

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 11, 2019**

CALL TO ORDER

Mayor John Champa called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Tracy Campbell, April Fountain, Adam Lantz, Travis Vake, Jim Varda, and Mayor John Champa

Absent: None

Also Present: Administrator Bill Manney, City Attorney Bryan Lindsay, Building Official Mandy Galli, Consultant Engineer Jim Johnson, Fire Chief Bob Brown, Police Chief Vern Manner, Public Works Supervisor Larry Folstad, Recreation Director Tammy Nevalainen and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Lantz to adopt the Agenda with one addition: Add Museum of Mining Letter under communications.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited, after a 10 second period of silence to commemorate the 18th anniversary of September 11, 2001.

PUBLIC PARTICIPATION

Jeff Sterle with Sterle & Company gave an overview of the 2018 audit.

Christine Nelson request a proclamation to proclaim September 21, 2019 as "Alzheimers Awareness Day in Chisholm". This was not an agenda item, the council agreed to draft a letter of support for this instead.

John Alrich addressed the council with a request to block off streets on September 28, 2019 for an ATV ride. This will be presented to council at their next council meeting.

REPORTS

Councilor Campbell reported we are having issues with the Everbridge Notification System. She met with Administrator Bill Manney regarding the exit interviews for the two police department staff members. Councilor Fountain attended the budget meeting last night. She thanked Administrator Manney and Deputy Clerk Zah for their assistance with the budget process. Author Allen Esken will be at the library. Chisholm Kiwanis will host Kids Day at the armory on September 12th. The football team will hold a fundraiser on September 13th. September 14th is the artist and makers at Caseys Drug in Chisholm. September 16th is bingo at Jim's Sports Club. The Untied Way and American Bank of the North are collecting hygiene items for the Buddy Back Pack program. Winter Chisholm gear is out and available at local businesses. She thanked Chisholm Kiwanis for providing ice cream at the Meet Up & Chow Down luncheon.

Councilor Vake announced Kids Day is tomorrow at the Chisholm Armory and encouraged families to attend. The Carousel will be collecting items for the pantry at the school at the Kids Day event. Fall homecoming is October 16th which is MEA Wednesday. There will be a parade at the school.

Councilor Varda reported there have been four fire calls so far this month and 95 calls year to date. Steve Brunette is celebrating his 28th anniversary with the department. The Recreation Department met on Tuesday, they are currently working on the 2020 budget.

Mayor Champa reported the Schnorr Mudfest was a big success, they raised \$14,000. On September 11, 2001, he started his red/white/blue security company three months before 9/11/01.

City Public Works Supervisor Larry Folstad continues to represent the City for the Redhead Bike Trail. They continue to meet on Fridays at 2:00 p.m.. Construction on this project is going full steam ahead. The casual labor and dump truck driver positions will close on Friday, September 13th at 4:00 p.m.

Fire Chief Bob Brown reported his department assisted the public works staff with a pigeon problem. He talked about mutual aid and shared services. There are a lot of benefits of working together. Alpack training will take place on the 1st Saturday in October. They will do highway cleanup on October 10th. Extraction training will take place in Balkan Township. They have lots of fun things planned during Fire Prevention week starting October 7th. He acknowledged the 18th anniversary of September 11, 2011. They are working with the Red Cross to give out smoke detectors. They have had seven applicants for the fire fighter positions, they will be interviewing five people. There will be a fire chief's meeting in Duluth. His department has been involved in the Redhead Bike Trail. There are three top causes of fires: 1) heat sources, 2) cooking and 3) open flames.

Police Chief Vern Manner announced the 97th annual "Crow Feed" will take place on September 14th.

Administrator Bill Manney thanked Fire Chief Bob Brown, Police Chief Vern Manner and Ed Chamernick for their assistance in preparing information for the Senate Bonding Committee. He also thanked Bill Butkovich for putting together a brochure for the meeting. He felt the visit went well. The City will have to come up with some money for the proposed Public Safety Facility. He thanked everyone that was involved.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Varda and supported by Councilor Vake to accept the Consent Agenda, including the List of Bills, Minutes of the previous August 28, 2019 Regular Meeting, Payroll and Overtime.

