

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – SEPTEMBER 24, 2013**

CALL TO ORDER

Mayor Michael A. Jugovich called the City Council meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Councilors Benson, Campbell, Drow, Scaia and Mayor Jugovich  
Absent: Councilor Cook

Also Present: Administrator Casey, Attorney Cianni, Chief Manner, City Engineer Jim Johnson and Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Scaia and supported by Councilor Campbell to accept the Agenda with one addition: Vacuum-Rodder Truck.

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

City Engineer Jim Johnson updated the Council on Center Drive, TH 67, 6<sup>th</sup> Street SE, Track, 6<sup>th</sup> Street SW, and the various alleys and Ice Arena projects.

Administrator Casey reported there will be a simulated evacuation tomorrow & Thursday with the City, Public Works, Fire Department, Public Safety and the school. The House Capital Investment Committee members will be at City Hall tomorrow and the Senate Finance Committee will be at the Hibbing Community College next Wednesday to hear our bonding proposal for a municipal services building.

Other – Councilor Campbell thanked all that helped with the Chisholm Beautification Association house painting project. Councilor Scaia discussed the property at 125 5<sup>th</sup> Street with Steve Erickson and reported in Steve's absence that the paperwork is being completed for demolition of the property. He thanked City Attorney Cianni for his work on the clean-up of the area on the North side of town.

Mayor Jugovich attended the EDA meeting and gave an update on the Family Dollar and Dollar General Stores and their potential locations in relationship to the city's Comprehensive Plan.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Drow and supported by Councilor Campbell to accept the Consent Agenda as presented, including the List of Bills, Communications, Minutes of the previous City Council meetings of September 9, 2013 Special Meeting, September 10, 2013 Regular Meeting, and Payroll.

Voting Aye: All

Motion Carried

**New Business:**

RESOLUTION NO. 0913-55 APPROVING PLANS & SPECS FOR VARIOUS ALLEYS & ICE  
ARENA PARKING LOT

Moved by Councilor Scaia and supported by Councilor Benson to adopt Resolution No. 0913-55 to approve plans and specifications and order advertisement for bids for the reconstruction of various alleys and the Ice Arena parking lot.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0913-57 ASSESSMENTS & PUBLIC HEARING FOR 6<sup>TH</sup> STREET SW  
RECONSTRUCTION PROJECT

Moved by Councilor Drow and supported by Councilor Campbell to adopt Resolution No. 0913-57 to declare costs to be assessed, order preparation of proposed assessment, and schedule a Public Hearing on October 29, 2013 at 5:00 p.m. for proposed assessment for the 6<sup>th</sup> Street SW Reconstruction Project.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – SEPTEMBER 24, 2013  
(Continued)**

**RESOLUTION NO. 0913-58 ASSESSMENTS & PUBLIC HEARING FOR 6<sup>TH</sup> STREET SE/RAIL  
DRIVE RECONSTRUCTION PROJECT**

Moved by Councilor Benson and supported by Councilor Scaia to adopt Resolution No. 0913-58 to declare costs to be assessed, order preparation of proposed assessment, and schedule a Public Hearing on October 22, 2013 at 5:00 p.m. for proposed assessment for the 6<sup>th</sup> Street SE/Rail Drive Reconstruction Project.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0913-59 ASSESSMENTS & PUBLIC HEARING FOR CENTER DRIVE  
RECONSTRUCTION PROJECT**

Moved by Councilor Campbell and supported by Councilor Benson to adopt Resolution No. 0913-59 to declare costs to be assessed, order preparation of proposed assessment, and schedule a Public Hearing on October 29, 2013 at 7:00 p.m. for proposed assessment for the Center Drive Reconstruction Project.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0913-56 VEHICLE TOWING AND RELEASE POLICY**

Moved by Councilor Campbell and supported by Councilor Scaia to adopt Resolution No. 0913-56 to establish a Vehicle Towing and Release Policy.

Voting Aye: All

Motion Carried

**TRAFFIC CODE ORDINANCE**

This was an informational item at this time.

**GAMING APPLICATION FOR ST. JOSEPH'S CATHOLIC CHURCH**

Moved by Councilor Campbell and supported by Councilor Benson to accept and approve the gaming application of the St. Joseph's Catholic Church for a raffle to be held November 3, 2013.

Voting Aye: All

Motion Carried

**GAMING APPLICATION FOR ST. JOSEPH'S CATHOLIC CHURCH**

Moved by Councilor Benson and supported by Councilor Campbell to accept and approve the gaming application of the St. Joseph's Catholic Church for a raffle to be held January 31, 2014.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0913-53 ACCEPTING DONATION**

Moved by Councilor Drow and supported by Councilor Scaia to adopt Resolution No. 0913-53 to accept a donation of \$400.00 from the graduating "Class of 1963" to be used to purchase books for the Library.

