

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – OCTOBER 9, 2019**

**CALL TO ORDER**

Mayor John Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

**ROLL CALL**

Present: Council Members Tracy Campbell, Adam Lantz, April Fountain, Travis Vake, and Mayor John Champa

Absent: Council Member Jim Varda

Also Present: Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Police Chief Vern Manner, Public Works Supervisor Larry Folstad, and Administrative Assistant Gornick

**ADOPT THE AGENDA**

Moved by Councilor Lantz and supported by Councilor Fountain to adopt the Agenda with one deletion: Joint Meeting with HRA Board and one addition: Public Safety Building.

Voting Aye: All

Motion Carried

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC PARTICIPATION**

None

**REPORTS**

Councilor Campbell toured the MN Museum of Mining and thanked Board Members Mary Jo Rahja and Carol Borich for the tour. She said this is a hidden treasure and encouraged the public to host weddings and social events at the museum. She went over the 3<sup>rd</sup> quarter Longyear ambulance report. They had 171 runs for the 3<sup>rd</sup> quarter which included 3 cancelled calls, 14 no loads, 115 residents, 9 non-residents, 10 Balkan calls, 16 French calls, 1 Buhl mutual aid, and 3 Hibbing mutual aid calls.

Councilor Lantz reported the Fire Department held a training at MN Industries. He thanked MN Industries for allowing this and he thanked Joshua Ridlon for cooking. There was one minor incident during the training. He acknowledged the passing of Paul Marturano.

Mayor Champa gave the welcoming speech at the League of MN Cities Greater MN Regional Meeting held at the MN Discovery Center. He said the EPA talked about regulation changes at the meeting and another topic was how councils should support and work with emergency personnel who can suffer from PSD. Police Chief Manner was a panelist at this training session. The committee will meet with the lessees of the campground next week.

Consultant Engineer Jim Johnson has been in discussions with Matt Jamnick of Mesabi Bituminous on the 13<sup>th</sup> Street Project. The concrete should be installed and they expect to wrap things up before the end of the month.

Public Works Supervisor Larry Folstad said the LED globe upgrade has started. Public Works is shifting from fall to winter projects. They are finishing the patching from the water/sewer digs. They are sweeping streets, stumping and brushing alleys.

Fire Chief Bob Brown reported it is Fire Prevention week and the motto this year is "Not All Hero's Wear Capes – Plan Your Escape". They have had 4 calls month to date and 104 calls year to date. They are involved in the highway clean up. They had training on Saturday at the MN Industries lot, he said it was very good training and thanked Josh Ridlon for providing lunch. They are working with the ECFE this week. They had a compost fire in a yard. The building committee has been working hard. They received a \$5,000 50/50 grant from the DNR. They have received lots of support from Fire Chaplain Steve Breitbarth. He encouraged the public to have working smoke detectors.

Police Chief Vern Manner thanked the League of MN Cities for the opportunity to participate in the training at the Greater MN League of MN Cities regional meeting. He gave an update on the hiring process, they tested 21 applicants and are down to 14. Next week they will interview the top 10 candidates.

**ACCEPT THE CONSENT AGENDA**

Moved by Councilor Campbell and supported by Councilor Fountain to accept the Consent Agenda, including the List of Bills, Minutes of the previous September 23, 2019 Budget Working Session, September 25, 2019 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 1019-66 DECLARE COST TO BE ASSESSED,  
ORDER PREPARATION OF PLANS & SET HEARING FOR 13<sup>TH</sup> STREET NW PROJECT**

Moved by Councilor Campbell and supported by Councilor Lantz to adopt Resolution No. 1019-66 to declare cost to be assessed, order preparation of proposed assessment, and set a hearing on proposed assessments for the 13<sup>th</sup> street/5<sup>th</sup> avenue NW Infrastructure Improvement Project on November 13, 2019 at 5:00 p.m. at City Hall.

Voting Aye: All

Motion Carried

**CHANGE ORDER NO. 8 – LAKEVIEW AREA PROJECT**

Moved by Councilor Fountain and supported by Councilor Lantz to approve Change Order No.8 for the Lakeview Area Project to install bituminous curb on Lake Street.

Voting Aye: All

Motion Carried

**PAY APPLICATION NO. 15 – LAKEVIEW AREA PROJECT**

Moved by Councilor Campbell and supported by Councilor Fountain to authorize Payment Application No. 15 in the amount of \$5,013.45 to Utility Systems of America for work completed through September 20, 2019 on the Lakeview Area Project.