Voting Aye: All

Motion Carried

SKATING RINK ATTENDANT JOB DESCRIPTION

Moved by Councilor Varda and supported by Councilor Lantz to approve the skating rink attendant job description.

Voting Aye: All

Motion Carried

ADVERTISE AND HIRE SKATING RINK ATTENDANTS

Moved by Councilor Varda and supported by Councilor Campbell to advertise for, interview and hire up to three skating rink attendants.

Voting Aye: All

Motion Carried

MESABI BITUMINOUS PAY APPLICATION NO. 1 – 13TH ST NW PROJECT

Moved by Councilor Varda and supported by Councilor Campbell to authorize payment of \$329,103.51 to Mesabi Bituminous for work completed through August 31, 2019 for the 13th Street NW Project.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
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(Continued)**

2019 RAM 3500 PLOW TRUCK WITH EXTRAS

Moved by Councilor Fountain and supported by Councilor Vake to approve the purchase of a 2019 Ram Plow Truck with from Mike's Motors for the amount of \$29,042.00. Councilor Fountain amended her motion and Councilor Lantz amended his support to include the extras for the 2019 Ram Plow Truck for \$39,677.00 total purchase price.

Voting Aye: All

Motion Carried

STREET LIGHT GLOBES – LED UPGRADE PROPOSAL

Moved by Councilor Campbell and supported by Councilor Fountain to accept the low bid of \$17,114.00 from Hart Electric for the street light globe upgrade.

Voting Aye: All

Motion Carried

MN BOARD OF FIREFIGHTER TRAINING & EDUCATION

Moved by Councilor Vake and supported by Councilor Lantz to accept the grant from the MN Board of Firefighter Training and Education for the amount of \$1,764.00 to be used for training.

Voting Aye: All

Motion Carried

ATTORNEY RECOMMENDATION REGARDING RESOLUTION TO PAY BILLS IN A TIMELY MANNER

Moved by Councilor Varda and supported by Councilor Campbell to direct City Attorney Bryan Lindsay to draft a resolution to authorize the City to pay bills in a timely manner.

Voting Aye: All

Motion Carried

COMPREHENSIVE PLAN – SE GROUP

This was an informational item at this time.

PUBLIC SAFETY BUILDING TO DETERMINE PROCESS
TO SELECT ARCHITECTURAL FIRMS TO BE INTERVIEWED

Moved by Councilor Campbell and supported by Councilor Lantz to schedule a special meeting on Monday, September 23, 2019 at 6:00 p.m. for the Public Safety Facility and a budget meeting.

Voting Aye: All

Motion Carried

AMENDMENT NO. 3 TO THE JOINT AGREEMENT BETWEEN ST. LOUIS COUNTY & THE CITY OF
CHISHOLM ENTERED INTO IN 1992 – CDBG FUNDS

Moved by Councilor Campbell and supported by Councilor Varda to approve Amendment No. 3 to the Joint Cooperative Agreement between St. Louis County and the City of Chisholm regarding the CDBG funds.

Voting Aye: All

Motion Carried

LETTER OF SUPPORT – RAMS

Moved by Councilor Vake and supported by Councilor Lantz to issue a letter of support for the Northeast Service Grant Request for the Border to Border broadband initiative.

Voting Aye: All

Motion Carried

MISCELLANEOUS ITEMS

Mayor Champa would like City Attorney Bryan Lindsay to draft a change to the charitable gambling ordinance.

Councilor Fountain would like the EDA Development Coordinator job description on the next council agenda. She would also like to see the committee schedule a meeting with the Lokken's to discuss the campground. Councilor Lantz would like the PUC to address the request to waive sewer fees when someone fills a swimming pool or waters their sod.

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Campbell and supported by Councilor Fountain to adjourn the Regular Council meeting at 7:09 p.m.

Voting Aye: All

Motion Carried

/s/ John A. Champa
Mayor

Attest:

/s/ William Manney
City Clerk-Treasurer/Administrator