

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 12, 2013**

CALL TO ORDER

Mayor Michael Jugovich called the City Council meeting to order in the City Hall Council Chambers at 5:46 p.m.

ROLL CALL

Present: Councilors Benson, Campbell, Cook, Drow, Scaia and Mayor Jugovich
Absent:

Also Present: Administrator Casey, Attorney Cianni, Building & Zoning Official Steve Erickson, City Engineer Jim Johnson and Police Chief Manner

ADOPT THE AGENDA

Moved by Councilor Cook and supported by Councilor Campbell to adopt the Agenda with two additions under New Business: Item F-7 "Resignation Letter" and Item F-8 "Post Open Position".
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Jamie Metcalf, Mike Nenadich, Bill Chastain, Cheryl Elj, Davie Thompson, Brenda Gunderson addressed the Council with various calendar parking issues.

REPORTS

Building & Zoning Official Steve Erickson gave an update on the Demolition Program and on our website. We will be getting a \$2800 rebate from MN Energy Resources for our new boilers. Administrator Casey reported the Water Tower inspection went well. A full rehab of the water tower is recommended in 3 – 5 years. CIRSSD is still on schedule for a November start up. Attended the League of MN regional meeting in Hibbing and discussion was on "Conflict of Interest".
Other – Councilor Campbell attended the Local Board of Appeals training with Councilor Scaia. Councilor Scaia reported the Fire Department had 16 calls in October. The Volunteer Fire Department Board of Directors will be submitting recommendations to the Council for officers. Mayor Jugovich reported that former Mayor Ed Pessenda passed away. Advised the public of slippery conditions and asked people to be careful.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Benson and supported by Councilor Scaia to accept the Consent Agenda as presented with correspondence, including the List of Bills, Communications, Minutes of the previous October 22, 2013 Regular Meeting & Special Meetings, the Public Hearings for 6th St SW, 6th St SE and Center Drive Minutes, the Nov 4, 2013 Joint meeting with the Library, the Special meeting minutes from November 7, 2013 and Payroll.
Voting Aye: All Motion Carried

Unfinished Business:

None

New Business:

VARIANCE REQUEST

Moved by Councilor Drow and supported by Councilor Cook to deny the variance request from Frank LaMusga per the recommendation of the Planning & Zoning Commission.
Voting Aye: All Motion Carried

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(Continued)**

RESOLUTION NO. 1113-71 ACCEPTING BIDS AND AWARDING CONTRACT FOR ALLEY
AND ARENA PARKING LOT

Moved by Councilor Campbell and supported by Councilor Drow to adopt Resolution No. 1113-71 to accept the bid and award the contract to Mesabi Bituminous of Gilbert, MN for the alley and arena parking lot paving for the proposed amount of \$138,605.50.

Voting Aye: All

Motion Carried

FINAL PAYMENT ST. LOUIS COUNTY CRACK SEALING

Moved by Councilor Benson and supported by Councilor Scaia to authorize the final payment to St. Louis County for the crack sealing project in the amount of \$19,993.05.

Voting Aye: All

Motion Carried

GAMING APPLICATION FOR CHAMBER OF COMMERCE

Moved by Councilor Campbell and supported by Councilor Cook to approve the gaming application of the Chamber of Commerce for a raffle event to be held on February 12, 2014 at Tom & Jerry's.

Voting Aye: All

Motion Carried

PREMISES PERMIT FOR SIDELINES SPORTS BAR

Moved by Councilor Campbell and supported by Councilor Scaia to approve the premises permit for Sidelines Sports Bar.

Voting Aye: All

Motion Carried

LETTER OF RESIGNATION

Moved by Councilor Drow and supported by Councilor Benson to accept the resignation of Jessica Gremes effective January 31, 2014.

Voting Aye: All

Motion Carried

RECESS COUNCIL MEETING TO PUBLIC HEARING

Moved by Councilor Scaia and supported by Councilor Benson to recess the Regular Council meeting to the Public Hearing for 6th Street SE at 6:22 p.m.

Voting Aye: All

Motion Carried

ADJOURN PUBLIC HEARING/RESUME REGULAR COUNCIL MEETING

Moved by Councilor Drow and supported by Councilor Campbell adjourn the Public Hearing and to resume the regular council meeting at 6:52 p.m.

Voting Aye: All

Motion Carried

SNOW CALL OUT POLICY

Moved by Councilor Campbell to adopt the Snow Call Out Policy. Motion rescinded. This item was treated as informational at this time.

Voting Aye: None

Motion Rescinded

RESOLUTION NO. 1113-72 AGREEMENT FOR ADMINISTRATIVE ASSISTANT

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 1113-72 to enter into an agreement with Rachel Andria for the administrative position commencing November 7, 2013 through December 31, 2015.

Voting Aye: All

Motion Carried

LETTER OF RESIGNATION

Moved by Councilor Cook and supported by Councilor Scaia to accept the letter of resignation from Don Niemi effective December 31, 2013.

Voting Aye: All

Motion Carried

NOTICE OF OPEN POSITION/REFUSE COLLECTION-HEAVY EQUIPMENT

Moved by Councilor Cook and supported by Councilor Campbell to authorize the internal and external posting of the open Refuse Collection-Heavy Equipment operator position.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

RESOLUTION NO. 1113-69 ABOLISH POSITION

Moved by Councilor Drow and supported by Councilor Benson to adopt Resolution No. 1113-69 to abolish the position of Wastewater Plant Operator/Wastewater Maintenance.
Voting Aye: All Motion Carried

JOB DESCRIPTION - CITY ADMINISTRATOR

Moved by Councilor Scaia and supported by Councilor Drow to approve the job description for the City Administrator.
Voting Aye: All Motion Carried

JOB DESCRIPTION - CITY ATTORNEY

Moved by Councilor Benson and supported by Councilor Cook to approve the job description for the City Attorney.
Voting Aye: All Motion Carried

RESOLUTION NO. 1013-66 ADOPTING ASSESSMENT FOR 6TH ST SW

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 1013-66 for the proposed assessment for the improvement of 6th Street SW between Central Avenue and 4th Avenue SW for the amount of \$210,897.54 at the rate of 3.5% per annum.
Voting Aye: All Motion Carried

LETTER OF RESIGNATION

Moved by Councilor Cook and supported by Councilor Campbell to accept the letter of resignation from Kristian Gaasland effective November 22, 2013.
Voting Aye: All Motion Carried

POST OPEN POSITION/LEAD PIPEMAN-FILTERMAN

Moved by Councilor Cook and supported by Councilor Campbell to authorize the posting of the open Lead Pipeman-Filterman position.
Voting Aye: All Motion Carried

RECESS TO EXECUTIVE SESSION

Motion by Councilor Cook and supported by Councilor Campbell to recess to executive session at 7:32 p.m. to discuss a land purchase.
Voting Aye: All Motion Carried

ADJOURN EXECUTIVE SESSION

Moved by Councilor Cook and supported by Councilor Scaia to adjourn the executive session at 8:02 p.m.
Voting Aye: All Motion Carried

RESUME REGULAR COUNCIL MEETING

Moved by Councilor Cook and supported by Councilor Campbell to resume the regular council meeting at 8:03 p.m.
Voting Aye: All Motion Carried

ADJOURN MEETING

Moved by Councilor Benson and supported by Councilor Cook to adjourn the City Council meeting at 8:04 p.m.
Voting Aye: All Motion Carried

s// Michael A. Jugovich

Mayor

Attest:

s// Mark Casey

Administrator/Clerk-Treasurer