

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 28, 2018**

CALL TO ORDER

Mayor Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Mikkola-Rahja, Varda, Scaia and Mayor Rahja
Absent: None
Also Present: Interim Administrator David Carlstrom, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Deputy Clerk Bill Manney, Building Official Mandy Galli, Library Supervisor Katie Christenson, Police Chief Vern Manner, Recreation Director Tammy Nevalainen and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Varda to adopt the Agenda with three additions: 1) SCADA System for Water Treatment Plant, 2) City Hall Re-Roof Bids and 3) Demolition Program.
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Councilor Campbell attended the Budget meeting.
Councilor Scaia requested the public to contact the City Administrator with any comments, complaints or compliments regarding the Public Utility Company. He also invited the public to apply for upcoming Boards & Commission positions.
Councilor Varda attended the Budget meeting and reported the Fire Department has had 17 runs this month with 136 for the year.
Councilor Halverson attended the Public Safety Facility meeting and the Budget meeting.
Councilor Mikkola-Rahja attended the Budget meeting.
Library Supervisor Katie Christenson announced there are three openings on the Library Board (two three year terms and one two year term). The LED lighting project at the Library will begin on Friday. The Library will host an Open House on December 19th from 10 am – 5 pm. Public artwork will be donated to the Library by the Arrowhead Library System for an amount not to exceed \$12,000.00.
Police Chief Vern Manner reported blight has slowed down since the snow started. He informed the council that citations are issued for repeat offenders for dogs at large and no pet licenses. People are not allowed to park their vehicles on boulevards (this is enforced).
Recreation Director Tammy Nevalainen gave an update on the south side skating shack and announced the north rink had a group of volunteers that put the ice in so this rink will be open. The Youth Center will be hosting a Holiday Party on December 18th. She is hiring skating rink attendants and a Youth Center Attendant.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Scaia and supported by Councilor Varda to accept the Consent Agenda, including the List of Bills, Minutes of the previous November 14, 2018 Council Meeting, Payroll and Overtime.
Voting Aye: All Motion Carried

RESOLUTION No. 1118-112 APPOINT SKATING RINK ATTENDANTS

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to adopt Resolution No. 1118-112 to appoint up to three skating rink attendants.
Voting Aye: All Motion Carried

RESOLUTION NO. 1118-113 MUNICIPAL STATE AID STREET FUNDS ADVANCE

Moved by Councilor Scaia and supported by Councilor Campbell adopt Resolution No. 1118-113 to apply for supplemental Municipal State Aid Street Funds in the amount of \$1,298,075.00.
Voting Aye: All Motion Carried

RESOLUTION NO. 1118-114 CERTIFY ASSESSMENTS TO COUNTY

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 1118-114 to certify the assessments and liens to St. Louis County for the following improvements for 2010-2028:

7th Ave –Between 4th St. & 6th St. NW Sanitary Sewer Project
1st Ave – 1st St to 8th St NW & 5th St - 1st Ave to 2nd Ave NW
Central Ave 200-500 Block
6th Ave Alley
6th St. SW-Central to 4th Ave
Center Drive Project
3rd Ave NE Project
4th St/3rd Ave SW Project
5th Ave NW Project
4th Ave SW Project
11th St. NW Project
8th St. Project
Lakeview Addition Project

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 28, 2018
(Continued)**

IN CONTROL SCADA SYSTEM REPLACEMENT

Moved by Councilor Scaia and supported by Councilor Varda to authorize payment of \$67,500.00 to In Control for the replacement of the SCADA system at the Water Treatment Plant. Councilor Scaia amended his motion and Councilor Varda amended his support to authorize payment of \$112,000.00 to SCADA for the replacement of the SCADA system at the Water Treatment Plant.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1118-114 CERTIFY AMMEND SPECIAL ASSESSMENT POLICY

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 1118-114 to amend the Special Assessment Policy changing the frontage definition of a Rectangular Corner Lot.

Voting Aye: All

Motion Carried

BARTEK ASSESSMENT APPEAL ON LAKEVIEW AREA PROJECT

Moved by Councilor Scaia and supported by Councilor Campbell to grant the appeal for Steve Bartek to reduce his assessment rate from \$30.00 per front foot to \$23.43 per front foot due to the "life expectancy" of a previous project in the Lakeview Area which has not reached its "life expectancy".

Voting Aye: All

Motion Carried

ADMINISTRATOR APPOINTMENT OFFER

Moved by Councilor Scaia and supported by Councilor Varda to offer Deputy Clerk William Manney the Administrator position and have the City Attorney negotiate a contract and rate of pay for this position and to retain Interim City Clerk-Treasurer/Administrator for six months on an as needed basis and to search for a replacement for the Deputy Clerk according to the hiring policy.

Voting Aye: Councilors Campbell, Halverson, Scaia, Varda & Mayor Rahja

Voting No: Councilor Mikkola-Rahja

Motion Carried

MEDIACOM FRANCHISE AGREEMENT

Moved by Councilor Campbell and supported by Councilor Scaia to enter into agreement with Mediacom for the Franchising Authority to exercise its right to collect a franchise fee of up to five percent (5%) of annual Gross Revenues for a term of ten (10) years and shall expire on January 1, 2029.

Voting Aye: All

Motion Carried

CITY HALL RE-ROOF BIDS

Moved by Councilor Campbell and supported by Councilor Varda to accept the low bid from Range Cornice in the amount of \$205,515.00 to perform the reroofing of City Hall.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 1118-118 AUTHORIZING THE CITY OF CHISHOLM TO MAKE APPLICATION TO
AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM**

Moved by Councilor Varda and supported by Councilor Campbell to adopt Resolution No. 1118-118 to apply to the IRRRB for the 2018 Residential Redevelopment project for properties located at 225 5th St SW and 127 9th St SW in Chisholm, MN and to accept funding from the IRRRB for the demolition of these properties.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1118-116 ACCEPT MONETARY DONATION FOR LIBRARY

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to accept the monetary donation of \$200.00 from Terrie & Jim Larsen, John & Maryland Ross & Judith Christenson in loving memory of James Christenson.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1118-116 ACCEPT ARTWORK FOR LIBRARY

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to accept the donation of artwork from the Arrowhead Library System for an amount not to exceed \$12,000.00 for the Library.

Voting Aye: All

Motion Carried

SUSPEND DECEMBER 26, 2018 COUNCIL MEETING

Moved by Councilor Varda and supported by Councilor Scaia to suspend the December 26, 2018 Council Meeting.

Voting Aye: All

Motion Carried

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to adjourn the Regular Council meeting at 6:14 p.m.

Voting Aye: All

Motion Carried

/s/ Mary Jo Rahja

Mayor

Attest:

/s/ David D. Carlstrom
Interim City Clerk-Treasurer/Administrator