

**CHISHOLM CITY COUNCIL
REGULAR MEETING – OCTOBER 24, 2018**

CALL TO ORDER

Mayor Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Mikkola-Rahja, Scaia, Varda and Mayor Rahja

Absent: None

Also Present: Interim Administrator David Carlstrom, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Deputy Clerk Bill Manney, Building Official Mandy Galli, Library Supervisor Katie Christenson, Police Chief Vern Manner, Recreation Director Tammy Nevalainen and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt the Agenda with the following change: 7E1) Resolution No. 1018-104 Remove the wording "On An Interim Basis" from the title.
Voting Aye: All Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None.

REPORTS

Councilor Campbell attended the Sports Complex meeting with the Sports Complex Committee, the committee has put together a list of repairs that are needed and would like to re-do the contract for the Field House. She attended the Budget meeting on October 23rd & will be attending the Chisholm City Council & School Board Candidate Forum at the Sr. Citizen's Center at 6:00 p.m. on Thursday, October 25th and she encouraged the public to attend as well.

Councilor Halverson attended the Budget meeting on October 23rd and the Redhead Mountain Bike Trail informational meeting at the MN Discovery Center (they will be hosting another meeting tonight at the MN Discovery Center, which he will attend).

Councilor Mikkola-Rahja attended the Budget meeting on October 23rd.

Councilor Varda attended the Budget and Fire Department meetings and reported they had 19 calls in September, 8 so far in October and 116 year to date.

Mayor Rahja attended the budget meeting on October 23rd. She reported the City received a "Special Community Support Award" from the St. Louis County (SLC) Fair Board in appreciation for the outstanding support the City has given to the fair since the year 2000. SLC Commissioner Mike Jugovich accepted the award on behalf of the City of Chisholm.

Consultant City Engineer Jim Johnson attended the status meeting at 1:00 p.m. today in Lakeview and gave progress reports on the Lakeview Area & 8th Street NW projects. Knife Lake Concrete and Mesabi Bituminous are scheduled to work on these projects on Thursday (weather permitting).

Library Supervisor Katie Christenson reported the LED lights will be installed at the Library the third week in November. The Gadget Board is installed at the Library, the City received the \$250.00 grant from Arrowhead Library Systems for this project. The Library hosted the annual field trip for third graders. The Library will be participating in the "United Way" world record for reading. The Library was awarded \$12,000.00 from the MN Arts & Cultural Legacy Fund to be used for artwork either inside or outside of the Library.

Police Chief Vern Manner announced the Congressional candidates will be at the MN Discovery Center on Tuesday, October 30, 2018 from 4:30 p.m. – 6:30 p.m. He updated the Council on staffing issues with the Police Department (an officer was injured during the line-of-duty and will be out on medical leave for six - nine months after surgery). He gave an update on blight and explained they are still issuing citations of which some habitual offenders are being dealt with through the court system. Calendar and two hour parking offenders are also being issued citations.

Fire Chief Bob Brown explained the huge impact that calendar parking has on emergency vehicles being able to respond to an emergency. The Fire Department staff participated in training at French Township with the mutual aid group. The department has hosted eight groups of children. The staff has been performing structure training (he thanked Lowe's & Menards for their donations). The extrication equipment came in and staff will be trained on the use of it. They received an electric fan (City staff has use for the old gas powered fan). The annual Department of Transportation (DOT) performed their annual audit. Tender 2 needs new rear tires, the Fire Department was highly commended by the DOT on the well maintained 30 year old piece of equipment. The Fire Department has responded to a numerous amount of structural fires recently. They are looking at an AFG grant through FEMA. Fire Chief Brown encouraged the Public to have working carbon monoxide, smoke detectors and legible house numbers.

