

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 27, 2017**

CALL TO ORDER

Mayor Todd A. Scaia called the City Council Meeting to order in the City Hall Council Chambers at 5:30 p.m.

ROLL CALL

Present: Council Members Campbell, Rahja, K. Scaia, Varda, Halverson, and Mayor T. Scaia

Absent: None

Also Present: Interim Administrator Susan Schweiss, City Attorney Bryan Lindsay, Consultant Engineer Jim Johnson, Mike Larson with SEH, Police Chief Vern Manner, Recreation Director Tammy Nevalainen & Administrative Assistant Margaret Gornick

ADOPT THE AGENDA

Moved by Councilor Campbell and supported by Councilor Varda to adopt the Agenda with five additions, and one deletion: 1) Resolution No. 0917-92 Appoint Youth Center Coordinator, 2) Gambling Application for Chisholm Lion's Club, 3) Gambling Application for Chisholm Lion's Club, 4) Administrator Discussion, 5) Resolution No. 0917-93 MPCA's Proposed Water Quality Standard to Protect Wild Rice, Delete 7C2) Certificate of Substantial Completion for 4th Ave SW Project

Voting Aye: All

Motion Carried

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC PARTICIPATION

None

REPORTS

Councilor K. Scaia attended the Public Utilities Commission meeting and reported sewer rates will be decreasing.

Councilor Halverson took a tour of the City with Mark Wolle, (representative of Honeywell) and Otto Maki (with the Design Group). He attended the Safety Committee meeting. He received a suggestion from a citizen to make the next "Pocket Park" a mini golf area.

Mayor T. Scaia attended the EDA meeting and reported someone is looking for office space in the downtown area. He suggested the business owners ready their facilities for viewing by prospective buyers or lessees.

Consultant Engineer Jim Johnson reported the light fixture for the cemetery columbarium is in and should be installed soon. He compiled and distributed a 5 year capital improvement plan to the council members with the information that he received from them.

Police Chief Vern Manner distributed the blight list prior to the council meeting along with the overtime report. They issued 62 yellow garbage bag citations so far this year.

Recreation Director Tammy Nevalainen reported the Youth Center is up and running. They are open Mondays, Wednesdays and Fridays and will be closed if the school is closed. She will start advertising for skating rink attendants next month. Flag football has started. There was discussion on the process for people requesting to donate benches and to place them throughout the City.

ACCEPT THE CONSENT AGENDA

Moved by Councilor Rahja and supported by Councilor K. Scaia to accept the Consent Agenda, including the List of Bills, Communications, Minutes of the previous Special Meeting of September 13, 2017, the Regular Meeting of September 13, 2017, Payroll and Overtime.

Voting Aye: All

Motion Carried

AMORTIZATION SCHEDULES FOR PUBLIC FACILITIES AUTHORITY LOAN FOR CLEAN WATER/SANITARY SEWER FOR LAKEVIEW ADDITION

Moved by Councilor Campbell and supported by Councilor K. Scaia to approve the thirty (30) year amortization schedule for a Public Facilities Authority loan in the amount of \$694,403.00 at an interest rate of approximately 1.1% for Clean Water and Sanitary Sewer in the Lakeview Addition Area.

Voting Aye: All

Motion Carried

AMORTIZATION SCHEDULES FOR PUBLIC FACILITIES AUTHORITY LOAN FOR WATERMAIN FUNDING COMPONENT FOR LAKEVIEW ADDITION

Moved by Councilor Halverson and supported by Councilor Varda to approve the thirty (30) year amortization schedule for a Public Facilities Authority loan in the amount of \$1,576,373 at an interest rate of approximately 1.1% for the Watermain Funding component in the Lakeview Addition Area.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 27, 2017
(Continued)
LIBRARY STEPS**

Moved by Councilor Rahja and supported by Councilor K. Scaia to direct City Attorney Bryan Lindsay to contact Architectural Resources, Inc. & Max Gray Construction to schedule a meeting with Councilor Rahja, Councilor Halverson, Building Official Steve Erickson & Consultant Engineer Jim Johnson regarding the library step cracks.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0917-90 PROPOSED LEVY FOR 2018

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0917-90 and to certify to the St. Louis County Auditor the proposed levy for 2018 as follows:

General Fund-----	\$ 1,432,204
Bonded Indebtedness-----	\$ 137,995
Total Levied by City Council-----	\$ 1,570,199

Voting Aye: All

Motion Carried

YOUTH SOCCER FIELD

Moved by Councilor K. Scaia and supported by Councilor Halverson to direct Recreation Director Tammy Nevalainen to send a letter to Superintendent Janey Blanchard of the school to discuss the possibility of developing a Youth Soccer Field on the Vaughn Steffensrud School property or another location in the City of Chisholm.

Voting Aye: All

Motion Carried

RESOLUTION NO. 0917-92 APPOINT YOUTH CENTER ATTENDANT

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0917-92 to appoint a youth center attendant for the Recreation Department.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION FOR CHISHOLM LION'S CLUB

Moved by Councilor Campbell and supported by Councilor Varda to approve the gambling application from the Chisholm Lion's Club for a bingo event to be held on November 6, 2017 at Jim's Sports Club.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION FOR CHISHOLM LION'S CLUB

Moved by Councilor Campbell and supported by Councilor Varda to approve the gambling application from the Chisholm Lion's Club for a bingo event to be held on November 20, 2017 at Jim's Sports Club.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION FOR CHISHOLM LION'S CLUB

Moved by Councilor Campbell and supported by Councilor K. Scaia to approve the gambling application from the Chisholm Lion's Club for a bingo event to be held on December 4, 2017 at Jim's Sports Club.

