

CHISHOLM CITY COUNCIL  
REGULAR MEETING – MAY 26, 2015

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Cook, Rahja, Kevin Scaia, Todd Scaia, and Mayor Jugovich

Absent: None

Also Present: Interim Administrator Susan Schweiss, City Attorney Lou Cianni, Consulting Engineer Jim Johnson and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor T. Scaia and supported by Councilor Cook to adopt the Agenda with one addition: United Way Request for ERDAC Clothing Collection Bin.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Consulting Engineer Jim Johnson gave project status updates on the following projects: 3<sup>rd</sup> Ave NE reconstruction will start July 1, 2015 and 5<sup>th</sup> Ave NW reconstruction will begin in mid-July with completion dates scheduled for August 28, 2015 and the final seeding for 5<sup>th</sup> Ave NW in mid-September, 2015. Bids were received for the 4<sup>th</sup> St SW Project and the award of the bid is on the council agenda this evening. The preconstruction meeting is scheduled for June 2, 2015 at 10:30 am at City Hall. Police Chief Manner asked the public on behalf of the Public Works Department to be sure they do not put grass clippings in the streets, sidewalks or garbage dumpsters. Please use the compost area located by the cemetery for this purpose. Do not leave filled trash bags at the compost site, they must be emptied and placed in the refuse canisters available next to the compost pile.

Other – Councilor Rahja attended the Community Education dinner meeting at Valentini's. She reported summer tennis, swim camp and driver's training are currently being offered. Call 254-1431 to register for these classes. The fitness center at the school will be celebrating their 20<sup>th</sup> anniversary in honor of Mr. Frank Valentini. The fitness center has new hours and offers Blue Cross Insurance reimbursement. For more information, contact Leah at 966-9234.

Councilor Kevin Scaia introduced Jamie Musburger, who was in attendance with her mother, Janice Mehle as part of the student government learning experience. He attended the Veteran's Memorial Day Service at the Senior Citizen's Center and took a tour of the American Legion Post 247 exhibit. He requested that the City crew lower the flag at City Hall to half-staff on Friday before the Memorial Service next year. He also attended the Veterans Fountain fundraiser and Lip Sync fundraiser.

Councilor Todd Scaia attended the Memorial Day Service along with Councilor K. Scaia and Mayor Jugovich and gave kudo's to the Chisholm High School band and the choir that performed during the service. He thanked the Veterans.

Mayor Jugovich has had discussions with Councilors Campbell and T. Scaia regarding the need for clean-up of the Iron Man area. The Mayor requested the need to review the budget for approximately \$6,000 to fund this project. The Marturano Family Fund of the Chisholm Community Foundation has offered to contribute \$2,500 of the \$6,000 that is needed for this project.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Cook to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous City Council meeting of May 12, 2015, Special Work Session Meeting of May 19, 2015, Payroll and Overtime.

Voting Aye: All

Motion Carried

CHISHOLM CITY COUNCIL  
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(CONTINUED)

Unfinished Business:

RESOLUTION NO. 0515-61 ORDERING IMPROVEMENT  
APPROVING PLANS-SPECS/AUTHORIZING BID PROCESS  
FOR WATER TOWER REFURBISHING PROJECT

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 0515-61 to order improvement, approve the plans and specifications and authorize HR Green Company to advertise for bids for the refurbishment of the water tower. Bids will include various recommendations from the Council such as having a blue streak on the stem and Chisholm painted on the North side of the water tower or both the North and South sides to compare pricing.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0515-58 CHISHOLM COMMUNITY FOUNDATION (CCF)/  
AUTOMATED EXTERNAL DEFIBRILLATORS (AED'S) GRANT APPLICATION

Moved by Councilor T. Scaia and supported by Councilor K. Scaia to adopt Resolution No. 0515-58 to authorize the City Administrator to apply for grant funds from the CCF to defray the cost of purchasing compliant AED's for the City Hall, Senior Citizens Center, Arena and Curling Club buildings.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0515-59 CENTRAL MESABI MEDICAL FOUNDATION  
(CMMF)/ AUTOMATED EXTERNAL DEFIBRILLATORS (AED'S) GRANT  
APPLICATION

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt Resolution No. 0515-59 to authorize the City Administrator to apply for grant funds from the CMMF to defray the cost of purchasing compliant AED's for the City Hall, Senior Citizens Center, Arena and Curling Club buildings.

