

**CHISHOLM CITY COUNCIL AGENDA  
NOVEMBER 8, 2023**

**PAGE NO.**

- 5:30 p.m.
1. Call to Order/Roll Call/Adopt the Agenda
  2. Pledge of Allegiance
  3. Public Participation
  4. Reports
    - A. Council Reports-----
    - B. City Ambulance Director-----
    - C. City Fire Chief-----
    - D. City Police Chief-----
    - E. City Building Official/Zoning Administrator-----
    - F. City Engineer-----
    - G. City Public Works Supervisor-----
    - H. City Parks/Trails/Recreation Director-----
    - I. City Library Supervisor-----
    - J. City Attorney-----
    - K. City Clerk-Treasurer-----
    - L. City Administrator-----
  5. Consent Agenda (receive/approve)
    - A. List of Bills-----
    - B. Communications
      - 1) October 19, 2023 PUC Meeting Minutes-----
      - 2) Library Use Data 2023-----
    - C. Minutes of Previous City Council Meetings (approve)
      - 1) October 23, 2023 Public Hearing Meeting Minutes-----
      - 2) October 25, 2023 Regular Meeting Minutes-----
    - D. Payroll and Overtime (approve)
      - Total Payroll-----
  6. Unfinished Business
  7. New Business
    - A. Tiffany Larson, Ambulance Director/Emergency Manager
      - 1) Hometown Billing-----
    - B. Vern Manner, Police Chief
      - 1) Purchase/Budget Adjustment-----
    - C. Jim Johnson, Consultant Engineer
      - 1) Pay Application No. 8 for the Public Safety Building-----
      - 2) Sidewalk Location along 5<sup>th</sup> Street South-----

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- D. Larry Folstad, Public Works Supervisor
    - 1) Res. No. 1123-76 Appoint Justin Bakkuthin to 2<sup>nd</sup> Refuse Collection/Heavy Equipment Operator-----
    - 2) Approve the Heavy Equipment Operator/Truck Driver/Utility Job Description-----
    - 3) Post the Heavy Equipment Operator/Truck Driver/Utility Position Internally and Externally-----
    - 4) Appoint Heavy Equipment Operator/Truck Driver/Utility hiring Committee-----
  
  - E. Bridgit Maruska, Parks, Trails, & Recreation Director
    - 1) Res. No. 1123-77 Accept Grant from IRRR for Redhead Master Planning and Chisholm Connectivity Phase-----
    - 2) Res. No. 1123-78 Accept Grant from Chisholm Community Foundation for Memorial Park Renovations-----
    - 3) Res. No.1123-79 Make Application to T-Mobile Hometown Grant-
    - 4) Campground Host Contract-----
  
  - F. Katie Christenson, Library Supervisor
    - 1) Res. No. 1123-80 ALS Mini Grant-----
  
  - G. Eileen Zah, Clerk-Treasurer
    - 1) FY 2023 Budget Amendment No. 2 Notification-----
    - 2) 3<sup>rd</sup> Quarter 2023 Reports and Presentation-----
  
  - H. Stephanie Skraba, Administrator
    - 1) Consultant Engineer Jim Johnson's Contract-----
    - 2) City Support of an Iron Range Brownfields Application for EPA FY 2024 Community Wide Assessment Grant-----
    - 3) Bringing Light to Chisholm-----
  
  - I. Adam Lantz, Mayor
    - 1) Res. No. 1123-81 Certify Assessments and Liens to County 2023-
    - 2) Schedule a Working Session for the budget-----
  
  - J. Travis Vake, Councilor
    - 1) Street Signs for Seniors-----
  
  - K. Miscellaneous
8. Adjourn Regular Council Meeting