

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 13, 2024**

Mayor Adam Lantz called the Regular Meeting to order at 5:30 p.m.

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, April Fountain, Jed Holewa, Travis Vake, and Mayor Adam Lantz

Absent: None

Also Present: City Administrator Stephanie Skraba, Clerk Treasurer Devin Ceglar, Police Chief Vern Manner, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Public Works Supervisor Larry Folstad, Parks/Trails/Recreation Director Bridgit Maruska, Attorney Bryan Lindsay, Dana Rahkola with Mesabi Community TV, Terry Samsa for Public Participation.

ADOPT THE AGENDA

Moved by Councilor Vake and supported by Councilor Halverson to adopt the agenda with a revised Pay Application Number 8 for the 5th Street South Project and revised Resolution Number 1124-91 A Resolution Canvassing the November 5, 2024 Municipal Election Returns and Declaring Results.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Terry Samsa presented during public participation on the airport authority having a special meeting with Hibbing city council and Hibbing staff. The meeting topics included; airport economic development taxes, where the taxes go, having a joint airport zoning committee, and airport authority board make up of Chisholm and Hibbing board members.

REPORTS

Councilor Halverson thanked Rock Solid, Eric Carlson, and Fine Line for the work they did at Redhead Mountain Bike Park. Their work was top notch and professionally done. They are done for the season.

Councilor Mikkola-Rahja did not have a report.

Councilor Fountain reported that there is a book drive for the Salvation Army. Books can be dropped off at the Chisholm Library.

Councilor Holewa reported that he attended the Assessment Hearing, the Joint Meeting with Balkan Township, he was an Election Judge on November 5th, attended a Special CIRSSD meeting last week, budget meeting, and attended the Chisholm Beautification meeting. He thanked everyone who participated in the Lake Street Markets. They raised money for the food shelf, Precious Paws, and school supplies.

Councilor Vake thanked everyone who voted for him, thanked the Chamber for the Downtown Trick or Treat. It was a great event and he dressed up like a burger. It was the 1st time in 3 years he attended. The school is looking great, and there is a nice view of the gym.

Mayor Lantz thanked Fire Chief Masucci for his years of service and wished him luck in his retirement. He congratulated the councilors who were elected and thanked those who served. He attended the Mayor's RAMS meeting where Representative Lislegard and Senator Hauschild talked about the EMS in rural Minnesota and the Pilot Sprint program in Orr, Cook, Tower, and Virginia.

Ambulance Director Larson was absent.

Fire Chief Masucci was absent.

Police Chief Manner did not have a report.

Building Official Galli did not have a report.

City Consultant Engineer Johnson provided council with an update on the 5th Street South project. They are in the sodding process, seeding on city lots and paving by the end of the week.

Public Works Supervisor Folstad did not have a report.

Parks/Trails/Recreation Director Maruska reported that the Youth Center is now open on Monday, Tuesdays, and Thursdays from 3:30 pm to 7:30 pm. The city is hiring skating rink attendants.

Library Supervisor Christenson was absent.

Attorney Bryan Lindsay did not have a report.

Clerk-Treasurer Ceglar did not have a report.

Administrator Skraba reported that there will be a Public Informational Meeting on Tuesday, November 19th, 2024 for the Chisholm New Housing Development Wenton Addition-Stormwater plan presentation.

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APPROVE THE CONSENT AGENDA

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to Approve the Consent Agenda including the List of Bills, Communications, Meeting Minutes from the October 23, 2024 Regular Meeting, the October 29, 2024 Joint Special Meeting with Balkan Township, payroll, and overtime.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

CITY OF CHISHOLM/CITY OF BUHL LAW ENFORCEMENT SERVICES AGREEMENT

Moved by Councilor Halverson and supported by Councilor Vake to approve the City of Chisholm/City of Buhl Law Enforcement Services Agreement.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

IRRR RESIDENTIAL REDEVELOPMENT GRANT AGREEMENT

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to approved the IRRR Residential Redevelopment Grant Agreement.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

RESOLUTION NUMBER 1124-89 ADOPTING ASSESSMENT 2024 STREET & ALLEY RECONDITIONING PROJECT.

