

**CHISHOLM CITY COUNCIL  
SPECIAL BUDGET MEETING  
NOVEMBER 15, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the special budget meeting to order in the City Hall Council Chambers at 5:00 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Rahja, Varda, K. Scaia and Mayor T. Scaia

Absent: None

Also Present: Administrator Jennifer Sterbenz and Deputy Clerk Susan Schweiss

PROPOSED BUDGET

The City Council reviewed and discussed the proposed 2018 budget for Capital Improvements. The proposed levy is set at 5%.

Discussion took place on the following items:

- 8<sup>th</sup> Street NW Project
  - HydroKlean is currently conducting sewer televising on 8<sup>th</sup> Street NW from 1<sup>st</sup> Ave. to 3<sup>rd</sup> Ave.
  - State Aid Streets Account Fund has reserves of \$1,000,000 (it is a restricted fund). Research will be done to see who restricted the fund. May be able to use this fund for the 8<sup>th</sup> Street NW Project. Per Consultant Engineer Jim Johnson if spot repairs & overlay are done on the project it could reduce the cost by \$1,000,000.
- 6<sup>th</sup> Street NW Project
  - Reduce the total cost by \$200,000.
- Mill & Overlay Projects - (Consultant Engineer, Jim Johnson has revenues to cover this expense).
  - 4<sup>th</sup> Ave West – 6<sup>th</sup> Street SW - \$212,300
  - 7<sup>th</sup> Ave NW - 6<sup>th</sup> St NW to 8<sup>th</sup> St NW- \$23,100
- Public Works / Cemetery
  - A brand new dump truck at the cost of \$185,000 is not necessary, they will look into purchasing a used dump truck at a reduced cost of approximately \$130,000. Decrease by \$55,000.
  - Cemetery will reduce their budget by \$11,000 by eliminating the new gator & sprayer, this will come out of the cemetery improvement fund instead.
- City Hall Roof
  - Reduce \$130,000 (budgeted amount) by \$115,000 to replace roof and leave \$15,000 for roof repairs.
- Public Safety Facility
  - May build Fire Hall only at this time due to budget constraints
  - Police Department could be located in Mickman building (if purchased).
- Lake Street Flower Watering
  - Add \$5,000 for Utility Vehicle to water flowering plants.
- Rate Study
  - Administrator Sterbenz to check on the frequency, (Last rate study was done by Springsted in 2014).
- Real Estate Taxes
  - Deduct \$2,600 from the proposed \$\$3,600, leave \$1,000.
- Recreation Department
  - Cut \$15,000 from \$30,000 for the Southside playground for new equipment and apply for a grant from Chisholm Community Foundation.
- Chamber of Commerce
  - Reduce the Chamber budget from \$13,250 by \$5,000 to \$8,250 (\$250 is the annual fee for the speaker system)
- City Attorney
  - Mayor Scaia feels we are getting a good rate from the City Attorney compared to what we paid in previous years.
- Police Department
  - Keep \$12,000 for training – may decrease next year if needed.
- Street Lighting
  - Questioned why the lights by the Castle were out, Susan Schweiss will check with Don Haenke.
  - Took \$5,000 out of repairs & maintenance for street lighting.
- Fence between Museum of Mining and Iron Trail RV Park & Campground
  - Council Member Rahja feels the \$5,000 that is allocated is needed for the fence.

After the above changes were made, the proposed levy of 5% was reduced to approximately 3%.

ADJOURN

Moved by Councilor Campbell and supported by Councilor K. Scaia to recess the Special Meeting at 6:10 p.m. The next meeting is scheduled for November 29, 2017 at 5:00 p.m.

Voting Aye: All

Motion Carried

Attest: /s/ Jennifer A. Sterbenz  
City Clerk-Treasurer/Administrator

/s/ Todd A. Scaia  
Mayor