

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 8, 2011**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council meeting to order at 5:30 pm in the City Hall Council Chambers.

ROLL CALL

Present: Council Members Alexander, Benson, Cook, Drow, Novoselac, and Mayor Jugovich

Absent: None

Also Present: City Administrator Casey, City Attorney Cianni, Chief Manner

ADOPT THE AGENDA

Moved by Councilor Cook and supported by Councilor Drow to adopt the agenda as presented.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Building/Zoning Official-Steve Erickson reported the City Hall furnaces are almost ready to go. He reminded the public to be safe and careful when installing new furnaces. He explained that newer gas furnaces require new regulators. The inside of furnaces should be checked for rust, etc. Also check all C/O detectors to make sure they are working and up to date.

Police Chief-Vern Manner updated the Council on the Police Commission meeting and hiring process for a new officer.

Recreation Director-Tammy Nevalainen reported the seating at the football field is completed. New poles have been installed at the skating rink. Thanks to volunteers Greg Skalko and Councilor Cook for installing the speakers. The Youth Center Halloween Party was a success. They are planning a Holiday Dance. She gave the council a written update on the Recreation Department and their projects. The ATV trail is under construction, asking ATV users to stay off of the trail until it is completed. Thank you to Janice Mehle for her service on the Recreation Board.

City Administrator-Mark Casey gave an update on the Public Utilities new billing system and announced that debit/credit cards are now accepted as payment (in person only, not by phone). WWTP final sludge hauling for the year will be complete by the end of the week. Conversations continue with the County on TH67 regarding the east side of Long year Lake. He will be attending a local Innovation Forum tomorrow night in Hibbing on Leadership, Collaboration and Efficiencies.

Councilor Benson attended a Community Education meeting. Things are going well with the Community Education Program. The public is invited to request programs that they would like to see provided. If you have a new program that you would like to add, please contact Mary Jo at 254-1431.

Councilor Alexander attended a Police Commission meeting. The Police Captain's job description was approved.

Mayor Jugovich reported two new employees started at the City garage. He met with Garrison Hale who gave his regards to the council. The State of the City Address will be on Thursday, November 11, 2011 at the Minnesota Discovery Center with Chamber After Hours beginning at 5:00 pm. and the program at 6:15 pm. McDonald's of Chisholm will be donating money to local veterans and their organizations. The Field of Screams had over 6,000 attendees and has donated approximately \$60,000 to non-profit organizations since its inception nine years ago.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Drow and supported by Councilor Benson to accept the Consent Agenda, including the List of Bills, Communications, the Minutes of the previous City Council regular meeting of October 25, 2011 with corrections to the tallying of votes, Payroll and Overtime.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 8, 2011
(Continued)**

RESOLUTION NO. 1111-89/APPOINT SKATING RINK ATTENDANTS

Moved by Councilor Cook and supported by Councilor Novoselac to adopt Resolution No. 1111-89 to appoint casual labor skating rink attendants.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1111-88/MUNICIPAL STATE AID STREET FUNDS ADVANCE

Moved by Councilor Alexander and supported by Councilor Cook to adopt Resolution No. 1111-88 to implement Municipal State Aid Street Project(s) in 2012 which will require State Aid funds in excess of those available in the City of Chisholm's State Aid Construction Account. The advance is based on estimated disbursements (in excess of account balance) of \$800,000.00.

Voting Aye: All

Motion Carried

AMBULANCE SERVICE CONTRACT COMMITTEE

Moved by Councilor Drow and supported by Councilor Benson to authorize Administrator Casey, Attorney Cianni and Councilor Drow to serve as committee members for contract negotiations with Longyear Incorporated DBA Chisholm Ambulance Service for the Life Support Transportation agreement with the City of Chisholm which will expire on August 31, 2012.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1111-84/HELP AMERICA VOTE ACT

Moved by Councilor Benson and supported by Councilor Drow to adopt Resolution No. 1111-84 authorizing the City Administrator to apply for a grant from the Office of the Secretary of State of Minnesota for federal funds pursuant to Title II, Section 261 of the Help America Vote Act for the sole purpose of improving access to and enhancing polling places in the City for persons with disabilities.

Voting Aye: All

Motion Carried

SPRINGSTED SYMPOSIUM

Moved by Councilor Cook and supported by Councilor Alexander to approve the payment of the registration fee of \$125.00 for Administrator Casey to attend the Springsted Symposium in St. Paul, MN on November 17, 2011.

Voting Aye: All

Motion Carried

SET BUDGET MEETING DATE

Moved by Councilor Cook and supported by Councilor Novoselac to schedule a budget meeting for Wednesday, November 22, 2011 at 5:00 pm in the City Hall council chambers.

Voting Aye: All

Motion Carried

SET PUBLIC HEARING FOR CDBG LIFT STATION GRANT

Moved by Councilor Cook and supported by Councilor Benson to schedule a Public Hearing at 5:30 pm on November 22, 2011 for CDBG Lift Station Grant.

Voting Aye: All

Motion Carried

RESOLUTION NO.1111-83/DECLARING SURPLUS EQUIPMENT

Moved by Councilor Drow and supported by Councilor Cook to adopt Resolution No.1111-83 to declare WWTP Unit 101, 1986 ¾ Ton Chevy 4WD VIN 1GCGD34OGF313595 as surplus equipment and available for sale.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1111-85/LETTER OF SUPPORT FOR EAS

Moved by Councilor Cook and supported by Councilor Novoselac to adopt Resolution No. 1111-85 to perform such action as needed to ensure that essential air service remain in the area at Chisholm Hibbing Airport.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – NOVEMBER 8, 2011
(Continued)**

RESOLUTION NO. 1111-87/COMMUNITY COMPREHENSIVE PLAN STEERING
COMMITTEE

Moved by Councilor Drow and supported by Councilor Novoselac to authorize Architectural Resources, Inc. to appoint a "Steering Committee" of community members and City staff together for the purpose of development of the Comprehensive Plan.

Voting Aye: All

Motion Carried

RESOLUTION NO. 1111-90/COUNCIL MEETING DATES ADJUSTMENT

Moved by Councilor Novoselac and supported by Mayor Jugovich (the Mayor passed the gavel to Council President Cook) to adopt Resolution No. 1111-90 to amend and reestablish its regular City Council meeting dates to be held at 5:30 p.m. on the 2nd and 4th Wednesdays of each month for holding meetings during 2011 and 2012.

Voting Aye: Councilors Novoselac and Mayor Jugovich

Voting No: Councilors Benson, Cook, Drow and Alexander

Motion Failed

ADJOURN MEETING

Moved by Councilor Cook and supported by Councilor Drow to adjourn the regular City Council meeting at 6:10 pm.

Voting Aye: All

Motion Carried

s// Michael A. Jugovich
Mayor

Attest: s// Mark Casey
City /Clerk-Treas.