

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 12, 2018**

CALL TO ORDER

Mayor Mary Jo Rahja called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Halverson, Mikkola-Rahja, Scaia, Varda and Mayor Rahja

Absent: None

Also Present: Interim Administrator David Carlstrom, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Police Chief Vern Manner, Recreation Director Tammy Nevalainen and Administrative Assistant Gornick

ADOPT THE AGENDA

Moved by Councilor Varda and supported by Councilor Scaia to adopt the Agenda with two deletions: 7B10) Steve Cook Water/Sewer Line, 7C1) appoint Firefighters and one addition: St. Joseph's Church Gambling Permit.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

Travis Vake, President of Kiwanis requested the City to sponsor the "Sweat Crawl" on September 29th. This is an agenda item.

REPORTS

Councilor Halverson attended a Personnel Committee meeting and the Relay for Life at the Museum of Mining.

Consultant Engineer Jim Johnson updated the council on the 8th St NW project and the Lakeview project. He also reported on the Public Safety Facility building.

Recreation Director Tammy Nevalainen reported Flag Football registration has been extended through Friday. The Youth Center will open on September 24th. New playground equipment has been installed at the Southside playground. There was a fire at the skating shack.

Interim Administrator David Carlstrom reported ISD 695 has requested the City to handle their voting requirements for the General Election as they do not have anyone trained for this task. Resolutions will be brought to the council for approval.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to accept the Consent Agenda (with changes), including the List of Bills, Minutes of the previous August 17, 2018 Special Meeting, August 20, 2018 Joint Meeting with CHAA, August 21, 2018 Working Session and Regular City Council meeting of August 22nd, 2018, Payroll and Overtime.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0918-85 APPOINT YOUTH CENTER ATTENDANTS

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0918-85 to appoint three Youth Center Attendants.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0918-86 APPOINT FLAG FOOTBALL COORDINATOR

Moved by Councilor Varda and supported by Councilor Scaia to adopt Resolution No. 0918-86 to appoint Richard Newbauer as the Flag Football Coordinator.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0918-87 REVOCATION & ESTABLISHMENT OF STATE AID HIGHWAY

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0918-87 to revise the designations of County State Aid Highway No. 5 and No. 136 within the corporate limits of St. Louis County, the City of Chisholm & the City of Hibbing and to designate County State Aid Highway CSAH 5 from Trunk Highway 73 (roundabout) to 1.40 miles southeast of the East City limits of Hibbing.

Voting Aye: All

Motion Carried

STREET LIGHT REQUESTS

Moved by Councilor Scaia and supported by Councilor Campbell to authorize the installation of street lights at 5th Avenue SE and north of 5th Street and east of 6th Avenue NE and to direct the Consultant City Engineer to contact the Dollar General Store to see if they are interested in sharing the cost of installing a street light at the intersection of TH #73 and 6th Street SW.

Voting Aye: All

Motion Carried

CHANGE ORDER NO. 4 LAKEVIEW AREA PROJECT

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to authorize Change Order No. 4 for the Lakeview Area Project.

Voting Aye: Councilors Campbell, Halverson, Mikkola-Rahja and Mayor Rahja

Voting No: Councilors Scaia and Varda

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 12, 2018
(Continued)**

PAY APPLICATION NO. 8 LAKEVIEW AREA PROJECT

Moved by Councilor Scaia and supported by Councilor Mikkola-Rahja to authorize Pay Application No. 8 in the amount of \$800,304.16 to Utility Services of America, Inc. for work completed through August 24, 2018 on the Lakeview Area Project.

Voting Aye: All

Motion Carried

CHANGE ORDER NO. 2 8TH STREET NW PROJECT

Moved by Councilor Scaia and supported by Councilor Varda to authorize Change Order No. 2 for the 8th Street NW Project.

Voting Aye: All

Motion Carried

PAY APPLICATION NO. 2 8TH ST NW PROJECT

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to authorize Pay Application No. 2 in the amount of \$586,167.34 to Mesabi Bituminous for work completed through August 24, 2018 on the 8th Street NW Project.

Voting Aye: All

Motion Carried

PAY APPLICATION NO. 4 11TH ST NW PROJECT

Moved by Councilor Campbell and supported by Councilor Varda to authorize Pay Application No. 4 in the amount of \$15,158.60 to Jola & Sopp Excavating for work completed through August 10, 2018 on the 11th Street NE Project.

Voting Aye: All

Motion Carried

SALT SAND BID FOR PUBLIC WORKS

Moved by Councilor Varda and supported by Councilor Campbell to award the bid to Leustek Sand & Gravel for 500 cubic yards of salt sand in the amount of \$4,250.00.

Voting Aye: All

Motion Carried

LIBRARY CONDITION ASSESSMENT REPORT

Moved by Councilor Campbell and supported by Councilor Varda for the City to enter into agreement with Roger Saccoman Architecture Limited to conduct a condition assessment of the Chisholm Public Library for the amount of \$5,700.00.

