

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – NOVEMBER 22, 2023**

**CALL TO ORDER**

Mayor Adam Lantz called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

**ROLL CALL**

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, Jed Holewa, Tavis Vake, and Mayor Adam Lantz

Absent: Councilor April Fountain

Also Present: Administrator Stephanie Skraba, Ambulance Director Tiffany Larson, Fire Chief Chris Masucci, Consultant Engineer Jim Johnson, Parks/Trails/Recreation Director Bridgit Maruska, Clerk-Treasurer Eileen Zah, Confidential Administrative Assistant Susan Trunk, and Tami Rahkola from Mesabi Community TV.

**ADOPT THE AGENDA**

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to adopt the agenda with the correction to D1, it should read: Redhead IRRR Project to enter into contract with BARR for design and consulting service.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

There was no Public Participation.

**REPORTS**

Councilor Halverson reported that he attended the Working Session last week, Cannabis Committee meeting, and a Redhead meeting.

Councilor Mikkola-Rahja reported that she attended an HRA meeting.

Councilor Fountain was absent.

Councilor Holewa reported that he attended the Sanitary Sewer District Meeting where they are getting the budget hammered out, he also attended the Cannabis Committee Meeting via Zoom and toured the Public Safety Building.

Councilor Vake wished everybody a Happy Thanksgiving.

Mayor Lantz did not have a report but wished everyone a safe and Happy Thanksgiving weekend, reminding everyone that deep fryers should be outside.

Ambulance Director Larson did not have a report.

Fire Chief Masucci reported that he attended the Evergreen meeting along with the other Fire Chiefs that boarder Evergreen. There is a plan to cover the low membership in Evergreen and to assist with calls. There are Cook members that are closer to the southern call area along with Chisholm and French who will go along with Cook in the box alarm system for anything north on 73. The new ladder truck has arrived and everything has checked out. They are taking off all the stickers and replacing it with updated logos of the fire department. He is hoping to have the truck in service by the new year. There will be 6 people trained right away. Chief Masucci gave a shout out to Balkan for moving equipment and cleaning up the garage along with the Chisholm crew so they could get the big truck in. He commented it was great working with them and it's a great partnership.

Police Chief Manner was absent.

City Building Official Galli was absent.

City Engineer Johnson did not have a report.

Public Works Supervisor Folstad was absent.

Parks/Trails/Recreation Director Maruska did not have a report.

Library Supervisor Christenson was absent.

Attorney Bryan Lindsay was absent.

Clerk-Treasurer Zah did not have a report.

Administrator Skraba wished everyone a Happy Thanksgiving and long weekend.

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**APPROVE THE CONSENT AGENDA**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to Accept the Consent Agenda including the List of Bills, Communications, Meeting Minutes from the November 8, 2023 Regular Meeting, Payroll and Overtime. A clarification was requested by Councilor Halverson regarding the HRA August 17, 2023 meeting minutes to clarify who “they” are regarding “ occupancy and Mapleview renovations and their decision to renovate the 8 efficiency apartments rather than update to 4-one-bedroom apartments”. Councilor Mikkola-Rahja confirmed that “they” is the HRA.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**HIRING RECOMMENDATION FOR CHISHOLM AMBULANCE**

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to approve hiring Linda Palcich-Wald to Chisholm Ambulance.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1123-82 5<sup>TH</sup> STREET SOUTH INFRASTRUCTURE PROJECT**

Moved by Councilor Halverson and supported by Councilor Holewa to adopt Resolution Number 1123-82 Approving Plans and Specifications and Ordering Advertisement for Bids for 5<sup>th</sup> Street South Infrastructure Improvement Project.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1123-83 ACCEPTING DONATIONS OF COARSE TAILINGS**

Moved by Councilor Vake and supported by Councilor Holewa to adopt Resolution Number 1123-83 Accepting Donations of 1500 tons of Coarse Tailings with the approximate value of \$10,000.00 from Hibbing Taconite, Cleveland Cliffs, Inc., with support from Hoover Construction, and USW Local 2705.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**ENTER INTO CONTRACT WITH BARR ENGINEERING FOR REDHEAD MOUNTAIN  
BIKE PARK MASTER PLAN SERVICES**

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to approve entering into contract with BARR Engineering for Redhead Mountain Bike Park design and consulting service for master planning.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1123-84 AUTHORIZING THE PARKS, TRAILS, AND  
RECREATION DIRECTOR TO MAKE APPLICATION TO NORTHERN ST. LOUIS  
COUNTY TRAILS TASK FORCE 2024 GRANT PROGRAM**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adopt Resolution Number 1123-84 Authorizing The Parks, Trails, and Recreation Director to Make Application to Northern St. Louis County Trails Task Force 2024 Grant Program for the Chisholm Parks, Trails, and Recreation Department in the amount of \$10,000.00 for a shed, bikes, and gear to be kept at Redhead Mountain Bike Park.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

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**RESOLUTION NUMBER 1123-85 AUTHORIZING THE PARKS, TRAILS, AND  
RECREATION DIRECTOR TO MAKE APPLICATION TO THE DNR NO CHILD LEFT  
INSIDE GRANT PROGRAM**

Moved by Councilor Vake and supported by Councilor Halverson to adopt Resolution Number 1123-85 Authorizing the Parks, Trails, and Recreation Director to make application to the DNR No Child Left Inside Grant Program for the Chisholm Parks, Trails, and Recreation Department in the amount of \$25,000.00 for a shed, bikes, and gear to be kept at Redhead Mountain Bike Park.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**DONATION FOR CHISHOLM FOOD SHELF HUNGER AWARENESS “NON-DINNER  
BENEFIT”**

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to make a donation in the amount of \$450.00 to the Hunger Awareness “Non-Dinner Benefit” and for those funds to be paid from Gambling Revenues.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1123-86 FEE SCHEDULE FOR 2024**

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to keep the current fee schedule amounts in place for 2024.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**SCHEDULE A SPECIAL MEETING FOR WEDNESDAY, DECEMBER 20, 2023 AT 5:30 PM**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to schedule a Special Meeting on December 20, 2023 at 5:30 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**CANCEL THE DECEMBER 27, 2023 REGULAR CITY COUNCIL MEETING**

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to cancel the regular scheduled City Council Meeting on December 27, 2023.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**ADJOURN REGULAR COUNCIL MEETING**

Moved by Councilor Holewa and supported by Councilor Vake to adjourn the meeting at 5:48 pm

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

/s/ Adam Lantz, Mayor

/s/ Stephanie Skraba, Administrator