

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – MAY 27, 2020**

**CALL TO ORDER**

Mayor John Champa called the City Council Meeting to order at 5:30 p.m. The meeting was held via Zoom video teleconference instead of in person due to the COVID-19 coronavirus pandemic and Minnesota Governor Walz's Executive Order to "Stay at Home". All votes were done by roll call vote.

**ROLL CALL**

Present: Council Members Tracy Campbell, April Fountain, Adam Lantz, Travis Vake, Jim Varda, and Mayor John Champa  
Absent: None

Also present: City Clerk-Treasurer/Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Public Works Supervisor Larry Folstad, Recreation Director Tammy Nevalainen, Administrative Assistant Margaret Gornick, Terry Hartikka with Mesabi Community Television, and Marie Tolonen with the Chisholm Tribune Press

**ADOPT THE AGENDA**

Moved by Councilor Campbell and supported by Councilor Fountain to adopt the Agenda with one deletion: Chamber of Commerce Gambling Application.  
Voting Aye: All Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

None

**REPORTS**

Councilor Campbell reported she will not be running for re-election. She encouraged people to file. There are three four-year City Council seats open.

Councilor Lantz thanked Councilors Campbell and Varda for all they have done for the City of Chisholm. He wished Councilor Vake good luck in his run for reelection.

Councilor Vake thanked the police and fire departments for doing the drive by birthdays. The graduation parade will take place on Friday starting at 5:30 p.m. He thanked Administrator Manney for keeping the City running. He reported he filed for reelection today.

Mayor Champa asked the public not to put wipes in toilets. He said demo cans are available to rent. Call City Hall at 254-7900 if you need one. He congratulated the seniors on their upcoming graduation.

Consultant Engineer Jim Johnson gave an update on the 4<sup>th</sup> Ave W project and the pickle ball court. They should be done June 20<sup>th</sup> – July 1<sup>st</sup>. The water main looping project will start tomorrow and they should be done by the end of June.

Public Works Supervisor Larry Folstad said the milling machine should be here tonight or tomorrow. The \$6,000.00 grant was approved for the campground trail. The LED lighting at the cemetery was completed. The Ironman LED lighting project is next. The campground is coming along. The firewood will be delivered tomorrow. The supply chain was broken due to Covid-19 for the flags. The June PUC billing will include select your cart for the new garbage system.

Fire Chief Bob Brown reported they are participating in the twice per week calls. The League of MN Cities has provided some guidelines that have been helpful. There was a garage fire. The fire investigator is looking into it but feels it may be due to battery operated equipment that was stored inside of the garage but the cause of the fire will be listed as undetermined. He asked people to please keep fires attended. He thanked Larry Folstad for ordering the ATV for rescue at the Redhead Mountain Bike Park.. The fire department has been participating in the drive bys that have been taking place. They will also participate in the graduating class parade. They will be involved in the bike park meeting.

Library Supervisor Katie Christenson reported they started curbside service today. They had 13 patrons stop by. The app bookmyne is available. She appreciates everyone's patience as they navigate through this new service.

Recreation Director Tammy Nevalainen reported youth soccer has been canceled and the City will be returning the fees to those that have signed up. T-ball and transition has been canceled. She is undecided on the summer recreation program. The restrooms will pose an issue. She is looking into offering family movie night outdoors at the football stadium. Temporary signage has been put up at the parks and playgrounds.

**ACCEPT THE CONSENT AGENDA**

Moved by Councilor Lantz and supported by Councilor Varda to accept the Consent Agenda, including the List of Bills, Minutes of the previous May 5, 2020 Working Session, May 13, 2020 Regular Meeting, Payroll and Overtime.  
Voting Aye: All Motion Carried

**RESOLUTION NO. 0520-42 APPLY FOR AND ACCEPT IRRR DEMOLITION GRANT**

Motion by Councilor Campbell and supported by Councilor Vake to adopt Resolution No. 0520-472 to apply for and accept IRRR demolition grant funds.  
Voting Aye: All Motion Carried

**CHISHOLM CITY COUNCIL  
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(Continued)**

**FIRE RINGS FOR THE CAMPGROUND**

Motion by Councilor Campbell and supported by Councilor Fountain to authorize the purchase of 50 fire rings for the campground from RJ Thomas Manufacturing Co. Inc. of Cherokee, Iowa for the amount of \$9,007.50.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0520-43 CHIP SEALING AGREEMENT**

Moved by Councilor Fountain and supported by Councilor Vake to adopt Resolution No. 0520-43 to enter into a cooperative agreement with St. Louis County to participate in the chip sealing 2020 program.