Voting Aye: Councilors Campbell, Halverson, Mikkola-Rahja, Varda and Mayor Rahja

Voting No: Councilor Scaia

Motion Carried

RESOLUTION NO. 0918-88 POST ISSUANCE COMPLIANCE PROCEDURE & POLICY

Moved by Councilor Scaia and supported by Councilor Campbell to adopt Resolution No. 0918-88 to approve the Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0918-89 YEAR END ADJUSTING ENTRIES

Moved by Councilor Scaia and supported by Councilor Halverson to adopt Resolution No. 0918-89 to authorize year end entries for the year ended December 31, 2017.

Voting Aye: All

Motion Carried

RESOLUTION NO.0918-89 TIF DISTRICT 1-1 DECERTIFICATION

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0918-89 to approve the decertification of Tax Increment Financing District 1-1 which was created for the development of the Lincoln School Apartments on November 22, 1994. The development of the property has been completed and the TIF benefit has lapsed.

Voting Aye: All

Motion Carried

HOLD HARMLESS AGREEMENT

Moved by Councilor Campbell and supported by Councilor Scaia to approve the Volunteer Hold Harmless Agreement to make clear the relationship between the volunteer parties and to establish certain protections for the benefit of the City.

Voting Aye: All

Motion Carried

SCHEDULE SPECIAL MEETING FOR AUDIT REVIEW AND BUDGET

Moved by Councilor Halverson and supported by Councilor Varda to schedule a Special Meeting on Wednesday, September 19, 2018 at 5:30.p.m. for the Audit Review and Budget.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0918-91 CANVASS RECALL VOTES

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to adopt Resolution No. 0918-91 to canvass votes for recount of the Primary Election for the office of Council Person for the two & four year terms.

Voting Aye: All

Motion Carried

QUOTES FOR REFUSE BAGS

Moved by Councilor Scaia and supported by Councilor Campbell to authorize the purchase of 100 cases of 30 gallon yellow refuse bags, 200 cases of 15 gallon yellow refuse bags and 50 cases of 8 gallon yellow refuse bags from Dalco of Hibbing, MN for the amount of \$8,832.08.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 12, 2018
(Continued)**

ST LOUIS COUNTY COMMUNITY & DEVELOPMENT BLOCK GRANT (CDBG) COMMITTEE

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to appoint Anne Varda to the CDBG Committee to serve as representative for the City of Chisholm for a three year term beginning January 1, 2019.

Voting Aye: Councilors Campbell, Halverson, Mikkola-Rahja and Mayor Rahja

Voting No: Councilor Scaia

Abstain: Councilor Varda

Motion Carried

REQUEST FOR SWEAT CRAWL

Moved by Councilor Varda and supported by Councilor Scaia to authorize the Chamber of Commerce and Chisholm Kiwanis Club to use the Football Field and Kiwanis Park for a fundraising event "Sweat Crawl" on September 29, 2018.

Voting Aye: All

Motion Carried

SPONSOR REQUEST FOR SWEAT CRAWL

Moved by Councilor Varda and supported by Councilor Mikkola-Rahja to authorize the City to sponsor the Chisholm Chamber of Commerce and Chisholm Kiwanis Club fundraising event "Sweat Crawl" for an amount of \$100.00.

Voting Aye: All

Motion Carried

BROADBAND MEETING

Moved by Councilor Scaia and supported by Councilor Mikkola-Rahja to schedule a special meeting on Wednesday, September 25, 2018 at 5:30 p.m. at City Hall to host the "Broadband Meeting".

Voting Aye: All

Motion Carried

IRONBOUND STUDIO'S OPEN HOUSE

Ironbound Studio's and the City of Chisholm will have an Open House from 3:00 – 6:00 p.m. on Tuesday, September 18, 2018 for tours of Ironbound Studio's. This was an informational item at this time.

APPOINT SPORTS COMPLEX COMMITTEE

Moved by Councilor Scaia and supported by Councilor Mikkola-Rahja to appoint Councilors Campbell and Varda, Interim Administrator David Carlstrom, Deputy Clerk William Manney, Recreation Director Tammy Nevalainen and Building Official Amanda Galli to the Sports Complex Committee.

Voting Aye: All

Motion Carried

ST JOSEPH'S CATHOLIC CHURCH GAMBLING PERMIT APPLICATION

Moved by Councilor Campbell and supported by Councilor Varda to approve the gambling application permit for St. Joseph's Catholic Church for a raffle event to be conducted on January 25, 2019.

Voting Aye: All

Motion Carried

RECESS REGULAR MEETING TO CLOSED SESSION TO DISCUSS MAPE NEGOTIATIONS

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to recess the regular council meeting to closed session at 6:38 p.m. to discuss the MAPE negotiations.

Voting Aye: All

Motion Carried

ADJOURN CLOSED SESSION

Moved by Councilor Campbell and supported by Councilor Scaia to adjourn the closed session at 7:17 p.m.

Voting Aye: All

Motion Carried

RECONVENE REGULAR MEETING

Moved by Councilor Campbell and supported by Councilor Mikkola-Rahja to reconvene the regular council meeting at 7:18 p.m.

Voting Aye: All

Motion Carried

ADJOURN MEETING

Moved by Councilor Campbell and supported by Councilor Halverson to adjourn the Regular Council meeting at 7:18 p.m.

Voting Aye: All

Motion Carried

/s/ Mary Jo Rahja

Mayor

Attest:

/s/ David D. Carlstrom

Interim City Clerk-Treasurer/Administrator