

CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 24, 2015

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Cook, Rahja, Kevin Scaia, Todd Scaia and Mayor Jugovich

Absent: None

Also Present: Interim Administrator Jerry Bohnsack, Deputy Clerk Susan Schweiss, City Attorney Bryan Lindsay, Library Supervisor Katie Christenson, Police Chief Manner and Recreation Director Tammy Nevalainen

ADOPT THE AGENDA

Moved by Councilor T. Scaia and supported by Councilor Campbell to adopt the Agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Robert Vicari voiced his concerns relating to the proposed Highway 5 reroute. He presented information that he composed from spot checking traffic counts during peak Hibbing Taconite shift change hours at the intersection of Hwy 136 & Hwy 73. Some of his concerns were regarding safety issues with extra traffic counts. He will be attending the St. Louis County Board meeting with Mayor Jugovich on Tuesday, December 1, 2015 in Hoyt Lakes, MN to report his findings.

REPORTS

Recreation Director Tammy Nevalainen addressed a concern from Council member T. Scaia regarding phone calls that he received from residents regarding the walking trail. The Public Works Department will be directed to inspect and mark the areas of concern. She reported on the work that was performed for the crack sealing and fog sealing of the walking trail. Jim Johnson, Consulting Engineer was directed to get an inspection document from the firm that completed the work.

Consulting Engineer Jim Johnson reported on the Request for Proposal's (RFP's) for the 2016 Capital Improvement Projects (8th Street/ 8th Ave. project & Lakeview Addition project).

Interim Administrator Bohnsack met with an internet provider that is interested in leasing space on the roof of City Hall (the City Attorney will review an agreement provided by this company). He met with Deputy Clerk Schweiss and Service Solutions regarding the current phone system and will be looking at other vendors as well. He met with Larry Pervenanze, the DNR & the Fire Department regarding the compost pile site. He met with the School District #695 last week. St. Louis County contacted him regarding hauling waste to Hibbing versus Virginia, their rates will increase to \$9.25 per ton. Ironbound Studio's will be having a ribbon cutting next week & would like to serve beer & wine. Police Chief Manner and City Attorney Lindsay informed the Council of the correct procedures required to transfer a liquor license from a local establishment. Mr. Bohnsack was directed to contact Ironbound Studio's with this information.

Other – Councilor Cook announced the Kids Plus annual Fun Spiel event will take place on February 20, 2015 during Polar Bear Days. The newly appointed Library Board members met for the first time (board member Jessalyn Sabin was in attendance at this council meeting). He met with Tim & Joe from Rupp Funeral Home and they were supportive of the City's plan for adding columbarium's at the cemetery.

Councilor Rahja announced there will be a Community Education sponsored (along with other sponsors) theatrical play "All is Calm" on December 2, 2015 at 7:00 p.m. at the High School auditorium.

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Mayor Jugovich announced there is a “Change the Range” event at the Kiwanis Park, items can be dropped off at Carousel Thrift Store. He will be attending the St. Louis County Board meeting on Tuesday, December 1, 2015 in Hoyt Lakes, MN. He is looking at replacing the chairs with ergonomically correct chairs in the Council Chambers and City Hall along with refurbishing the counter tops. Councilor T. Scaia mentioned the Safety Committee needs to meet to address the ergonomically correct workstations.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Cook and supported by Councilor K. Scaia to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the November 12, 2015 Regular Council Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

Unfinished Business:

RESOLUTION NO. 1115-101 AMEND LIBRARY POLICIES

Moved by Councilor Cook and supported by Councilor Campbell to adopt Resolution No. 1115-101 to amend the following Library policies:

- Materials Selection Policy
- Confidentiality of Library Patron Records Policy
- Intellectual Freedom Upholding the Library Bill of Rights Policy
- Internet Acceptable Use Policy
- Circulation of Materials Policy
- Fines & Fees Policy

These policies are consistent with policies adopted by the Arrowhead Library System of which the Chisholm Library is an affiliate.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1115-96 APPOINT SKATING RINK ATTENDANTS

Moved by Councilor K. Scaia and supported by Councilor Rahja to adopt Resolution No. 1115-96 to appoint up to four skating rink attendants for the City of Chisholm's Recreation Department. Employees No.9913 and No. 01-8038 at \$10.50 per hour, and two employees at \$9.00 hour. These employees will be part-time for a period of time effective from December 1, 2015 and may continue conditionally through December 1, 2016 (not to exceed 60 work shifts in accordance with this resolution and City Policies).

Voting Aye: All

Motion Carried

RESOLUTION NO. 1115-97 APPOINT YOUTH CENTER COORDINATORS

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 1115-97 to appoint three youth center attendants for the City of Chisholm's Recreation Department. Employee No.9728 at \$12.00 per hour. Employee No. 9914 at \$11.00 per hour and Employee No. 8042 at \$10.50 per hour. These employees will be part-time for a period of time effective from January 1, 2016 and may continue conditionally through December 1, 2016 (not to exceed 60 work shifts in accordance with this resolution and City Policies).

