the summer reading program. They will have a separate program for teens this year. The 321 Art Studio Art Camp starts June 5<sup>th</sup>. Storytime will run through the end of August. She is working on the Broadband initiative to increase Wi-Fi for the library. Library numbers are looking good for 2017.

Police Chief Vern Manner attended the school board meeting and reported the SRO program is in its infancy. Other cities are taking note of the Chisholm SRO program. He gave an update on blight and his staff is handling it very aggressively.

Recreation Director Tammy Nevalainen said the bocce ball courts should be done by Friday. Building & Zoning Official Steve Erickson will file a lien with St. Louis County for the property located at 200 1<sup>st</sup> Ave SW. He reported eight (8) homes are being constructed through the HRA. The Habitat for Humanity final inspection of the new home that the built will be coming up. He said the City needs to put their addresses on City buildings.

City Attorney Bryan Lindsay reported the Pocket Park land transaction is 80% complete.

City Clerk-Treasurer/Administrator Katie Bobich reported they are in the middle of conducting twenty one (21) interviews for the casual summer labor positions and will be hiring fifteen (15). She attended the interviews for the School Superintendent position. She complimented Recreation Director Tammy Nevalainen on her "Can Do" attitude in resolving a situation.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor K. Scaia to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council Meeting of April 12, 2017 Regular Meeting (with correction), April 26, 2017 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – MAY 10, 2017  
(CONTINUED)**

**RESOLUTION NO. 0517-61 APPOINT SUMMER RECREATION AIDES**

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No.0517-61 to appoint up to twelve (12) summer recreation aides for its Recreation Department.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0517-60 ACCEPT WORK-ASBESTOS CONTROL & CONSULTING  
TEAM EMERGENCY COLLAPSED BUILDING 200 1<sup>ST</sup> AVE SW**

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No.0517-60 to accept work and authorize payment of \$5,449.19 to Asbestos Control & Consulting Team for the removal of hazardous materials from a collapsed building at 200 1<sup>st</sup> Avenue SW.  
Voting Aye: All Motion Carried

**GAMBLING APPLICATION – CHAMBER OF COMMERCE**

Moved by Councilor Campbell and supported by Councilor Halverson to approve the gambling application for the Chamber of Commerce for a raffle to be held on July 20, 2017 at the Lake Street Bar & Grill.  
Voting Aye: All Motion Carried

**GAMBLING APPLICATION – CHAMBER OF COMMERCE**

Moved by Councilor Campbell and supported by Councilor Halverson to approve the gambling application for a raffle to be held on July 31, 2017 at Valentini's on behalf of the Chisholm Community Foundation.  
Voting Aye: All Motion Carried

**APPROVE PROPOSAL FOR 2017 CONSTRUCTION MATERIAL TESTING SERVICES**

Moved by Councilor K. Scaia and supported by Councilor Campbell to direct Consultant City Engineer Jim Johnson to bring back prices from other vendors for the 2017 construction material testing services.  
Voting Aye: Councilors Campbell, Rahja, K. Scaia, and Varda  
Voting No: Councilor Halverson Motion Carried

**RESOLUTION NO. 0517-58 APPROVE PLANS, SPECS, ADVERTISE FOR BIDS  
FOR 4<sup>TH</sup> AVENUE SW STREET IMPROVEMENT PROJECT**

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0517-58 to approve plans, specs and advertise for bids for the 4<sup>th</sup> Avenue SW Street Improvement Project.  
Voting Aye: All Motion Carried

**SEH PROFESSIONAL SERVICES AGREEMENT FOR  
4<sup>TH</sup> AVENUE SW STREET IMPROVEMENT PROJECT**

Moved by Councilor Halverson to enter into agreement with SEH for construction administration, staking & observation for the 4<sup>th</sup> Avenue SW Street Improvement Project. Motion failed due to lack of support.  
Motion Failed

**RESOLUTION NO. 0517-59 ACCEPT BIDS FOR LAKEVIEW ADDITION AREA  
INFRASTRUCTURE IMPROVEMENT PROJECT**

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0517-59 to accept bids for the Lakeview Addition Area Infrastructure Improvement Project.  
Voting Aye: All Motion Carried

**APPROVAL TO MOVE FORWARD WITH BIDDING  
PROCESS FOR NEW AMBULANCE**

Moved by Councilor Campbell and supported by Councilor K. Scaia to move forward with the bidding process for the purchase of a new ambulance.  
Voting Aye: Councilors Campbell, Halverson, Rahja, and K. Scaia  
Voting No: Councilor Varda Motion Carried

**RESOLUTION NO. 0517-62 CASUAL LABORERS  
SEASONAL EMPLOYEE GUIDEBOOK**

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0517-62 to establish the Chisholm Casual Laborers Seasonal Employee Handbook.  
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – MAY 10, 2017  
(CONTINUED)**

**RESOLUTION NO. 0517-63 AUTHORIZING THE CITY OF CHISHOLM TO MAKE  
APPLICATION TO AND ACCEPT FUNDS FROM THE IRON RANGE RESOURCES &  
REHABILITATION BOARD (IRRRB) COMMUNITY INFRASTRUCTURE GRANT  
PROGRAM**

Moved by Councilor K. Scaia and supported by Councilor Varda to adopt Resolution No. 0517-63 to authorize the City of Chisholm to make application to and accept funds from the Iron Range Resources & Rehabilitation Board Community Infrastructure Grant Program.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0417-55 APPOINT TRUCK DRIVER/LABORER**

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0417-55 to appoint Aaron Doering as Truck Driver/Laborer.

Voting Aye: All

Motion Carried

**SCHEDULE WORK SESSION FOR MAY 15, 2017 AT 5:00 P.M.**

Moved by Councilor Campbell and supported by Councilor K. Scaia to schedule a working session for Monday, May 15, 2017 at 5:00 p.m. to discuss the School Resource Officer Agreement, the Sports Complex Agreement, a Performance Management Based Plan, the Summer Council meeting schedule and the Community Center/Public Safety Complex.

Voting Aye: All

Motion Carried

**AGENDA FOR WORK SESSION FOR MAY 15, 2017 AT 5:00 P.M.**

Moved by Councilor K. Scaia and supported by Councilor Campbell to approve the following agenda items for the working session for Monday, May 15, 2017 at 5:00 p.m. to discuss the School Resource Officer Agreement, the Sports Complex Agreement, a Performance Management Based Plan, the Summer Council meeting schedule and the Community Center/Public Safety Complex.

Voting Aye: All

Motion Carried

**RECESS TO EXECUTIVE SESSION TO DISCUSS IRONBOUND STUDIO'S**

Moved by Councilor K. Scaia and supported by Councilor Halverson to recess to Executive Session at 6:48 p.m., after a brief break, the Executive Session was called to order at 6:53 p.m. to discuss Ironbound Studio's.

Voting Aye: All

Motion Carried

**ADJOURN EXECUTIVE SESSION**

Moved by Councilor Campbell and supported by Councilor Varda to adjourn the Executive Session at 7:11 p.m.

Voting Aye: All

Motion Carried

**RECONVENE REGULAR COUNCIL MEETING**

Moved by Councilor K. Scaia and supported by Councilor Halverson to reconvene the Regular Council Meeting at 7:12 p.m.

Voting Aye: All

Motion Carried

**ADJOURN COUNCIL MEETING**

Moved by Councilor K. Scaia and supported by Councilor Varda to adjourn the Council Meeting at 7:13 p.m.

Voting Aye: All

Motion Carried

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/s/ Todd A. Scaia  
Mayor

Attest:

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/s/ Katherine A. Bobich  
City Clerk-Treasurer/Administrator