

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 13, 2023**

CALL TO ORDER

Mayor Adam Lantz called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Marty Halverson, Cheyenne Mikkola-Rahja, April Fountain, Jed Holewa, Travis Vake, and Mayor Adam Lantz

Absent: None

Also Present: City Administrator Stephanie Skraba, Police Chief Vern Manner, Building Official/Zoning/Safety Director Mandy Galli, Consultant Engineer Jim Johnson, Parks, Public Works Supervisor Larry Folstad, Trails and Recreation Director Bridgit Maruska, Attorney Bryan Lindsay, Clerk-Treasurer Eileen Zah, Confidential Administrative Assistant Susan Trunk, Eric Tweten from Mesabi Community TV, Pete Kero from Barr Engineering, Jordan Metza and Donna Johnson from MDC.

ADOPT THE AGENDA

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to adopt the agenda with the addition of scheduling a working session for September 25, 2023 at 4:30 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

There was no public participation

REPORTS

Councilor Halverson reported that he attended the public meetings for the 5th street south project, working sessions, and the Parks/Trails/Recreation meeting.

Councilor Mikkola-Rahja reported that she attended the Precious Paws meeting where they had a really good discussion about dog ordinances. She also attended budget meetings and a HRA meeting where a HUD representative also attended.

Councilor Fountain said she was thankful to be there. She attended working sessions via zoom. She complemented the CBA and Veterans that put up the new pavilions at Veterans Park.

Councilor Vake reported that he attended the Community Foundation meeting where things are going well and they are looking at putting on a chili cookoff during polar bear days. There is a wine tasting on December 1st and tickets will be available soon. The second week of school is in session, kids are back in school and teachers are exhausted already, but it is going well. Athletics are going well. Afterschool care is going to start up which is a great thing for a lot of parents and done through Community Ed.

Councilor Holewa reported that he attended the Sanitary Sewer District meeting and EDA.

Mayor Lantz commented on the CBA and the American Legion that put up the great pavilions and those who try to make the community a better place. Tuesday he toured the public safety building and attended a meeting there. The walls will be starting to be seen mid-October, some sooner than others, but most by the end of October. He's attended meetings on 5th Street S. and Budget meetings. Kids night will be at the Museum of Mining, another festivity that volunteers in our community put on. He encouraged people to attend.

Ambulance Director Larson did not have a report.

Fire Chief Masucci was absent.

Police Chief Manner did not have a report.

City Building Official/Zoning Galli did not have a report.

City Engineer Johnson did not have a report.

Public Works Supervisor Folstad did not have a report.

Parks/Trails/Recreation Director Maruska reported that she got some feedback from a citizen that grew up in Chisholm and now lives in San Francisco who is working on placing a memorial bench in the city. The person said Chisholm is the best-looking town on the Range and is very impressed. There is an opportunity with the United Way for a Born Learning Trail where there is an educational component in a public park. There is currently a board position open on the Parks/Trails/Recreation Advisory Board.

Library Supervisor Christenson was absent.

Attorney Lindsay did not have a report.

Consultant Engineer Johnson did not have a report.

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Clerk-Treasurer Zah thanked the council and all the department heads for engaging in last night's budget meeting which was quite lengthy but did a lot of good work and are almost at the point of setting a preliminary Levy.

Administrator Skraba also thanked everyone regarding the budget and acknowledged it is a difficult time of the year and thanked Clerk-Treasurer Zah for her hard work. The Senate Bonding tour came last week to the areas of potential bonding to be funded such as the city garage, and infrastructure projects that have been submitted to the bonding. The House Bonding Committee will be coming in a couple weeks.

APPROVE THE CONSENT AGENDA

Moved by Councilor Holewa and supported by Councilor Vake to Accept the Consent Agenda including the List of Bills, Communications, Meeting Minutes from the August 9, 2023 Regular Meeting, August 9, 2023 Working Session, August 21, 2023 Chisholm-Hibbing Airport Authority Joint Meeting, August 23, 2023 Working Session, August 30, 2023 Working Session, Payroll and Overtime.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

CHANGE OF AMBULANCE CHASSIS

Moved by Councilor Mikkola-Rahja and supported by Councilor Halverson to approve the change from a Dodge to a Ford Chassis on ambulance number 3.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

ADDITION OF OPTICOM

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to approve the addition of an Opticom System to ambulance number 3.

