

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – OCTOBER 25, 2023**

**CALL TO ORDER**

Mayor Adam Lantz called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

**ROLL CALL**

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, Jed Holewa, and Mayor Adam Lantz

Absent: Councilors April Fountain and Travis Vake

Also Present: Administrator Stephanie Skraba, Ambulance Director Tiffany Larson, Consultant Engineer Jim Johnson, Public Works Supervisor Larry Folstad, Library Supervisor Katie Christenson, Attorney Colleen Kosluchar from Trenti Law, Clerk-Treasurer Eileen Zah, Confidential Administrative Assistant Susan Trunk, and Donna Rahkola from Mesabi Community TV.

**ADOPT THE AGENDA**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to adopt the agenda with the addition of scheduling a Special Meeting regarding HRA Board Members and Support .

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

Francis Segal spoke regarding the petition he had brought to the council on April 26, 2023. The petition had requested the assessment rate for the 5<sup>th</sup> Street South be reduced. He suggested that it be reduced from \$90.00 to \$50.00 and commented that most people did not care if a sidewalk would be put in. The Mayor responded that the council had reviewed the rate, looked at other possibilities, and found that the \$90.00 a front foot was fair and equitable for the project cost.

**REPORTS**

Councilor Halverson reported that he attended the MnDOT Working Session, the Public Hearing and the Campground Committee. The campground is doing well, finances are good, they are working on putting a roof on the little stone wall cabin and gutting the interior in hopes of renting it out.

Councilor Mikkola-Rahja attended the HRA Meeting and the Public Hearing on Monday.

Councilor Fountain was absent.

Councilor Vake was absent.

Councilor Holewa reported that he attended the MnDOT Working Session on the 12<sup>th</sup>, the Council Working Session on the 17<sup>th</sup>, the Public Utilities Meeting on the 19<sup>th</sup>, and the HRA Public Hearing on the 23<sup>rd</sup>.

Mayor Lantz reported that he had attended the same meetings, Public hearing on Monday, and others throughout. He is looking forward to tonight and a great fire fighter training. He thanked Iron Range Towing who is allowing the fire department to come on site to do scenario training for side impact and T-bone. The department can work with the tools and learn how to assess a bad situation.

Ambulance Director Larson did not have a report.

Fire Chief Masucci was absent.

Police Chief Manner was absent.

City Building Official Galli was absent.

City Engineer Johnson did not have a report.

Public Works Supervisor Folstad reported that they are getting ready for winter.

Parks/Trails/Recreation Director Maruska was absent.

Library Supervisor Christenson did not have a report.

Attorney Colleen Kosluchar did not have a report.

Clerk-Treasurer Zah did not have a report.

Administrator Skraba provided an update on the Public Safety Building. The floors have been poured and it is really starting to take shape. Any council member who wants to see the facility can let her know and it can be arranged. They are hoping to start working on the inside by the end of November.

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**APPROVE THE CONSENT AGENDA**

Moved by Councilor Holewa and supported by Councilor Mikkola-Rahja to Accept the Consent Agenda including the List of Bills, Communications, Meeting Minutes from the October 11, 2023 Regular Meeting, October 12, 2023 Working Session, October 17, 2023 Working Session Payroll and Overtime.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**RESOLUTION NUMBER 1023-72 COOPERATIVE AGREEMENT WITH ST. LOUIS  
COUNTY FOR MAINTENANCE STRIPING.**

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to approve the adoption of Resolution Number 1023-72 Cooperative Agreement with St. Louis County for Maintenance Striping.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**RESOLUTION NUMBER 1023-73 APPOINT AARON DOERING TO REFUSE  
COLLECTION/HEAVY EQUIPMENT OPERATOR POSITION**

Moved by Councilor Fountain and supported by Councilor Halverson to approve the adoption of Resolution number 1023-73 Appointing Aaron Doering to the Refuse Collection/Heavy Equipment Operator Position.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**APPROVE 2<sup>ND</sup> REFUSE COLLECTION/HEAVY EQUIPMENT OPERATOR  
JOB DESCRIPTION**

Moved by Councilor Halverson and supported by Councilor Holewa to approve the 2<sup>nd</sup> Refuse Collection/Heavy Equipment Operator Job Description.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**POST INTERNALLY FOR 2<sup>ND</sup> REFUSE COLLECTION/HEAVY EQUIPMENT  
OPERATOR POSITION**

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to post internally for the 2<sup>nd</sup> Refuse Collection/Heavy Equipment Operator Position.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**WATER, SEWER, AND REFUSE BUDGETS FOR 2024**

Moved by Councilor Holewa and supported by Councilor Halverson to approve the Water, Sewer, and Refuse Budgets for 2024.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**RESOLUTION NUMBER 1023-74 ADOPTING UTILITY RATE SERVICE FEE FOR 2024**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to approve the adoption of Resolution Number 1023-74 Adopting Utility Rate Service Fee for 2024.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

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**CITY OF CHISHOLM FITNESS CENTER POLICY**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to remove the sentence “Employees of Longyear, Inc. who provide our City with ambulance protection and emergency response” from the City of Chisholm Fitness Center Policy.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**RESOLUTION NUMBER 1023-75 US CORRIDOR INTERSECTION EVALUATION  
REPORTS SUPPORT**

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to adopt Resolution Number 1023-75 Resolution of Support to Approve the Intersection Control Evaluation Reports For the US 169 Corridor in the City Of Chisholm at the Intersections of Ironworld Rd/Discovery Dr. and CSAH 67 (4<sup>th</sup> Ave SE).

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**SCHEDULE A SPECIAL MEETING**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to schedule a Special Meeting on Wednesday, November 1, 2023 at 4:30 pm with agenda items, HRA Board Members, and Support letter for Iron Range Brownfields Community Wide Assessment Grant.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

**ADJOURN REGULAR COUNCIL MEETING**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to adjourn the meeting at 5:50 pm

Voting Aye: Councilors Halverson, Mikkola-Rahja, Holewa, and Mayor Lantz.

Voting Nay: None

Absent: Councilors Fountain and Vake

Motion Carried

Attest:

/s/ Adam Lantz, Mayor

/s/ Stephanie Skraba, Administrator