Moved by Councilor Vake and supported by Councilor Halverson adopt Resolution Number 1124-89 Adopting Assessment 2024 Street & Alley Reconditioning Project.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

CERTIFICATE OF SUBSTANTIAL COMPLETION 2024 STREET & ALLEY RECONDITIONING PROJECT

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to approve the Certificate of Substantial Completion 2024 Street & Alley Reconditioning Project.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

FINAL PAY APPLICATION NUMBER 2 FOR THE 2024 STREET & ALLEY RECONDITIONING PROJECT

Moved by Councilor Holewa and supported by Councilor Halverson to approve the Final Pay Application Number 2 for the 2024 Street & Alley Reconditioning Project in the amount of \$5,088.28 to Mesabi Bituminous, Inc.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

PAY APPLICATION NUMBER 1 CHISHOLM SPORTS ARENA UPGRADE

Moved by Councilor Fountain and supported by Councilor Vake to approve Pay Application Number 1 for the Chisholm Sports Arena Upgrade in the amount of \$363,131.64 to inBYLT by APEX of Coon Rapids, MN.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

PAY APPLICATION NUMBER 8 FOR THE 5TH STREET SOUTH IMPROVEMENT PROJECT

Moved by Councilor Fountain and supported by Councilor Halverson to approve Pay Application Number 8 in the amount of \$187,700.48 to TNT Construction Group, LLC.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**CHISHOLM CITY COUNCIL
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TESTING SERVICE QUOTES FOR TOMASSONI MEMORIAL ARCH

Moved by Councilor Holewa and supported by Councilor Vake to approve the material testing services on the Tomassoni Memorial Arch to Braun Intertec of Hibbing, MN.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

CHISHOLM SUMMER RECREATION PROGRAM LEASE WITH THE ARMORY

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to approve the lease agreement with the Armory for the Chisholm Summer Recreation Program.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

ENTER INTO CONTRACT WITH AMERICAN RAMP COMPANY

Moved by Councilor Halverson and supported by Councilor Fountain to enter into contract with American Ramp Company for the design and build of an asphalt paved pump track at Redhead Mountain Bike Park's main trailhead.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

RESOLUTION NUMBER 1124-90 ADOPTING A UTILITY RATE SERVICE FEE FOR 2025

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adopt Resolution number 1124-90 Adopting a Utility Rate Service Fee for 2025.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

FIRE PROTECTION AGREEMENT FOR UNORGANIZED TOWNSHIP 59-21 FOR 2025

Moved by Councilor Fountain and supported by Councilor Halverson to approve the Fire Protection Agreement for Unorganized Township 59-21 for 2025.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**RESOLUTION NUMBER 1124-91 RESOLUTION CANVASSING THE NOVEMBER 5, 2024
MUNICIPAL ELECTION RETURNS AND DECLARING RESULTS**

Moved by Councilor Fountain and supported by Councilor Holewa to adopt Resolution number 1124-91 Resolution Canvassing the November 5, 2024 Municipal Election Returns and Declaring Results.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

FY 2024 BUDGET AMENDMENT NUMBER 1 NOTIFICATION

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to approve the FY 2024 Budget Amendment Number 1 Notification.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

FINANCIAL REVIEW FOR PERIOD THROUGH 1/1/2024-9/30/2024

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to approve the Financial Review for Period Through 1/1/2024-9/30/2024.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

**CHISHOLM CITY COUNCIL
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COSTIN GROUP, INC. CONSULTANT AGREEMENT

Moved by Councilor Vake and supported by Councilor Fountain to approve the Costin Group, Inc. Consultant Agreement.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

FITNESS CENTER POLICY

Moved by Councilor Vake and supported by Councilor Halverson to approve the City of Chisholm Fitness Center Policy.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Vake, and Mayor Lantz

Voting Nay: Councilor Holewa

Absent: None

Motion Carried

APPOINT INTERIM FIRE CHIEF

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to appoint Jason Worlie as Interim Fire Chief.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Vake and supported by Councilor April to adjourn the regular meeting at 6:30 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: None

Motion Carried

Attest:

/s/ Adam Lantz, Mayor

/s/ Stephanie Skraba, Administrator