Voting Aye: Councilors Halverson, Mikkola-Rahja, and Fountain

Voting Nay: None

Abstaining: Councilors Holewa, Vake, and Mayor Lantz

Absent: None

Motion Carried

RESIDENTIAL REDEVELOPMENT GRANT AGREEMENT

Moved by Councilor Holewa and supported by Councilor Vake to approve the Redevelopment Grant in the amount of \$18,585.00.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

PAY APPLICATION NUMBER SIX (6)

Moved by Councilor Halverson and supported by Councilor Vake to approve Pay Application Number Six (6) from Adolphson & Peterson Construction in the amount of \$1,068,851.06 for the public safety building.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

REDHEAD LCCMR PROJECT CONTRACT WITH BARR ENGINEERING

Moved by Councilor Fountain and supported by Councilor Holewa to approve the Redhead LCCMR Project Contract with Barr Engineering.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

ENTER INTO CONTRACT WITH RANGE TRAILWORX

Moved by Councilor Halverson and supported by Councilor Mikkola-Rahja to enter into contract with Range Trailworx Redhead Mountain Bike Park Maintenance and consulting.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

**CHISHOLM CITY COUNCIL
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**RESOLUTION NUMBER 0923-62 AUTHORIZING THE PARKS, TRAILS, &
RECREATION DIRECTOR TO MAKE APPLICATION TO THE CHISHOLM COMMUNITY
FOUNDATION**

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to adopt Resolution Number 0923-62 Authorizing the Parks, Trails, & Recreation Director to make application to the Chisholm Community Foundation for up to \$30,000.00.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, and Mayor Lantz.

Voting Nay: None

Abstaining: Councilor Vake

Absent: None

Motion Carried

**RESOLUTION NUMBER 0923-63 AUTHORIZING THE CITY ADMINISTRATOR TO
MAKE APPLICATION TO THE IRON RANGE RESOURCES COMMUNITY
INFRASTRUCTURE (FY 24) GRANT PROGRAM FOR CHET TOMASSONI ICE
ARENA/CURLING CLUB**

Moved by Councilor Mikkola-Rahja and supported by Councilor Holewa to adopt Resolution Number 0923-63 Authorizing the City Administrator to make application to the Iron Range Resources Community Infrastructure (FY24) grant program for Chet Tomassoni ice arena/curling club.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

REQUEST FROM JENIFER IVANCA PERTAINING TO PARCEL 020-0010-03060

Moved by Councilor Holewa and supported by Councilor Halverson to table the request.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

BCA POLICY

Moved by Councilor Vake and supported by Councilor Mikkola-Rahja to approve the City of Chisholm BCA Policy.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

YOUTH IN ACTION REQUEST FOR SPONSORSHIP

Moved by Councilor Fountain and supported by Councilor Mikkola-Rahja to approve the sponsorship for Youth in Action in the amount of \$500.00.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

SEPTEMBER 26, 2023 WORKING SESSION SCHEDULED

Moved by Councilor Vake and supported by Councilor Halverson to approve scheduling a Working Session on September 26, 2023 at 4:00 pm at the Chisholm Senior Center for a Strong Towns briefing.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

COMMITTEE FOR ADULT USE CANNABIS LAW

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to appoint Councilors Halverson, Fountain, and Holewa, Administrator Skraba, Chief Manner, Ambulance Director Larson, Planning and Zoning Director Galli, and Parks/Trails/Recreation Director Maruska to the committee for Adult Use Cannabis Law

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

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REQUEST FOR THE TRAFFIC COMMITTEE TO REVIEW AREAS OF THE CITY

Moved by Councilor Fountain and supported by Councilor Vake to appoint Councilor Mikkola-Rahja, Chief Manner, Supervisor Folstad, and Engineer Johnson as the traffic committee to review areas of the city.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

SEPTEMBER 25, 2023 WORKING SESSION SCHEDULED

Moved by Councilor Fountain and supported by Councilor Holewa to schedule a working session on September 25, 2023 at 4:30 pm. Lost Forty Studio update, Jenifer Ivanca Request, Junior Council Member, and the budget will be on the agenda.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

JUNIOR COUNCIL MEMBER FROM CHISHOLM HIGH SCHOOL

Councilor Holewa presented the idea of having a Junior Council Member from the Chisholm High School in effort to get more young people involved in Chisholm. The Council discussed next steps such as seeking more information and history of having a Junior Council Person.

RECESS TO CLOSED SESSION

Moved by Councilor Fountain and supported by Councilor Holewa to recess the meeting to a closed session in compliance with Statute 13D.05 Labor Agreement at 6:29.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

Mayor Adam Lantz called the Closed Session to order in the City Hall Council Chambers at 6:36 p.m.

ADJOURN CLOSED SESSION

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to adjourn the Closed Session at 7:13 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

The regular meeting was reconvened at 7:13 pm.

ADJOURN REGULAR COUNCIL MEETING

Moved by Councilor Mikkola-Rahja and supported by Councilor Vake to adjourn the meeting at 7:13 pm.

Voting Aye: Councilors Halverson, Mikkola-Rahja, Fountain, Holewa, Vake, and Mayor Lantz.

Voting Nay: None

Absent: None

Motion Carried

Attest:

/s/Adam Lantz, Mayor

/s/Stephanie Skraba, Administrator