Voting Aye: All

Motion Carried

**JPJ, INC. PROFESSIONAL SERVICES AGREEMENT FOR THE  
PUBLIC SAFETY BUILDING WATER MAIN LOOP PROJECT**

Moved by Councilor Campbell and supported by Councilor Lantz to enter into agreement with JPJ, Inc. for the Public Safety Building Water Main Loop Project for an amount not to exceed \$55,150.00.

Voting Aye: All

Motion Carried

**REDHEAD MOUNTAIN BIKE PARK TRAIL LEASES**

Moved by Councilor Campbell and supported by Councilor Fountain to authorize City Attorney Bryan Lindsay to loosen the language in the Redhead Mountain Bike Trail Agreements for additional recreational activities to take place.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0520-41 APPLY/ACCEPT IRRR DEVELOPMENT INFRASTRUCTURE  
GRANT FOR ASPEN GROVE ASSISTED LIVING EXPANSION PROJECT**

Moved by Councilor Fountain and supported by Councilor Campbell to adopt Resolution No. 0520-41 to apply for and accept \$250,000.00 of grant funds from the IRRR Development Infrastructure Grant for the Aspen Grove Assisted Living Expansion Project.

Voting Aye: All

Motion Carried

**ST. LOUIS COUNTY FIRE PROTECTION AGREEMENT  
FOR UNORGANIZED TOWNSHIP 59-21**

Moved by Councilor Campbell and supported by Councilor Lantz to approve the St. Louis County Fire Protection Agreement for Unorganized Township 59-21 for 2021 for the amount of \$16,108.00 which represents a 4.2% increase from 2020.

Voting Aye: All

Motion Carried

**PUBLIC SAFETY FACILITY UPDATE**

This was an informational item at this time.

**VALENTINI'S SEWER REPAIR BILLS**

Moved by Councilor Campbell and supported by Councilor Varda to approve the payment of \$9,819.00 for the repair of the sewer at Valentini's.

Voting Aye: Councilor Campbell, Councilor Lantz and Mayor Champa

Voting No: Councilor Fountain, Councilor Vake and Councilor Varda      Motion Failed

Moved by Councilor Lantz and supported by Councilor Campbell to table this item.

Voting Aye: All

Motion Carried

**APPOINT COMMITTEE FOR CAMPGROUND**

Moved by Councilor Campbell and supported by Councilor Vake to appoint Councilor Lantz, Councilor Fountain, Administrator Manney, Deputy Clerk Zah and Public Works Supervisor Folstad to serve as committee members for the campground.

Voting Aye: All

Motion Carried

**JOINT MEETING WITH SCHOOL BOARD**

This was an informational item at this time.

**SUMMER ICE**

This was an informational item at this time.

**CHISHOLM CITY COUNCIL  
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(Continued)**

RESOLUTION NO. 0520-44 TO EXTEND LOCAL EMERGENCY TO JUNE 10, 2020

Moved by Councilor Lantz and supported by Councilor Fountain to adopt Resolution No. 0520-44 to extend the local emergency that was declared by motion of the City Council on March 17, 2020 due to the COVID-19 pandemic to June 10, 2020 unless earlier cancelled by subsequent action taken by Governor Walz.

Voting Aye: All

Motion Carried

HOW TO HELP THE BUSINESS COMMUNITY

This was an informational item at this time.

SUMMER CITY WIDE DROP OFF

The summer city wide clean-up drop-off only at the city garage will take place July 13<sup>th</sup> – July 17<sup>th</sup>. There will be a \$5.00 fee for TV's, Video Display Devices, VCR's, mattresses, box springs, chairs and sofa's. This was an informational item at this time.

DEADLINE TO FILE FOR CITY COUNCIL POSITIONS

This was an informational item at this time.

CIRSSD REQUEST TO ONLY FLUSH TOILET PAPER

This was an informational item at this time.

SCHEDULE WORKING SESSION FOR JUNE 3, 2020 FOR 3<sup>RD</sup> ST NW PROJECT

Moved by Councilor Campbell and supported by Councilor Lantz to schedule a working session for Wednesday, June 3, 2020 at 6:00 p.m. for the 3<sup>rd</sup> St NW Project.

Voting Aye: All

Motion Carried

MISCELLANEOUS ITEMS

None

ADJOURN MEETING

Moved by Councilor Campbell and supported by Councilor Lantz to adjourn the regular meeting at 7:48 p.m.

Voting Aye: All

Motion Carried

/s/ John A. Champa

Mayor

Attest:

/s/ William Manney

City Clerk-Treasurer/Administrator