Voting Aye: All

Motion Carried

RESOLUTION NO. 1115-102 CERTIFY ASSESSMENTS / LIENS TO COUNTY

Moved by Councilor Cook and supported by Councilor T. Scaia to adopt Resolution No. 1115-102 to certify assessments and liens in the amount of \$74,838.21 to St. Louis County for the following improvements of 2009 - 2015:

7th Ave –Between 4th St. & 6th St. NW Sanitary Sewer Project
1st Ave – 1st St to 8th St NW & 5th St - 1st Ave to 2nd Ave NW
Central Ave 200-500 Block
6th St. SW-Central to 4th Ave
Center Drive Project

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3rd Ave NE Project
4th St/3rd Ave SW Project
5th Ave NW Project

Voting Aye: All

Motion Carried

RATES FOR THAWING WATER LINE SERVICES

Moved by Councilor Cook and supported by Councilor K. Scaia to authorize the City of Chisholm Water Department to charge homeowner the following fees for thawing service lines:

- No fee charged to homeowner to thaw frozen line for the first time. Homeowner will be asked to run water until further notice by the City. If the line freezes and the City finds the homeowner at fault (shutting off water after being notified to run it, removing snow from the boulevard, etc.), the City will thaw the line again at the fees listed below.
- Thawing rate between 8:00 a.m. - 2:00 p.m. Monday through Friday \$70.00 per 1/2 hour (minimum fee); \$120.00 per hour during regular business working hours.
- Thawing rate after 2:00 p.m. Monday through Friday \$220.00 per hour after 2:00 p.m., Holidays, and Saturday (2 hour call out minimum plus \$170.00 per each additional hour).
- Thawing rates after 10:00 p.m. Saturdays and Sundays - \$270.00 call out fee (2 hour call out minimum plus \$135.00 per each additional hour).

Voting Aye: All

Motion Carried

RANGE ASSOCIATION OF MUNICIPALITIES & SCHOOLS (RAMS)
2016 BOARD OF DIRECTORS VACANCIES

Moved by Councilor T. Scaia and supported by Councilor Cook to nominate Mayor Michael A. Jugovich to submit an application to RAMS to serve as a member of the Board of Directors for a term commencing January 2016 through the election cycle in 2018.

Voting Aye: Councilors Campbell, Cook, Rahja, K. Scaia and T. Scaia

Abstained: Mayor Jugovich

Motion Carried

RESOLUTION NO. 1115-98 IRON RANGE RESOURCES & REHABILITATION BOARD
(IRRRB) GRANT APPLICATION FOR 2016 RESIDENTIAL DEMOLITION PROGRAM

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 1115-98 to make application to and accept funds from the IRRRB for the Residential Redevelopment Grant Program for the demolition of the following three structures:

- Parcel 20-50-780 located at 401 11th Street NW (Jacob Munter)
- Parcel 20-200-6210 located at 524 8th Street NW (Scott Mousseau)
- Parcel 20-40-3710 located at 225 5th Street SW (Anton Paulsen)

Voting Aye: All

Motion Carried

APPLICATION FOR PARKS & RECREATION BOARD

Moved by Councilor K. Scaia and supported by Councilor Cook to appoint Richard Newbauer to the Parks & Recreation Board to fill the board position vacated by Cristina Griffiths for a term ending February 1, 2018.

Voting Aye: All

Motion Carried

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CITIZENS
ADVISORY BOARD

Moved by Councilor T. Scaia and supported by Councilor Cook to nominate Councilor Kevin Scaia to submit an application to the CDBG to serve as a member of the Citizens Advisory Board for the Community Development Block Grant Program.

Voting Aye: Councilors Campbell, Cook, Rahja, T. Scaia, and Mayor Jugovich

Abstained: K. Scaia

Motion Carried

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REFUSE BAG QUOTES

Moved by Councilor Cook and supported by Councilor Campbell to accept the low bid of \$7,237.00 from B. Miller Products of Hibbing, MN for 100 cases of 30 gallon refuse bags for a cost of \$2,337.00 and 200 cases of 15 gallon refuse bags for a cost of \$4, 900.00.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1115-99 DECLARE ELECTRONIC EQUIPMENT EXCESS &
DISPOSAL

Moved by Councilor Cook and supported by Councilor K. Scaia to adopt Resolution No. 1115-99 to contract with Universal Recycling Technologies of Janesville, WI. to properly dispose of and recycle the City of Chisholm's out-of-service electronic equipment such as computers, keyboards, monitors, etc. in an environmentally responsible manner. As part of the contract agreement they are directed to properly scrub and/or destroy all computer hard drives.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1115-100 DECLARE SURPLUS EQUIPMENT

Moved by Councilor Campbell and supported by Councilor Rahja to adopt Resolution No. 1115-100 to declare the items listed below as Surplus Equipment:

- 15 Church Benches
- 3 Desks
- 6 Wood Chairs
- 12 Metal & Wood Shelving
- 3 Round Tables
- 3 Square Tables
- 1 (2 x 4) Mirror
- Pin Ball Machine
- Hockey Video
- 3 Lawn Boy Mowers with baggers
- Wheel String Trimmer

Voting Aye: All

Motion Carried

RATIFY MN ASSOCIATION OF PROFESSIONAL EMPLOYEES (MAPE)
AGREEMENT

Moved by Councilor Cook and supported by Councilor Campbell to ratify the MAPE agreement for a term of January 1, 2015 - December 31, 2017 with salary increases retroactive to January 1, 2015.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor K. Scaia and supported by Councilor Cook to adjourn the City Council meeting at 6:42 p.m.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich
Michael A. Jugovich, Mayor

Attest:

s// Jerry Bohnsack

Jerry Bohnsack,
Interim City Clerk-Treasurer/Administrator