Voting Aye: All

Motion Carried

GAMBLING APPLICATION FOR CHISHOLM LION'S CLUB

Moved by Councilor K. Scaia and supported by Councilor Halverson to approve the gambling application from the Chisholm Lion's Club for a bingo event to be held on December 18, 2017 at Jim's Sports Club.

Voting Aye: All

Motion Carried

MESABI BITUMINOUS FINAL PAY APPLICATION NO. 3 FOR 4TH AVE SW

Moved by Councilor K. Scaia and supported by Councilor Rahja to approve final payment request to Mesabi Bituminous in the amount of \$4,772.10 for the 4th Avenue NW Project and to accept the project warranty to begin on September 27, 2017.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0917-89 APPROVE PLANS, SPECIFICATIONS AND ORDER
ADVERTISING FOR BIDS FOR 2017 BOULDER, CONCRETE AND BITUMINOUS MATERIAL
CRUSHING FOR AGGREGATE STOCKPILING**

Moved by Councilor Campbell and supported by Councilor Varda to adopt Resolution No. 0917-89 to approve plans and specifications and order advertisement for bids for 2017 Boulder, Concrete and Bituminous Material Crushing for Aggregate Stockpile.

Voting Aye: All

Motion Carried

RECEIPT OF BIDS & AWARD OF CONTRACT FOR SALT SAND

Moved by Councilor Campbell and supported by Councilor Rahja to accept the bid of \$3,250.00 and award the contract to Leustek Sand & Gravel Co. of Chisholm, MN for 500 cubic yards of salt sand for Public Works 2017 aggregate needs.

Voting Aye: All

Motion Carried

**CHISHOLM CITY COUNCIL
REGULAR MEETING – SEPTEMBER 27, 2017
(Continued)**

AMBULANCE VEHICLE PURCHASE

Moved by Councilor Campbell and supported by Councilor Varda to approve the purchase of a 2018 Medix ME-135 Type III ambulance from North Central Ambulance Sales and Service of Lester Prairie, MN for the amount of \$115,895 (this amount does not include a rebate of \$4,800 from the Ford Motor Company which will be applied for after purchase).

Voting Aye: All

Motion Carried

CITY CLERK-TREASURER/ADMINISTRATOR POSITION

Moved by Councilor Campbell and supported by Councilor Rahja to change the time for the Personnel Committee members, (Councilors Campbell, Rahja & K. Scaia) to submit selections to Interim Administrator Susan Schweiss for her to schedule interviews by 9:00 a.m. on Monday, October 2nd, 2017. Interviews to be conducted for the City Clerk-Treasurer/Administrator position on Tuesday, October 10th, 2017 starting at 2:00 p.m.

Voting Aye: All

Motion Carried

FIRE RELIEF ASSOCIATION PAYMENT

Moved by Councilor Varda and supported by Councilor Halverson to authorize payment of \$14,555 to the Fire Relief Association for a municipal contribution to the Office of the State Auditor. After being advised from City Attorney Bryan Lindsay, Councilor Varda rescinded his motion due to his status as a volunteer firefighter.

Moved by Councilor Rahja and supported by Councilor Halverson to authorize payment of \$14,555 to the Fire Relief Association for a municipal contribution to the Office of the State Auditor.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0917-91 AUTHORIZE CITY ADMINISTRATOR
TO APPLY FOR ELECTION EQUIPMENT GRANT**

Moved by Councilor Campbell and supported by Councilor K. Scaia to adopt Resolution No. 0917-91 to authorize Interim Administrator Susan Schweiss to apply for a grant with the State of Minnesota for Federal funds under the Help America Vote Act for the purchase of election equipment.

Voting Aye: All

Motion Carried

**RESOLUTION NO. 0917-93 COMMUNICATION NORTHEAST MINNESOTA COMMUNITY
CONCERNS REGARDING DEVASTATING IMPACTS OF MPCA'S PROPOSED WATER
QUALITY STANDARD TO PROTECT WILD RICE**

Moved by Councilor K. Scaia and supported by Councilor Campbell to adopt Resolution No. 0917-93 to acknowledge that wild rice is an important resource in Northeastern Minnesota and the State of Minnesota should replace the MN Pollution Control Agency's (MPCA) current proposal with a more effective and economically responsible program to promote healthy wild rice in Minnesota.

Voting Aye: All

Motion Carried

RECESS REGULAR COUNCIL MEETING TO EXECUTIVE SESSION

Moved by Councilor Halverson and supported by Councilor Varda to recess the Council Meeting at 6:30 p.m. to Executive Session to discuss Ironbound Studios.

Voting Aye: All

Motion Carried

ADJOURN EXECUTIVE SESSION

Moved by Councilor Campbell and supported by Councilor Rahja to adjourn the Executive Session at 7:13 p.m.

Voting Aye: All

Motion Carried

RECONVENE REGULAR COUNCIL MEETING

Moved by Councilor Varda and supported by Councilor Rahja to reconvene the Council Meeting at 7:15 p.m.

Voting Aye: All

Motion Carried

ADJOURN COUNCIL MEETING

Moved by Councilor K. Scaia and supported by Councilor Campbell to adjourn the Council Meeting at 7:16 p.m.

Voting Aye: All

Motion Carried

/s/ Todd A. Scaia
Mayor

Attest:

/s/ Susan Schweiss
Interim City Clerk-Treasurer/Administrator