

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – NOVEMBER 27, 2024**

Mayor Adam Lantz called the Regular Meeting to order at 5:32 p.m.

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, Jed Holewa, Travis Vake, and Mayor Adam Lantz

Absent: Councilor April Fountain

Also Present: City Administrator Stephanie Skraba, Clerk Treasurer Devin Ceglar, Interim Fire Chief Jason Worlie, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Public Works Supervisor Larry Folstad, Attorney Bryan Lindsay, Donna Rahkola with Mesabi Community TV, Joe Keyes from Precious Paws Humane Society for Public Participation.

**ADOPT THE AGENDA**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adopt the agenda with a revised Redhead Mountain Bike Park Visions Statement.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

Joe Keyes from Precious Paws Humane Society in Chisholm discussed the proposed contract for 2025.

**REPORTS**

Councilor Halverson reported that he attended a Redhead Committee meeting and the working session on the budget,

Councilor Mikkola-Rahja reported that she attended a RAMS Board meeting.

Councilor Fountain was absent.

Councilor Holewa reported that he attended the Working Session on the 18<sup>th</sup>, Wenton Addition meeting on the 19<sup>th</sup>, Public Utilities Commission on the 20<sup>th</sup>, Working Session on the 26<sup>th</sup>, and the Assessment meeting prior to this meeting.

Councilor Vake wished everyone a Happy Thanksgiving. The boards he sits on do not meet in November.

Mayor Lantz reported that there was a Redhead Meeting for the Masterplan that had a lot of good information and ideas coming up. He expressed his appreciation to supervisors and staff who are doing a lot of work. He wished everyone a Happy Thanksgiving, reminded people to call for a ride and drive safely.

Ambulance Director Larson reported that ambulance #3 is here and should be in service around the end of the month.

Interim Fire Chief Jason Worlie did not have a report.

Police Chief Manner was absent.

Building Official Galli did not have a report.

City Consultant Engineer Johnson did not have a report.

Public Works Supervisor Folstad commented that it was a good start to the winter with a little snow that helps to pack down the alleys and rougher streets. Please reach out if you feel they have missed anything as there are two new employees. They do not look at Facebook, a call would help them to resolve an issue.

Parks/Trails/Recreation Director Maruska was absent.

Library Supervisor Christenson was absent.

Attorney Bryan Lindsay did not have a formal report but has some samples of what the blight complaints look like.

Clerk-Treasurer Ceglar did not have a report.

Administrator Skraba did not have a report.

**APPROVE THE CONSENT AGENDA**

Moved by Councilor Vake and supported by Councilor Holewa to Approve the Consent Agenda including the List of Bills, Communications, Meeting Minutes from the November 13, 2024 Regular Meeting, the November 18, 2024 Working Session, payroll, and overtime.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

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**HIRE PARKER GROVE AS EMT FOR CHISHOLM AMBULANCE**

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to approve the hiring of Parker Groves as EMT for Chisholm Ambulance.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**ALS INTERCEPT AGREEMENT WITH COOK EMS**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to approved the ALS agreement with Cook EMS.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1124-92 ACCEPT THE MN BOARD OF FIREFIGHTER  
TRAINING & EDUCATION REIMBURSEMENT**

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja adopt Resolution Number 1124-92 Accept the MN Board of Firefighter Training & Education Reimbursement.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**PURCHASE OF 2022 FORD EDGE**

Moved by Councilor Vake and supported by Councilor Halverson to approve the purchase of a 2022 Ford Edge for the Building Department.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1124-93 ADOPTING ASSESSMENT FOR 5<sup>TH</sup> STREET SOUTH  
INFRASTRUCTURE IMPROVEMENT PROJECT**

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to adopt Resolution number 1124-93 Adopting Assessment for 5<sup>th</sup> Street South Infrastructure Improvement Project.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**PROFESSIONAL ENGINEERING SERVICES PROPOSAL FROM SEH, INC. FOR  
PROPOSED 2025 INFRASTRUCTURE PROJECT**

Moved by Councilor Mikkola-Raha and supported by Councilor Holewa to approve the Professional Engineering Services Proposal from SEH, Inc. for proposed 2025 infrastructure project.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1124-94 2025 INFRASTRUCTURE IMPROVEMENT PROJECT  
FEASIBILITY REPORT**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adopt Resolution Number 1124-94 2025 Infrastructure Improvement Project Feasibility Report.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1124-95 ORDERING IMPROVEMENT & PREPARATION OF  
PLANS AND SPECS FOR 2025 PROJECTS**

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to adopt Resolution Number 1124-95 Ordering Improvement & Preparation of Plans and Specs for 2025 Project.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

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**PROFESSIONAL SERVICES PROPOSAL FROM WIDSETH FOR THE 3<sup>RD</sup> STREET SW  
STORM SEWER REPLACEMENT**

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to approve Professional Services Proposal from Widseth for the 3<sup>rd</sup> Street SW Storm Sewer Replacement Preliminary Investigation and Cost Estimate not to exceed \$5,000.00.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**ENTER INTO CONTRACT WITH THE DESIGN GROUP FOR PUBLIC WORKS FACILITY**

Moved by Councilor Holewa and supported by Councilor Halverson to approve entering into contract with the Design Group for the Public Works Facility.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**ENTER INTO CONTRACT WITH THE DESIGN GROUP FOR PUBLIC UTILITIES  
HEATED STORAGE GARAGE**

Moved by Councilor Halverson and supported by Councilor Vake to approve entering into Contract with the Design Group for Public Utilities Heated Storage Garage.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1124-96 ACCEPTING IRRR REGIONAL TRAILS GRANT  
FUNDING**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to adopt Resolution Number 1124-96 Accepting IRRR Regional Trails Grant Funding in the amount of 1,000,000.00.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**REDHEAD MOUNTAIN BIKE PARK VISION STATEMENT**

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to approve the Redhead Mountain Bike Park Vision Statement “Redhead Mountain Bike Park will be a regional, national, and international destination for mountain biking, hiking, and snowshoeing, as well as water recreation and related activities. It will qualify as an International Mountain Bicycling Association (IMBA) Ride Center with 50-75 miles or more of varied, high-quality, well-designed, and purpose-built trails and bike-related amenities built upon transitional mine lands with the flexibility to move to accommodate future industrial uses.”

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RESOLUTION NUMBER 1124-97 MAKE APPLICATION TO THE MN DNR OUTDOOR  
RECREATION GRANT PROGRAM**

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to adopt Resolution Number 1124-97 Make Application to the MN DNR Outdoor Recreation Grant Program

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**PRECIOUS PAWS CONTRACT**

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to approve the Precious Paws Humane Society Contract for 2025.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

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**RESOLUTION NUMBER 1124-98 CERTIFY ASSESSMENTS AND LIENS TO THE  
COUNTY**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to adopt Resolution Number 1124-98 Certify Assessments and Liens to the County.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**RAMS BOARD NOMINATION**

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to nominate Councilor Jed Holewa to the RAMS Board.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**SUSPEND DECEMBER 25, 2024 REGULAR MEETING**

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to Suspend December 25, 2024 Regular Meeting in observance of the Christmas Holiday and if needed will schedule a special meeting on December 30, 2024.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

**ADJOURN REGULAR COUNCIL MEETING**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to adjourn the regular meeting at 6:30 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, Vake, and Mayor Lantz

Voting Nay: None

Absent: Councilor Fountain

Motion Carried

Attest:

/s/ Adam Lantz, Mayor

/s/ Stephanie Skraba, Administrator