

**CHISHOLM CITY COUNCIL  
SPECIAL BUDGET MEETING  
OCTOBER 25, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the special budget meeting to order in the City Hall Council Chambers at 4:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Rahja, Varda and Mayor T. Scaia

Absent: Council Member Kevin Scaia

Also Present: Interim Administrator Susan Schweiss (arrived at 4:45 p.m.), Building Official Steve Erickson, City Attorney Bryan Lindsay, Fire Chief Bob Brown, Assistant Fire Chief Chris Masucci, Fire Department Captain Jason Worlie (Fire Dept. Staff Members left at 5:01 p.m.), Library Supervisor Katie Christenson (left at 4:52 p.m.), Parks & Recreation Director Tammy Nevalainen, Mark Wolle with Honeywell & Administrative Assistant Margaret Gornick

PROPOSED BUDGET

The City Council reviewed and discussed the preliminary budget for the Ambulance; Arena/Curling Club; Building/Zoning; City Attorney; Economic Development Authority; Fire Department; Library; Parks & Recreation and Precious Paws Animal Control for the City of Chisholm. The initial levy for 2018 was set at 5.0%.

- Library – Two big capital improvement projects.
  - New carpeting (\$30,000) & LED lighting (\$8,000 for a 5 year project with projected cost savings (payback) of current lighting in 3 years).
  - Library programs & operating supplies (will spend \$8,000 less on books to pay for LED lighting) will be cut to allow for these improvements (this raised a concern with Mayor T. Scaia).
- Retiree insurance costs will increase by \$16,000.
- Fire Department – Increasing operating supplies, fire gear prices are going up, radio's need to be replaced as well as air packs. Grants may be available for air packs and other equipment (the grant cycle is two years out). Fire Chief Brown discussed civil defense and emergency management (after the recent hurricanes in other parts of the country where some systems were knocked out, the Emergency management team will need to rethink current emergency plans).
- Recreation Department - Budget increased by \$11,000 for utilities for the Field House. Swing sets are old & rocking horses are non-compliant. The skate park is worn & needs a new surface as it has safety issues. Professional services \$5,000, need new tennis courts (not sure of location). The baseball field storage shack needs a new roof. \$45,000 was allocated for the walking trail (there is money left over from this project). The ball fields need more aggregate & weed control. There are safety concerns with the football field (low sod) and need to upgrade the football field. Mayor T. Scaia feels the proposed budget for this department needs to be brought down. Councilor Campbell would like a breakdown of estimated costs (from each department) for projects in order to prioritize them. \$7,500 for proposed new soccer field. The proposed budget includes the proposed salary increase for the Recreation Director and the Youth Center & Skating Rink staff salaries.
- Arena/Curling Club – same as 2017, the council would like to add the Field House under their contract, this will require an addendum to the existing contract agreement).
- Building/Planning/Zoning – as is (no change to proposed budget)
- Economic Development Authority – Decrease proposed budget of \$15,000 by \$5,000, they will apply for an IRRRB grant.
- Precious Paws Animal Control – same as 2017
- City Attorney – same as 2017
- Ambulance – same as 2017
- Honeywell – previous Honeywell plan was for 5 years. Payments to Leaf were \$100,000 per year. Interim Administrator Schweiss is waiting for a response from the auditors.
  - New mechanical and heating systems
  - Field House needs ventilation
  - Security Cameras
  - Card Readers (door needs to be replaced)
  - Public Utility Commission – Control for Frazer Pit
  - \$100,000 per year for 5 years

ADJOURN

The special budget meeting was recessed at 5:15 p.m. until the regular scheduled council meeting begins at 5:30 p.m.

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/s/ Todd A. Scaia

Mayor

Attest: /s/ Susan Schweiss

Interim City Clerk-Treasurer/Administrator