Voting Aye: All

Motion Carried

New Business:

ST. LOUIS COUNTY FAIR TEMPORARY LIQUOR LICENSE APPLICATION

Motion by Councilor Campbell and supported by Councilor K. Scaia to approve the application and issue a temporary permit for an on-sale liquor license for the Beer Garden at the St. Louis County Fair on August 12, 2015 to August 16, 2015.

Voting Aye: All

Motion Carried

GAMING APPLICATION – EVELETH ELKS #1161

Moved by Councilor Campbell and supported by Councilor T. Scaia to approve the gambling permit for the Eveleth Elks #1161 for the sale of pull-tabs and to conduct bingo from August 12, 2015 to August 16, 2015 during the St. Louis County Fair.

Voting Aye: All

Motion Carried

SCHOOL RESOURCE OFFICER (SRO)

Moved by Councilor Campbell and supported by Councilor Rahja to authorize the Police Chief to draft an agreement between the Independent School District (ISD) # 695 and the City of Chisholm for review by the City Attorney and the City Council for the SRO position. A start date of August 1, 2015 was discussed for the appointed SRO. The Council was in support for the City to fund \$50,000 of the \$75,000 anticipated salary. ISD # 695 committed to fund \$25,000 of the \$75,000 anticipated salary. The Council is aware it may take up to three (3) months to hire a Police Officer to replace the officer who is appointed to the SRO duties.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0515-62 AWARD BID / 4<sup>TH</sup> ST SW PROJECT

Moved by Councilor K. Scaia and supported by Councilor T. Scaia to adopt Resolution No. 0515-62 to accept the bid in the amount of \$560,448.25 and award the contract to Utility Systems of America of Eveleth, MN for the 4<sup>th</sup> Street SW Improvement Infrastructure Project. The Independent School District (ISD) #695 school board approved their respective portion of the joint project.

Voting Aye: All

Motion Carried

CHISHOLM CITY COUNCIL  
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(CONTINUED)

2015 ALLEY IMPROVEMENT PROJECT

Moved by Councilor Cook and supported by Councilor K. Scaia to authorize Short, Elliott, Hendrickson, Inc. (SEH) to submit a proposal for Professional Engineering Services for the design and construction of the 2015 alley improvement project and submit it to the City for approval. The recommended alley is for the reconstruction of the north-south alley located about 550' east of 3<sup>rd</sup> Avenue NE (on the 4<sup>th</sup> Avenue NE alignment) between 7<sup>th</sup> and 8<sup>th</sup> Streets NE.

Voting Aye: All

Motion Carried

SUMMER 2015 CITY WIDE DROP OFF SCHEDULE

Moved by Councilor Cook and supported by Councilor Rahja to approve the City Wide Cleanup (drop off only at the City Garage) dates of July 13-17, 2015.

Voting Aye: All

Motion Carried

SCADA SOFTWARE FOR WATER TREATMENT PLANT UPGRADE

This was an informational item at this time.

RESOLUTION NO. 0515-63 AMENDING REIMBURSEMENT  
AND ADVANCE RATES FOR BUSINESS EXPENSE POLICY

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt Resolution No. 0515-63 to amend the following amounts to be used in conjunction with City Ordinance Section 30.15, Third Series: Reimbursements and Advances for Expenses.

**Mileage**

Current Internal Revenue Service Rate;

All mileage to be calculated from City Hall to destination of city business;  
City vehicle will be used whenever possible, to be prearranged through City Hall.

