

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 14, 2018**

CALL TO ORDER

Mayor Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Mikkola-Rahja, Varda and Mayor Rahja
Absent: Council Member Scaia
Also Present: Interim Administrator David Carlstrom, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Deputy Clerk Bill Manney, Building Official Mandy Galli, Library Supervisor Katie Christenson, Police Chief Vern Manner and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Varda to adopt the Agenda as presented.
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Steve Bartek addressed the council and requested an adjustment for his Lakeview area property assessment. He will file an appeal.

REPORTS

Councilor Campbell congratulated the newly elected officials, incoming Mayor John Champa & incoming council members April Larson, Adam Lantz & Travis Vake. She also acknowledged Mayor Rahja, Councilor Mikkola-Rahja and Councilor Halverson for their hard work on the council during some challenging times. Councilor Halverson attended the Redhead Mountain Bike Trail Planning Committee meeting with Mayor Rahja.
Councilor Varda invited the council members and public to the Fire Hall to see the new fire equipment. Mayor Rahja thanked the 896 voters who voted for her and wished the best to the newly elected official's. Police Chief Vern Manner received a request from the City of Buhl to help them enforce their parking ordinance. They would write the tickets and have Chisholm enter them and keep the fees collected. He also discussed the challenge of recruiting and retaining Police Officers and stated the department is exploring the Police Reserves program.
Building Official Mandy Galli gave an update on the demolition program. There were 13 properties on the list, 7 have been taken down, 2 are burned structures, 2 are county owned and 2 are privately owned. There will be two openings on the Planning Commission and she invited the public to apply for these positions. Interim Administrator David Carlstrom thanked the voters of Chisholm for their large turnout and reported the election staff did an excellent job.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Varda and supported by Councilor Halverson to accept the Consent Agenda, including the List of Bills, Minutes of the previous October 23, 2018 Budget Working Session, October 24, 2018 Regular Meeting, November 7, 2018 8th Street NW Project Public Assessment Hearing, November 7, 2018 Lakeview Area Project Public Assessment Hearing, Payroll and Overtime.
Voting Aye: All Motion Carried

CITY OF BUHL PARKING CITATION REQUEST

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to direct City Attorney Bryan Lindsay to work with the City of Buhl's City Attorney on their request to have the City of Chisholm enter their parking violation citations.
Voting Aye: All Motion Carried

CHANGE ORDER NO. 4C FOR LAKEVIEW AREA IMPROVEMENT PROJECT

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to approve Change Order No. 4C for the Lakeview Area Project for the installation of 20,128 square yards of geogrid at \$3.75 per square yard for a total of \$55,237.50.
Voting Aye: All Motion Carried

PAY APPLICATION NO. 10 FOR LAKEVIEW AREA PROJECT

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to approve Pay Application No. 10 to Utility Systems of America for the amount of \$461,677.84 for work performed through October 26, 2018 for the Lakeview Area Project.
Voting Aye: All Motion Carried

RESOLUTION NO. 1118-105 ADOPT ASSESSMENT FOR LAKEVIEW AREA PROJECT

Moved by Councilor Mikkola-Rahja and supported by Councilor Campbell to adopt Resolution No. 1118-105 for the proposed assessment for the Lakeview Addition Area Infrastructure Replacement Project.
Voting Aye: All Motion Carried

PAY APPLICATION NO. 4 FOR 8TH STREET NW PROJECT

Moved by Councilor Halverson and supported by Councilor Varda to approve Pay Application No. 4 for Mesabi Bituminous for the amount of \$164,609.25 for work performed through October 26, 2018 for the 8TH Street NW Project.
Voting Aye: All Motion Carried

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RESOLUTION NO. 1118-106 ADOPT ASSESSMENT FOR 8TH STREET NW PROJECT

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 1118-106 for the proposed assessment for the 8th Street NW Infrastructure Replacement Project.
Voting Aye: All Motion Carried

RESOLUTION NO. 1118-107 APPROVE PLANS, SPECS & ORDER ADVERTISEMENT FOR BIDS FOR 2018-2019 MATERIAL FOR BOULDER, CONCRETE & BITUMINOUS MATERIAL CRUSHING

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No. 1118-107 to approve plans and specifications and order advertisement for bids for 2018-2019 Boulder, Concrete and Bituminous Material Crushing for Aggregate Stockpile.
Voting Aye: All Motion Carried

RESOLUTION NO. 1118-108 ESTABLISHING MUNICIPAL STATE AID STREETS

Moved by Councilor Varda and supported by Councilor Halverson to adopt Resolution No. 1118-108 to establish, locate and designate 6th Street SW from TH #73 to CSAH #5, as a Municipal State Aid Street of the City of Chisholm, MN, subject to the approval of the Commissioner of Transportation of the State of Minnesota.
Voting Aye: All Motion Carried