Voting Aye: All

Motion Carried

**PAY APPLICATION NO. 2 – 13<sup>TH</sup> ST NW PROJECT**

Moved by Councilor Fountain and supported by Councilor Campbell to authorize Payment Application No. 2 for the amount of \$169,841.24 to Mesabi Bituminous, Inc., for work completed through September 28, 2019 on the 13<sup>th</sup> Street NW Project.

Voting Aye: All

Motion Carried

CHISHOLM CITY COUNCIL  
REGULAR MEETING – OCTOBER 9, 2019  
(Continued)

CEMETERY ROADS

Moved by Councilor Campbell and supported by Councilor Vake to hire Allstate Pavement Recycling to perform bituminous milling on the cemetery roads for a cost not to exceed \$15,000.00.  
Voting Aye: All Motion Carried

SCHEDULE JOINT MEETING WITH CDA/EDA

Moved by Councilor Vake and supported by Councilor Campbell to schedule a joint meeting with the CDA/EDA on Tuesday, October 15, 2019 at 5:00 p.m. at City Hall to review the Economic Development Coordinator's job description.  
Voting Aye: All Motion Carried

BLOCK OFF STREET FOR HOMECOMING PARADE

Moved by Councilor Vake and supported by Councilor Campbell to grant the Police Department permission to have police presence during the Homecoming Parade on Wednesday, October 16<sup>th</sup>.  
Voting Aye: All Motion Carried

DUMP TRUCK DRIVER UTILITY / LABOR JOB OFFER – GAGE LEUSTEK

Moved by Councilor Lantz and supported by Councilor Vake to appoint Gage Leustek as Dump Truck Driver Utility/Laborer upon passing successful pre-employment requirements.  
Voting Aye: All Motion Carried

SPORTS COMPLEX LEASE MEETING HELD SEPTEMBER 30, 2019

This was an informational item at this time.

APPOINT COMMITTEE TO NEGOTIATE AFSCME CONTRACT

Moved by Councilor Campbell and supported by Councilor Vake to appoint Administrator Manney, City Attorney Lindsay Public Works Supervisor Folstad and Council Member Lantz to serve as committee members for the AFSCME negotiations.  
Voting Aye: All Motion Carried

BILL PAJUNEN'S CEMETERY REQUEST

Moved by Councilor Vake and supported by Councilor Fountain to allow a headstone to be placed on the existing Pajunen family plot at the cemetery. This required council approval as it is an exception to rule #7 of the cemetery rules that allows one headstone per plot.  
Voting Aye: All Motion Carried

CDBG ADVISORY COMMITTEE

This was an informational item at this time.

ORDINANCE FOR UNATTACHED TRAILERS

Moved by Councilor Campbell and supported by Councilor Fountain to direct City Attorney Bryan Lindsay to review Ordinance 71.11 Truck Parking and to bring it back to the council for approval.  
Voting Aye: All Motion Carried

LAKE STREET TRICK OR TREAT

Moved by Councilor Fountain and supported by Councilor Lantz to allow City Hall to participate in the Lake Street Trick or Treat on October 31, 2019.  
Voting Aye: All Motion Carried

SELECT ARCHITECT FOR PUBLIC SAFETY FACILITY

Moved by Councilor Campbell and supported by Councilor Fountain to hire Five Bugles Design/Wendel for the Public Safety Building design development and construction. Councilor Campbell rescinded her motion and Councilor Fountain rescinded her support of the motion.

Moved by Councilor Campbell and supported by Councilor Fountain to authorize the City staff and City Attorney to begin negotiations with Five Bugles Design/Wendel to enter into a contract to guide the City through the design development and construction documents phases of the Public Safety Building Project.  
Voting Aye: Councilors Campbell, Fountain, and Mayor Champa  
Voting No: Councilors Vake and Lantz Motion Carried

MISCELLANEOUS ITEMS

1. Mayor Champa will add the HRA joint meeting on the next council agenda.
2. Mayor Champa will discuss the campground at the next council meeting.
3. Councilor Fountain requested yellow bags to be added to the next council agenda.

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Fountain and supported by Councilor Campbell to adjourn the Regular Council meeting at 7:22 p.m.  
Voting Aye: All Motion Carried

/s/ John A. Champa  
Mayor

Attest:

/s/ William Manney,  
City Clerk-Treasurer/Administrator