**Meals**

Breakfast: \$10.00  
Lunch: \$15.00  
Dinner: \$25.00

Voting Aye: All

Motion Carried

EAST RANGE DEVELOPMENTAL ACHIEVEMENT CENTER (ERDAC) BIN

Moved by Councilor T. Scaia and supported by Councilor K. Scaia to enter into agreement with ERDAC for the placement of a brown bin on City Hall property for the use of collecting donated cotton items to benefit the East Range Developmental Achievement Center where proceeds are donated to area non-profit organizations.

Voting Aye: All

Motion Carried

RES. NO. 0515-60 CASUAL, SEASONAL, LABORER WAGES

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 0515-60 to establish wages for the Casual, Seasonal, Laborers at a rate of \$9.04 per hour for a period of time effective on or after May 1, 2015 and to continue through September, 2015.

Voting Aye: All

Motion Carried

QUOTES FOR RESIDENTIAL REFUSE CAN LINERS

Moved by Councilor Campbell and supported by Councilor Cook to authorize payment of \$9,394.50 to B. Miller Products of Hibbing, MN per their quote of \$2,623 for 100 cases of 30 gallon bags, \$4,974 for 200 cases of 15 gallon bags, and 50 cases of 8 gallon bags for \$1,797.50 for the purchase of yellow refuse can liners with barcodes.

Voting Aye: Councilors Campbell, Cook, Rahja, T. Scaia and Mayor Jugovich

Voting No: Councilor K. Scaia

Motion Carried

CHISHOLM CITY COUNCIL  
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(CONTINUED)

APPOINT SELECTION COMMITTEE FOR CITY CLERK-TREASURER/  
ADMINISTRATOR POSITION

Moved by Councilor K. Scaia and supported by Councilor Campbell to appoint Deputy Clerk Susan Schweiss; Heavy Equipment Operator Don Haenke; representatives from the community Rich Puhk and Dave Andrews to the selection committee for the City Clerk-Treasurer/Administrator position (upon acceptance of their appointments).

Voting Aye: All

Motion Carried

Moved by Councilor Campbell and supported by Councilor K. Scaia to appoint Council Members Cook, Rahja and T. Scaia to the selection committee for the City Clerk-Treasurer/Administrator position.

Voting Aye: All

Motion Carried

SCHEDULE DATE TO START INTERVIEW PROCESS FOR CITY CLERK-  
TREASURER/ ADMINISTRATOR POSITION

Moved by Councilor K. Scaia and supported by Councilor Campbell to authorize the Selection Committee to accept applications for the City Clerk-Treasurer /Administrator position until the close of business on Friday, June 19, 2015. The Selection Committee will review the applications to ensure they meet the minimum requirements to proceed in the selection process (using the guidelines proposed by Dr. Joe Sertich of Sertich Consulting at the May 19, 2015 working session).

Voting Aye: All

Motion Carried

SUMMER COUNCIL MEETING SCHEDULE

Moved by Councilor Campbell and supported by Councilor T. Scaia to suspend the regular scheduled Council Meeting dates of July 28, 2015 and August 25, 2015 with the regular meeting schedule resuming on September 8, 2015. The motion included authorization for the Audit Committee to approve bills.

Voting Aye: All

Motion Carried

RECESS TO CLOSED SESSION  
TO DISCUSS MAPE LABOR NEGOTIATIONS

Moved by Councilor Cook and supported by Councilor T. Scaia to recess the meeting to Closed Session at 6:40 pm. The Closed Session was called to order at 6:47 pm to discuss Labor Negotiations with MAPE.

Voting Aye: All

Motion Carried

ADJOURN CLOSED SESSION & RECONVENE REGULAR MEETING

Moved by Councilor Campbell and supported by Councilor Cook to adjourn Closed Session and reconvene the regular City Council meeting at 7:43 pm.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Cook and supported by Councilor Campbell to adjourn the City Council meeting at 7:44 pm.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich  
Mayor

Attest:

s// Susan Schweiss  
Interim City Clerk-Treasurer/Administrator