Voting Aye: All

Motion Carried

**LEAVE OF ABSENCE REQUEST – STEPHANIE HOLEWA**

Moved by Councilor Scaia and supported by Councilor Drow to approve the leave of absence request of Stephanie Holewa dated August 26, 2013 from her position as a Chisholm Volunteer Firefighter.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0913-54 RECOGNITION FOR THE LOCAL UNIT OF THE ARMY  
NATIONAL GUARD**

Moved by Councilor Scaia and supported by Councilor Drow to adopt Resolution No. 0913-54 by the City of Chisholm, acting through its City Council, and Mayor, hereby express its appreciation and gratitude to the 114<sup>th</sup> Transportation Unit for their service, community involvement, and contribute \$1,000.00 to the "send off" festivities slated for the 12<sup>th</sup> of October, 2013 in return for in-kind services.

Voting Aye: All

Motion Carried

**REPAIR OF UNIT 2 AMBULANCE – LUNDGREN MOTORS**

Moved by Councilor Campbell and supported by Councilor Drow to accept the bid from Lundgren Motors, Inc. of Eveleth, MN to repair Unit 2, 2006 Ford ambulance for the total proposed cost of \$7,105.82 which includes \$1,476.00 for turbo and \$25.00 for freight to ship parts.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
REGULAR MEETING – SEPTEMBER 24, 2013  
(Continued)**

RESOLUTION NO. 0913-60 REAL ESTATE PURCHASE 6<sup>TH</sup> STREET SW EMANUEL/CEDA

Moved by Councilor Scaia and supported by Councilor Drow to adopt Resolution No. 0913-60 to authorize the Real Estate Purchase of property located at 6<sup>th</sup> Street S.W. (lots 31 and 32, Block 9, Clark Addition to Chisholm) from Dana Emanuel by the Chisholm Economic Development Authority for the sum of \$15, 000.00.

Voting Aye: All

Motion Carried

LETTER OF RESIGNATION - LISA WILLIAMS

Moved by Councilor Drow and supported by Councilor Benson to accept the letter of resignation from Payroll Clerk, Lisa Williams effective September 30, 2013.

Voting Aye: All

Motion Carried

AUTHORIZED THE INTERNAL/EXTERNAL POSTING FOR THE OPEN POSITION OF  
PAYROLL CLERK ADMINISTRATION.

Moved by Councilor Benson and supported by Councilor Campbell to authorize the administrator to post both internally and externally for the open position of Payroll Clerk Administration.

Voting Aye: All

Motion Carried

VACUUM-RODDER TRUCK

Discussion on purchasing a Vacuum-Rodder Truck will be continued at the resumed Regular Council meeting of September 24, 2013 on Thursday, September 26, 2013 at 5:00 p.m. Administrator Casey and Mayor Jugovich will continue to work on funding options for the purchase. No action was taken.

RECESS TO CLOSED SESSION

Moved by Councilor Scaia and supported by Councilor Benson to recess to closed session at 6:47 p.m. to discuss a Real Estate Proposal.

Voting Aye: All

Motion Carried

ADJOURN CLOSED SESSION

Moved by Councilor Scaia and supported by Councilor Campbell to adjourn the closed session at 7:25 p.m. and resume the regular City Council meeting.

Voting Aye: All

Motion Carried

RESUME AND RECESS REGULAR COUNCIL MEETING

Moved by Councilor Drow and supported by Councilor Benson to recess the regular City Council meeting at 7:26 p.m. The regular Council meeting of September 24, 2013 will resume on Thursday, September 26, 2013 at 5:00 p.m.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL  
SEPTEMBER 26, 2013  
RESUMED REGULAR COUNCIL MEETING  
OF SEPTEMBER 24, 2013**

CALL TO ORDER

Mayor Michael Jugovich called the reconvened meeting to order in the City Hall Council Chambers at 5:00 p.m.

ROLL CALL

Present: Council Members Benson, Campbell, Drow, Scaia and Mayor Jugovich

Absent: Councilor Cook

Also present: Administrator Casey

Motion by Councilor Benson and supported by Councilor Scaia to reconvene the regular City Council Meeting of September 24, 2013.

**CHISHOLM CITY COUNCIL  
SEPTEMBER 26, 2013  
RESUMED REGULAR COUNCIL MEETING  
OF SEPTEMBER 24, 2013  
(Continued)**

SEWER DISCUSSION FOR VACCUUM-RODDER TRUCK PURCHASE

Motion by Councilor Campbell to explore funding option to purchase 2005 Vacuum Rodder truck for the sewer department. Motion retracted.

Motion by Councilor Scaia and supported by Councilor Campbell to authorize Administrator Casey and Mayor Jugovich to work together to pursue funding and for the purchase of a 2005 Vacuum-Rodder truck for the sewer department.

Voting Aye: All

Motion Carried

ADJOURN

Moved by Councilor Benson and supported by Councilor Drow to adjourn the reconvened meeting at 5:57 p.m.

Voting Aye: All

Motion Carried

Attest:

s// Mark Casey  
Mark Casey, Administrator/Clerk-Treasurer

s// Michael A. Jugovich  
Michael A. Jugovich, Mayor