

**JOB DESCRIPTION**  
**CITY OF CHISHOLM**

Date Updated  Approved by

**POSITION TITLE:** Skating Rink Attendants  
**RATE OF PAY:** \$11.50 to \$14.00 Hourly Temporary/Seasonal Position  
**REPORTS TO:** Recreation Director  
**POSITION PURPOSE:** To provide quality maintenance for the outdoor skating rinks and supervise the public participants.

**QUALIFICATIONS:**

- The Attendant must be a minimum of 18 years of age
- The Attendant shall pass a Criminal Background Check
- The Attendant shall pass a drug and alcohol screening
- The Attendant must have the ability to work with the public
- The Attendant must have the ability to operate a snow blower
- The Attendant must have the ability to flood rink
- The Attendant must have the ability to lift 50 lbs and perform manual labor
- The Attendant must have the ability to work independently

**MAJOR AREAS OF RESPONSIBILITY:**

- Attendant shall keep the rink clear of snow and debris.
- Attendant shall keep the rinks clear of snow by running a snow blower and/or shoveling snow.
- Attendant shall flood the rink as needed.
- Attendant shall keep the ice rink area and skating shack area clean.
- The Attendant must be friendly and helpful to the public.
- The Attendant shall supervise the rink/skating shack area and enforce the posted rules of the Chisholm Recreation Department.
- The Attendant shall complete and submit, incidents/accident reports to the Chisholm Recreation Director.
- The Attendant must have the ability to complete daily attendance forms and time sheets, as directed.
- The Attendant must supply and wear appropriate clothing, winter boots, gloves, hat, winter jacket etc.
- The Attendant must report maintenance issues or supplies needed for operation of the rinks.

The above description is intended to describe the general nature and level of work to be performed, however the position, duties and tasks, may change or be adjusted as situations require.