Building Official Mandy Galli attended the Sports Complex committee meeting where they put together a list of priorities for the Field House. They are working on a grant for this project. She reported the south side skating shack should be up and running by ice season. She gave an update on the Library issues and attended the Public Safety Facility committee meeting today. 129 building permits have been issued year to date.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Scaia and supported by Councilor Varda to accept the Consent Agenda, including the List of Bills, Minutes of the previous October 9, 2018 Budget Working Session, October 10, 2018 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – OCTOBER 24, 2018
(Continued)**

**ACCEPT LIBRARY BOARD MEMBER
GORDY DORMANEN'S LETTER OF RESIGNATION**

Moved by Councilor Varda and supported by Councilor Halverson to accept Gordy Dormanen's letter of resignation from the Chisholm Public Library board effective November 13, 2018.
Voting Aye: All Motion Carried

APPOINT ON CALL FIRE DEPARTMENT OFFICERS

Moved by Councilor Varda and supported by Councilor Scaia to appoint the following officers and terms for the Chisholm On-Call Fire Department:

<u>Name</u>	<u>Position</u>	<u>Term</u>
Chris Masucci	Assistant Fire Chief	2019
Jason Worlie	1 st Captain	2019
Billy Temple	2 nd Captain	2019
Billy Temple	Treasurer	2019
Jake Worlie	1 st Lieutenant	2019
Dillon Anderson	2 nd Lieutenant	2019
Steve Brunette	Safety Officer	2019
Stephanie Holewa	Safety Officer	2019
John Ulrich	Secretary	2019

Fire Department Chief Bob Brown, Assistant Fire Chief Chris Masucci, Treasurer Billy Temple, Secretary John Ulrich, Jason Worlie, Jeremy Argir, Stephanie Holewa, Dillon Anderson, and Adam Lantz are Directors of the Board of the On Call Fire Department of the City of Chisholm until terms end. A Chisholm City Council liaison is appointed annually, Councilor James Varda is the current Council liaison.
Voting Aye: All Motion Carried

**APPOINT RICHARD ROJESKI
TO THE HOUSING & REDEVELOPMENT AUTHORITY (HRA) BOARD**

Moved by Councilor Scaia and supported by Councilor Varda to appoint Richard Rojas to the HRA board for a term of one (1) year, commencing October 25, 2018 and ending January 31, 2019 (to fill the remaining five (5) year term of previous board member, Joe Nosie. Roll call vote was taken.
Voting Aye: Councilors Halverson, Mikkola-Rahja, Scaia & Varda
Voting No: Councilors Campbell & Mayor Rahja Motion Carried

STERLE & COMPANY, LTD CONTRACT

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to approve the audit contract with Sterle & Company, LTD for the years ending December 31, 2018, 2019 & 2020 at the rate of \$15,600.00 per year.
Voting Aye: All Motion Carried

**SCHEDULE CLOSED SESSION FOR MN ASSOCIATION OF
PROFESSIONAL EMPLOYEES (MAPE) LABOR CONTRACT NEGOTIATIONS**

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to schedule a Closed Session on Wednesday, November 14, 2018 immediately following the regular Council meeting for MAPE labor contract negotiations.
Voting Aye: All Motion Carried

**RESOLUTION NO. 1018-104 RE-APPOINT STEVE ZALEC
TO THE CENTRAL IRON RANGE SANITARY SEWER DISTRICT
(CIRSSD) BOARD**

Moved by Mayor Rahja and supported by Councilor Campbell to adopt Resolution No. 1018-104 to re-appoint Steve Zalec to the CIRSSD board for a term of three (3) years commencing January 1, 2018 and ending December 31, 2020. Roll call vote was taken.
Voting Aye: Councilors Campbell, Halverson, Mikkola-Rahja, & Mayor Rahja
Voting No: Councilors Scaia & Varda Motion Carried

SCHEDULE BUDGET WORKING SESSION MEETING

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to schedule a Working Session on Tuesday, November 20, 2018 at 5:30 p.m. for the 2019 Budget.
Voting Aye: All Motion Carried

ADJOURN MEETING

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adjourn the Regular Council meeting at 6:03 p.m.
Voting Aye: All Motion Carried

/s/ Mary Jo Rahja
Mayor

Attest:

/s/ David D. Carlstrom
Interim City Clerk-Treasurer/Administrator