RESOLUTION NO. 1118-109 ACCEPT BEAU BUNCICH'S RESIGNATION

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No. 1118-109 to accept Beau Buncich's resignation as Chisholm Volunteer Firefighter for the City of Chisholm effective November 6, 2018.
Voting Aye: All Motion Carried

RESOLUTION NO. 1118-110 APPOINT LEON WEGENER AS WATER LINE LEAD PERSON

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt Resolution No. 1118-110 to appoint Leon P. Wegener as Water Line Lead Person.
Voting Aye: All Motion Carried

POST INTERNALLY FOR WASTEWATER COLLECTION SYSTEM SPECIALIST

Moved by Councilor Campbell and supported by Councilor Varda to direct the Interim Administrator to post internally for the Wastewater Collection System Specialist position.
Voting Aye: All Motion Carried

RANGE CENTER LAND SALE REQUEST

Moved by Councilor Campbell and supported by Councilor Halverson to direct Interim Administrator David D. Carlstrom to contact the Range Center to negotiate the purchase of land from them.
Voting Aye: All Motion Carried

UPDATE ON COMPREHENSIVE PLAN GRANT

Interim Administrator David D. Carlstrom reported an extension was received for the grant to be used for updating the Comprehensive Plan.

RESOLUTION NO. 1118-111 CANVASS VOTES FOR 2018 GENERAL ELECTION

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 1118-111 to approve the tabulation of votes and duly authorize the canvass of votes from the November 8, 2018 General Election as follows:

MAYOR – 4 YEAR TERM

<u>CANDIDATE</u>	<u>TOTAL VOTES RECEIVED</u>
John Champa	1066
Mary Jo Rahja	896
Write In	10
Overvotes	1
Undervotes	35
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Total Votes Cast	2008

COUNCIL MEMBER AT LARGE – 4 YEAR TERM

<u>CANDIDATE</u>	<u>TOTAL VOTES RECEIVED</u>
Cheyenne Mikkola-Rahja	699
Adam M. Lantz	861
Beau Buncich	608
April Larson	1112
Write In	18
Overvotes	2
Undervotes	716
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Total Votes Cast	4016

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(Continued)**

COUNCIL MEMBER AT LARGE – 2 YEAR TERM

<u>CANDIDATE</u>	<u>TOTAL VOTES RECEIVED</u>
Marty Halverson	870
Travis Vake	1046
Write In	5
Overvotes	0
Undervotes	87
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Total Votes Cast	2008
Voting Aye: All	Motion Carried

ADVERTISE FOR BOARDS & COMMISSIONS VACANCIES

Moved by Councilor Campbell and supported by Councilor Varda to advertise for all vacant board and commission positions.

Voting Aye: All Motion Carried

LETTER TO ISD 695 REGARDING FIELDHOUSE

Moved by Councilor Varda and supported by Councilor Campbell to authorize Mayor Rahja to send a letter to Superintendent Dr. Janey Blanchard and the ISD 695 school board members regarding the Fieldhouse.

Voting Aye: All Motion Carried

CHISHOLM LION'S CLUB REQUEST

Moved by Councilor Varda and supported by Councilor Mikkola- Rahja to grant the request of the Chisholm Lion's Club to host a horse drawn sleigh ride for the community on December 8, 2018 starting at 5:00 p.m. until 8:00 p.m.

Voting Aye: All Motion Carried

SCHEDULE SPECIAL WORKING SESSION MEETING FOR PUBLIC SAFETY FACILITY COMMITTEE

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to schedule a Special Working Session Meeting on Tuesday, November 20, 2018 at 5:30 p.m. for the Public Safety Facility Committee Meeting.

Voting Aye: All Motion Carried

SCHEDULE BUDGET WORKING SESSION

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to schedule a budget working session for Tuesday, November 27, 2018 at 5:30 p.m.

Voting Aye: All Motion Carried

RECESS MEETING TO CLOSED SESSION

Moved by Councilor Varda and supported by Councilor Campbell to recess the Regular Council meeting at 6:29 p.m. to Closed Session to discuss MAPE labor negotiations.

Voting Aye: All Motion Carried

ADJOURN CLOSED SESSION

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adjourn the Closed Session at 8:05 p.m.

Voting Aye: All Motion Carried

RESUME REGULAR COUNCIL MEETING

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to resume the Regular Council meeting at 8:07 p.m.

Voting Aye: All Motion Carried

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adjourn the Regular Council meeting at 8:08 p.m.

/s/ Mary Jo Rahja

Mayor

Attest:

/s/ David D. Carlstrom
Interim City Clerk-Treasurer/Administrator